

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

Meeting called to order at 6:30 in the Memorial Park Hall, 103 East Tenth Street, Jim Thorpe by President Strubinger with the pledge of allegiance and moment of silence for the men and women serving our country.

Roll Call of Members & Officials

Gregory Strubinger	Kyle Sheckler	Joanne Klitsch
Thomas Highland (a)	John McGuire	Edith Lukasevich
Jay Miller	Manager Maureen Sterner	PSM Vince Yaich
Police Chief Joe Schatz	Matt Boggs, Entech	Solicitor James Nanovic
Mayor Michael Sofranko	Secy. Louise McClafferty	

Mayor's Report

Mayor Sofranko informed everyone about the St. Patrick's Day parade concerning the Police coverage, there will be no parking on Broadway and West Broadway from the Courthouse up to the Immaculate Conception Church.

Police Chief Schatz spoke about the Sherriff Dept giving them access by the Courthouse for the parade, this is for the safety of the officers.

Police Chief Schatz said they need to ratify the Police contract effective April 1, 2018 the officers will be working 8-hour shifts. They have had problems with the JTPD hitting 1,000 hours, sick time needs to be used or they need to be off a day a month. They have been readjusting the schedule for the Police dept.

Borough Manager Sterner asked if this was the arbitrators decision?

Solicitor Nanovic said the solicitor's decision.

Mayor Sofranko said the Part Time wage progression, they have been using PT guys when the guys get sick. Chief has been interviewing guys and he has been working with the Borough Manager on the budget.

Police Chief Schatz said he is working on applying for a grant to replace the oldest Police car.

Mayor Sofranko said the Police Chief will be meeting with the School District to discuss the Resource officer and on March 15, 2018 the Community Watch will hold their monthly meeting.

Public Comment

- A. Police Pension Board Vacancy (1)
- B. 2015 Act 904 Recycling Grant Award \$3,452.00
- C. Tire & Electronic Recycling – May 12, 2018 from 7:00 am to 11:30 am
- D. Part Time Buildings & Groundskeeper

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

Ed McArdle asked where the borough sits with the burning ordinance.

Mr. McGuire said this has been discussed by the JT Planning Commission and they hope to have this done by the end of the month. Then the solicitor will review it. It is close to Nesquehoning Borough's burning ordinance.

Ed McArdle asked if there is a weight limit for Flagstaff Road.

Mr. Miller said no weight limit.

President Strubinger said they need to contact Penn Dot for assistance with signage during the Mansion House project.

Bill Malatak asked Mr. McGuire if he met with the County Commissioners about the fencing and walkway down to the train station.

Mr. McGuire said they met with the Commissioners and they discussed that with them. We also informed them that the Borough is having a traffic study done, he asked them to include foot traffic during the St. Patrick's parade. The goal is to get the information together and present it to the County Commissioners and discuss the study.

Bill Malatak said the retaining wall by the Sewer plant has to be an elevated Americans with Disability grade for people with disabilities accessible grade where the bridge meets the trail on the trail on the East side. The wall will have the same design of stone work that will match the wall in town.

Mr. McGuire said we have talked to the County about this, that is their property, all we can do is talk to them.

Chris Lukasevich mentioned the Jim Thorpe monument there is a sign that has been out of ordinance and nothing has been done to repair that sign, the sign for the Jim Thorpe memorial. That should be maintained and cleaned up. He asked Council to make a motion to fund the refurbishment of the sign and put it back into zoning standards.

Bill Maehrer asked when will the Borough be caught up with the utilities?

Borough Manager Sterner said in October, 2018.

Louis Hall said the Mansion House project, the 3 lanes. He doesn't think they will need all 3 lanes, use the outside lane and let the traffic flow.

Borough Manager Sterner said the only time that all 3 lanes will be closed is if they are actually bringing rocks and timber down. When they are not doing that they are only blocking off one lane, the other 2 will be opened.

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

Mr. McGuire said when they are working on the wall they will do the same thing.

Louis Hall said the JT Planning Commission is finishing up with the West Broadway parking permit. They will be working on the lower section of Leisure Lane for re-addressing. They will hold a public meeting and they are working on the burning ordinance. The other items the JTPC is working on is the Vacation Rentals by Owner (VRBO) ordinance and home rentals.

