

REGULAR COUNCIL MEETING  
APRIL 14, 2016  
MINUTES

Meeting was called to order by President Gregory Strubinger at 6:30 p.m. in the Memorial Park Hall, 103 East Tenth St, with the Pledge of Allegiance and a moment of silence for the men and women serving our country.

**ROLL CALL OF MEMBERS**

Paulette Haupt (a)	John McGuire	Thomas Highland
Joanne Klitsch	Jay Miller	Kyle Sheckler (a)
Gregory Strubinger	Mayor Michael Sofranko	Police Chief Schatz
Manager Maureen Sterner	Vince Yaich, PS Manager	Boro. Secy. McClafferty

**MAYOR'S REPORT**

Mayor Sofranko has nothing to report tonight.

Police Chief Schatz said they will be holding the 8<sup>th</sup> annual Policeman's ball this weekend. This year they will be sponsoring "Turn to Us". He presented a plaque to Thomas Highland for being a sponsor to this annual event.

**COMMUNITY DEVELOPMENT BLOCK GRANT - 1<sup>st</sup> public hearing**

Ryan Richards was present and discussed the CDBG funds for 2016. He informed the public that the 2015 funds the borough chose to replace storm drains at East 5<sup>th</sup> St & South Street and use CDBG funds towards the North Street/Broadway waterline replacement Penn Vest loan. DCED will no longer allow CDBG funds to be used for loan repayments. The borough now intends to modify the funds to 7<sup>th</sup> Street water main replacement. A survey will be completed to qualify this project.

Ryan Richards informed council for 2016 CDBG the approximate amount of funds the borough will receive is \$87,843.00, \$15,811.00 for Administration and \$72,032.00 for projects implementation. The CDBG funds have 3 objectives 1.) Primarily to benefit Low to Moderate Income people (LMI) 51% or more of the people in a project area must be low to moderate income. 2.) Address slums or blight 3.) Meet a particular urgent community development needs. No project will be undertaken that will cause displacement of any individual.

He informed everyone that the pre-application is due May 6, 2016.

**PUBLIC COMMENT**

Al Lasky 423 Main Street is present to object to the no parking ordinance that council is looking to advertise for Main Street. There are only 3 cars that are parked on the roadway in this area. If he has a visitor or a repair man come to his home this denies them parking in his area. His wife has a walking problem. You are denying him his rights to park on borough roadway.

Connor Rodgers would like to know where letter P on the agenda is located.

PS Manager Yaich said this is by the carwash in Germantown.

Mr. McGuire said he is in contact with the School District we are trying to determine who is responsible. He spoke to the Managers, Mayor Sofranko who was on council at the time when the new school project was worked on. We need to go to the school to show them what needed to be done with that project and has not been done. He needs to approach the school with the engineer. This is in the works.

Amanda Hydro is present to discuss letter J on the agenda.

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**ACTION ITEMS:**

**MOTION:** Joanne Klitsch second Thomas Highland to approve the workshop minutes from March 3, 2016.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Gregory Strubinger to approve the council meeting minutes from March 10, 2016.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Gregory Strubinger to approve the expenditures from all funds for March and the Interim bills 2016, as presented amount of \$272,262.54

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Gregory Strubinger second Jay Miller to approve the treasurer report as presented.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Gregory Strubinger second Jay Miller to approve the Proposed updated chart of accounts for the Memorial Hall fund.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second John McGuire to approve the Line Item Transfers:

1. General Fund
2. Highway (State Liquid Fuels) Fund
3. Sanitation Fund
4. Sewer Fund
5. Water Fund

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

Handi-cap parking sign request for Paul Burgie, 223 W Broadway

Police Chief Schatz said he looked at this area today. He spoke to Mr. Burgie today and currently he is using another handicap spot there. He would suggest this be held temporarily.

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**MOTION:** Thomas Highland second Joanne Klitsch to approve the Police Policy – Department issued mobile phones & personal communication devices.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Thomas Highland to approve the Police Policy – Uniforms, appearance & identification, department property.

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YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Gregory Strubinger                      to Advertising of an ordinance designating  
portion of Main Street no parking.

COMMENTS:

Mr. McGuire asked if we advertise this will this give people more chance to comment on this.

Solicitor Nanovic said yes that doesn't mean you are adopting it. It does put people on notice but you will have the expense of the ad.

Mr. McGuire said if this is a safety issue we should do this, if it is not we should not do this.

President Strubinger said this was discussed at the workshop session last week, the residents should try to resolve the issue.

MOTION DIES DUE TO LACK OF A SECOND.

**MOTION:** John McGuire second Jay Miller to advertising of an ordinance designating portion of Silk Street no parking.

COMMENTS:

Manager Sterner said the bank is falling away and it is getting dangerous for cars to park there.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Jay Miller second Joanne Klitsch to approve Resolution 2016-5 for price adjustment for bituminous materials.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Gregory Strubinger to approve the Summer Road materials bids received Lehigh Asphalt Paving & Construction Co.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Joanne Klitsch to approve the advertising the Street Paving project for 2016.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Thomas Highland to approve the advertise Oil & Chip Project.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Thomas Highland to approve Entech's work order to complete & submit permit application and prepare bid specs for Germantown culvert pipe project cost of \$5,300.00.

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QUESTION;

Mr. McGuire asked Kim Mazur if he knew what the permit application will cost.