Mark Reitz said the Borough has been doing a better job working on buildings in town. He spoke about the Rules & Regulation and the problems in his neighborhood. The Police have been helping him out with this problem. He said he does everything according to code. He spoke about the neighbor property bad things that are going on there and the Police being there several times. His concern is he is a long-term resident and some of the people are short term residents.

Margaret White, Stone Row Eatery, would like to know if the Health Officer position is going to be discussed.

President Strubinger said this is on the agenda for Council to discuss.

Curt Jackson informed Council the sign at the Jim Thorpe Monument is in need of repairs.

President Strubinger said he will have the Buildings and Grounds look into this.

Borough Manager Sterner thought the Sports Hall of Fame was applying for a grant to include new signs and they are looking at possibly checking to have this as an Eagle Scout project.

Jerry Strubinger, 555 West 10th St, said the Borough seems to be the avenue for different projects. The wall by the Sewer plant, you should enforce things. The wall on the Mansion House is in Mahoning Township but it affects Jim Thorpe Borough. They didn't give a date for starting that project.

Borough Manager Sterner said what they are waiting for are some right-of-way agreements to get finalized.

Jerry Strubinger said you have to talk to the Railroad about a bypass.

Action

MOTION: Joanne Klitsch second Jay Miller to approve the Council Workshop Meeting Minutes from February 1, 2018.

YES 6

NO 0

ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve the Council Meeting Minutes from February 8, 2018.

YES 6

NO 0

ABSENT 1 Thomas Highland

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

MOTION: Jay Miller second Kyle Sheckler to approve the Expenditures from all Funds as presented.

YES 6 NO 0 ABSENT 1 Thomas Highland

Treasurer Report as presented

MOTION: Gregory Strubinger second Kyle Sheckler to approve Ordinance 2018-01 Utility Services.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Kyle Sheckler to approve Creditech Collections Agreement.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Kyle Sheckler second Gregory Strubinger to approve Resolution 2018-01 Creditech delinquent services.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: John McGuire second Jay Miller to approve Resolution 2018-09 DCNR C2P2 Grant Jim Thorpe Memorial Park Master Site Plan.

QUESTION:

Mr. Miller asked Borough Manager Sterner if there are any catches to these grants, are these just matches?

Borough Manager Sterner said these are just a funding commitment letter, which for this particular one is a match. A portion of this is in this year's budget and a portion of this will be in next year's budget. This will not be awarded until the end of the year.

President Strubinger said this particular grant is for the portion of the Memorial Park where the garage stands, what we are going to do when that is down.

Borough Manager Sterner said the only one would be the multimodal grant if we would not get the Set Aside grant that we applied for 10th St. Then with the multimodal we would either pull the application or not submit both of them. If we get the Set Aside grant it will free up the money for the multimodal. Then you will need to make a decision of pulling the grant unless you want to budget.

YES 6 NO 0 ABSENT 1 Thomas Highland

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

MOTION: John McGuire second Gregory Strubinger to approve the DCNR Grant Funding Commitment.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Resolution 2018-11 Bituminous Price Adjustment.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Joanne Klitsch to approve Resolution 2018-12 Penn DOT Multimodal Transportation Grant \$525,000 High St Wall.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Kyle Sheckler second John McGuire to approve the Pennsylvania Department of Transportation Funding Commitment Letter.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Joanne Klitsch to approve Resolution 2018-13 CFA Multimodal Transportation Fund Grant \$525,000 High St Wall.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Joanne Klitsch to approve the Commonwealth of Financing Agency Funding Commitment Letter.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Gregory Strubinger second John McGuire to approve the Certificates of Deposit for the New Ladder truck account, Sanitation Capital Reserve account, and the Sewer Capital Reserve account.

COMMENTS:

Borough Manager Sterner said Council received a copy of the updated information with today's rates. The rates 120 days at 4 months is now 2.11%, 5 months is 2.12%, 4.01%. We are recommending Council go with the 4-month rate at 2.11%.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Randy & Rose Reese Reverse Subdivision Plans.

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

YES 6 NO 0 ABSENT 1 Thomas Highland

Mr. McGuire said he has a few questions in regards to the Health Officer position and he would like to discuss this in executive session with Council.

MOTION: John McGuire second Kyle Sheckler to approve the Police Officer Longevity Pay beginning 2017 year.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: John McGuire second Kyle Sheckler to approve the Part Time Police Officer Policy.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Kyle Sheckler second John McGuire to approve the Municipal Fire Dept SOG.

YES 5 NO 1 Jay Miller ABSENT 1 Thomas Highland

MOTION: Jay Miller second Kyle Sheckler to approve PennDOT Request to Improve Flagstaff Road.

COMMENTS:

Borough Manager Sterner said we are requesting Penn Dot to do paving work on the Flagstaff.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Joanne Klitsch to approve the Chemical bids received
Main Pool & Chemical Co., Inc.-

- Liquid Chlorine, 50 cylinders (more or less) price \$117.00
- Ortho/Polyphosphate, 10-30 gal drums (more or less) **Carus 8100 ONLY** price \$342.00
- Sternpac, 26-55 gallon drums (more or less) **Sternpac ONLY** \$152.35
- Sodium Hypo-Chlorite 15% CL/VOL 15-55 gal drums (more or less) price \$73.70
- Magnesium Hydroxide Slurry/Wet 60% - 50 totes (more or less) price \$819.50

Shannon Chemical Corporation

- Carusol TM-20 Sodium Permanganate – 6 drums (more or less) **Carusol TM-20 Sodium Permanganate ONLY** \$519.19
- Ortho/Polyphosphate Blend, 10-30 gallon drums (more or less) **Carus 8500** price \$267.67

Northeast Chemical & Supply Inc.

- Dense Soda Ash, 20 tons (more or less) price \$11.57

YES 6 NO 0 ABSENT 1 Thomas Highland

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

MOTION: Gregory Strubinger second Kyle Sheckler to accept the proposal from Spillman Farmer.

President Strubinger said there are two parts to the proposal. The first part is for the Public Service Garage \$118,500.00 for their services which includes civil engineering services, structural, mechanical, electrical and plumbing services \$19,000.00 and the other services \$99,500.00. The second portion of the proposal is for the Administration/Police relocation of offices is \$178,500.00. Civil Engineering services is \$22,250.00 plus structural, electrical services, plumbing services \$156,250.00.

Borough Manager Sterner said if land development geotechnical services are required for the garage that cost is \$30,000.00 to \$40,000.00 above the \$118,500.00.

Mrs. Lukasevich said she cannot vote on this, She can on the garage, but she cannot on the Memorial Hall building..

YES 5 NO 1 Edith Lukasevich ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Gregory Strubinger to approve the Summer Recreation Program.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Gregory Strubinger second Kyle Sheckler to approve the donation of \$600.00 for the Summer recreation program.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Kyle Sheckler to approve the New Fire Dept Pick-Up Truck Insurance Request.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Kyle Sheckler second John McGuire that the Old Fire Dept Pick-Up – Sale on Municibid; proceeds to Fire Dept for project to offset the cost of the purchase.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve the Ragnar Relay – Letter acknowledging we are aware of route.

YES 6 NO 0 ABSENT 1 Thomas Highland

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

MOTION: Joanne Klitsch second Jay Miller to approve the advertisement of the WWTP Liquid Sludge Hauling Bids.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Gregory Strubinger to approve the advertising of the 2018 Paving Bids.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Gregory Strubinger second Jay Miller to table the D & L Trail – Wilson Consulting Change Order.

COMMENTS:

Mr. Miller said this is the \$9,000.00 change order. His question is when will we get the grant money?

Borough Manager Sterner said about April 30, 2018.

Mr. Miller asked when will Wilson need the money?

Borough Manager Sterner said the DCNR funds will pay for the engineering funds now. We can pay for the engineering cost at the end of the project with the later grant.

YES 6 NO 0 ABSENT 1 Thomas Highland

High Street Wall Project – N/A

MOTION: Joanne Klitsch second Jay Miller to approve the WWTP Upgrade Project Eastern Environmental payment application #15 - \$84,061.23

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Howard Company payment application #12 - \$35,802.79

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Requisition #18 – \$190,026.01

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Eastern Environmental Change Order #8 – Time Extension.