Kim Mazur said he will find out.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Jay Miller second Joanne Klitsch to award Chemical bid for Sternpac – correction – low bidder Northeast Chemical cost of \$152.90 per 55 gallon drum (Univar USA price was \$208.50)

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Jay Miller to award the Sanitary Sewer Cleaning & Televising Manhole Rehabilitation project – Mr. Rehab, \$432,845.11.

COMMENTS:

President Strubinger said this is all part of the Sewer project upgrades.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Gregory Strubinger second Joanne Klitsch to award IFAS Sewer project to the second lowest bidder Ovivo amount of \$847,000.00.

Manager Sterner said the first bidder defaulted on their bid and their bid bond was deposited.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Gregory Strubinger to advertise the Wastewater Treatment Upgrade Project (main project)

QUESTION:

Solicitor Nanovic asked when will the bids be due?

Kim Mazur said they have not established this yet.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second John McGuire to approve the purchase of equipment for the Bobcat Equipment:

1. gutter brush/sweeper (COSTARS) \$4,910.00
2. snow blower/chute (COSTARS) \$7,418.00

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Thomas Highland to approve the transfer of Sanitation Funds in the amount of \$39,150.00 to General Fund for Police SUV (KME COSTARS)

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QUESTIONS:

Mr. Miller asked if we are getting rid of a vehicle, we have 5 now.

Manager Sterner said one is going to be converted and will be used by Jamie so she is not driving a marked police vehicle.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** John McGuire second Gregory Strubinger to approving Barry Isett & Associates four (4) additional hours.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Gregory Strubinger o approve the Pa. Downtown Center membership amount of \$225.00 and the Manager to attend the Conference cost of \$200.00

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**MOTION:** Joanne Klitsch second Thomas Highland to approve St. Luke's Miner - Black Diamond Event, Sat. June 4, 2016, 6pm to 9pm permission to close Packer Hill.

YES 5                      NO                      ABSENT 2 Kyle Sheckler & Paulette Haupt

**ADMINISTRATION**

President Strubinger informed the public on the notice from Penn Dot for the new bridge project.

Mayor Sofranko asked that an all call be sent out to the residents.

Reminder to the residents the primary election will be held on Tuesday, April 26, 2016 from 7:00 am to 8:00 pm

President Strubinger informed the public that the LCB Licensee for the Noise Enforcement has been approved until 3/23/19.

Mr. McGuire said the JTPC have been looking at the quality of life ordinance. The Planning Commission was asked to talk about the possibility of zoning change in the C-2 district for parking requirements. They will discuss this more. To hold a zoning hearing about parking and there is nothing we can do about this on Broadway just costs the borough money to do that. They are looking at different ways to do that and rewording that. They will discuss with the solicitor. The feasibility of doing permit parking on Broadway & West Broadway parking is also going to be discussed.

Mr. McGuire said the JTPC are also the improvements to the Memorial Park. There is a comp plan and with the possible changes of the buildings in the park this may change the design of the park. We need to make sure rides are current. They will work with the Manager with this.

Curtis Jackson spoke about the re-addressing in Leisure Land area. They are about 4/5 done from the mailboxes on Onoko Lane up to Leisure Land North. They have two more streets to do. It may be about 2 more months of work.

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Mr. McGuire said the quality of life ordinance we have not had any negative feedback on this from the other municipalities.

**PUBLIC SERVICE (WATER/SEWER/SANITATION/STREET)**

Mrs. Klitsch had flyers to hand out to the residents about the Tire & Electronic recycling will be held on May 7, 2016 from 7:00 am to 11:30 am

**WATER**

Nothing to report

**POLICE**

Mr. Highland said the Civil Service Commission have picked up the FT applications to review, Civil Service testing date has been scheduled for Saturday, May 7, 2016 at 9:00 am

Manager Sterner said we discussed the 503(b) plan at the work session.

Mr. McGuire said this was something that the Police were asking for. At the Pension meeting is when they asked about this and he thought this would be good for all of the employees

Manager Sterner said she did look into this and it is going to end up being a cost to the borough and we already have a pension plan for the employees.

Mr. McGuire said we will be starting negotiation with the Teamsters. If this is something they would like to do they would have to bear the costs to do this.

**BUILDINGS/PARKS**

President Strubinger said the May Council meeting will be held in the Skating Rink due to the Senior Fair.

**Emergency services**

Nothing to report

Mr. McGuire said they had a meeting with the fire chief, captains and agreed to change some meeting plans to better the communication amongst everyone. We need to figure out what the future holds for the department.

**Old Business**

- A. Cuoco – 56 W. Broadway – no update
- B. Packer Hill Road proposed one way Ordinance – no update
- C. Collection Agency for delinquent utility fees – no update
- D. Nuisance ordinance is being reviewed by the JT Planning Commission
- E. DCNR Community Partnership (C2P2) grant program information has been sent to the Planning Commission they are working on this
- F. Zoning ordinance – parking requirements for Broadway and Race St. areas – JT Planning is working on this.
- G. 5 ton truck
- H. Cable TV Franchise Agreement
- I. Packer Hill/Karnish & Radocka accident

**MOTION:** Jay Miller second Joanne Klitsch to adjourn

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YES 5

NO

ABSENT 2 Kyle Sheckler & Paulette Haupt

Adjourned at 7:25 pm

Respectfully submitted

  
Louise McClafferty  
Borough Secretary