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Eastern Environmental Change Order #9 - \$18,373.15

YES 6 NO 0 ABSENT 1 Thomas Highland

Utility Action

Utility Accounts Lien Reports

Active Utility Accounts Garbage & Others Lien Report (0)

MOTION: Gregory Strubinger second John McGuire to approve Active Utility Account Garbage Only Lien Report (4).

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second John McGuire to approve the Active Utility Accounts Sewer/Garbage Lien Report (1)

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Gregory Strubinger to approve the Active Utility Accounts Water/Garbage Lien Report (2)

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Jay Miller second Kyle Sheckler to approve the Active Utility Accounts Water/Sewer/Garbage Lien Report (12)

YES 6 NO 0 ABSENT 1 Thomas Highland

Temporary Off Lien Report (0)

Inactive (0)

Uncollectible Accounts Report – (0)

MOTION: John McGuire second Jay Miller to approve the Utility Accounts Proposed Updates (4)

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: John McGuire second Kyle Sheckler to approve Account #7471 Sewer Credit request – broken pipe.

YES 6 NO 0 ABSENT 1 Thomas Highland

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

MOTION: John McGuire second Kyle Sheckler to approve Account #9295 Sewer request – leak request.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Gregory Strubinger second Joanne Klitsch to approve Wayne & Sally Smith request refund amount of \$3,680.00

COMMENT;

President Strubinger said this is from back when the Borough was doing the sewer project over in Switchback Ridge area. At that time residents were tapping into the sewer system and the borough offered a grace period to the residents to tap into the system at the old fee of \$1,750.00, the fee was being increased to \$3,500.00. They bought two tap ins for 2 lots that they had in that area. They are requesting their fees be refunded to them. Total refund is \$3,680.00

YES 6 NO 0 ABSENT 1 Thomas Highland

Tax Exoneration Action

MOTION: Joanne Klitsch second Jay Miller to approve Stephen Marzen – retired.

YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Jay Miller to approve Eugene Mulligan – retired

YES 6 NO 0 ABSENT 1 Thomas Highland

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Mr. Miller said the 2016 CDBG funds has been approved for the Water main replacement 3rd Street, 8th Street, and School Street.

Police

President Strubinger said the Contract – Arbitrator Settlement - 4 year; wage rate at 3 ½% raise per year; Longevity pay after 5 years \$300.00, max \$500.00, Health Reimbursement account \$1,000.00 per officer, per year.

Buildings/Parks

Mr. McGuire asked if the sign at the monument is something that the Buildings and Parks committee would work on.

President Strubinger said yes. He said we should check with the Hall of Fame.

JIM THORPE BOROUGH COUNCIL
MARCH 8, 2018
MINUTES

Emergency Services

Old Business

- A. Disorderly Conduct
- B. Parking Zones Ordinance
- C. Nuisance Ordinance
- D. 10th Street Stormwater Project
- E. Resolution 2018-10 Authorizing PPL Agreement for Street Light Upgrades
- F. PPL Street Lights Upgrade Agreement

Executive Session

MOTION: John McGuire second Jay Miller to go into executive session to discuss Litigations and Personnel

YES 6 NO 0 ABSENT 1 Thomas Highland

Into executive session at 8:09
Back at 8:34

MOTION: John McGuire second Jay Miller to appoint Lyle Augustine as the Health officer for the Borough and Barry Isett Associates will be the alternate for conflicts of interest.

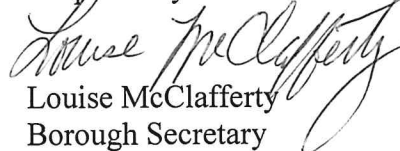
YES 6 NO 0 ABSENT 1 Thomas Highland

MOTION: Joanne Klitsch second Kyle Sheckler to adjourn.

YES 6 NO 0 ABSENT 1 Thomas Highland

Adjourned at 8:35 pm

Respectfully submitted


Louise McClafferty
Borough Secretary