

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

Meeting called to order at 6:30 pm in the Memorial Park Hall, 115 East Tenth Street, Jim Thorpe by President Strubinger with the pledge of allegiance and moment of silence for the men and women serving our country.

**Roll Call of Members & Officials**

Gregory Strubinger	Kyle Sheckler	Joanne Klitsch
Thomas Highland	John McGuire	Edith Lukasevich (a)
Jay Miller	Borough Manager Sterner	PSM Yaich
Connor Rodgers, JCP	Police Chief Schatz	Matt Boggs, Entech
Mayor Michael Sofranko (L)	Solicitor James Nanovic	Secy. McClafferty

**Mayor's Report**

Mayor Sofranko was absent from the meeting.

Police Chief Schatz informed everyone that the National Night Out was a success. He thanked everyone that was involved from the Fire Dept., EMS, EMA, Game Commission, State Police and everyone that came out and supported them.

**Public Hearing**

President Strubinger announced the Mansion House D&L bridge project will be open to the public on August 12, 2019. There will be a celebration on August 28, 2019 from 5:00 pm to 7:00 pm along the trail.

**SALDO**

**Public Comment**

President Strubinger said the 2019 Tree Vitalize Grant - \$3,812.62 the funds have been received and the project is completed.

Borough Manager Sterner said the funds for Act 904 Recycling Grant - \$5,352.00 have been allocated, we should expect that within 4-6 weeks.

JTB Planning Commission meeting schedule change: Aug. 27, Sept. 24 and Oct. 22, 2019.

Fall Tire & Electronic Recycling Event is scheduled October 19, 2019; 7:00-11:30 am

Bill Maehrer, 345 W Broadway, said as he was walking in here tonight, he noticed at the bottom of the steps the rain spouting is down, it needs to be fixed. The Fur Company at 300 West Broadway, there is the bilko door that fell in, you may want to contact the property owner. He said the ATM machines, he asked what the deal is with the parking there?

Police Chief Schatz said they don't enforce it at the MCTC but they do at the JTNB. The MCTC spots are the County's to enforce.

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

Andrew Roberts, 16 W Broadway, he put a request for action in for the crosswalks that are not painted on Hill Road and West Broadway. He stated this is a dangerous intersection.

Borough Manager Sterner said we received it.

Bill Malatak, said he would like to make note of it that Mr. Graver has passed away, he was always around with his fruits and vegetables.  
He said the D&L trail is not through in his opinion. The County is still wanting to get that path down for safe passage for people we don't even know. The money that was spent on this project was \$1 million dollars. They should be working on making it safe travel from the East side to the Train Station.

**Action**

**MOTION:** Jay Miller second Joanne Klitsch to approve the Council Regular Meeting Minutes from July 11, 2019.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Joanne Klitsch to approve the Council NEPA Parking Study Minutes from July 18, 2019.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Kyle Sheckler to approve the Expenditures from all Funds as presented.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Joanne Klitsch to approve the Treasurer Report July, 2019 as presented.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Kyle Sheckler to approve the Budget Line Item Transfers – August 2019.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second John McGuire to approve the PLGIT Term Renewals, rate 2.15% for 120 days.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second John McGuire to approve the tax millage transfer for the fire truck.

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Joanne Klitsch to approve the Special Fire Fund – Reallocation of Marion CD Funds, amount of \$26,000.00 to be transferred.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second John McGuire to adopt Ordinance 2019-04 Amendment to Act 172 Volunteer Tax Credit.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Thomas Highland second John McGuire to approve Sgt. Bokeko 2019 Longevity Pay effective September 11, 2019.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Joanne Klitsch second John McGuire to approve the DCED Municipal Assistance Grant.

COMMENTS:

Borough Manager Sterner said this is just notifying DCED that we are maintaining our interest and updating our ordinances.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Joanne Klitsch to approve the Tri-State Quote WTP Actuators & Valves, amount of \$34,330.00.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Joanne Klitsch second John McGuire to approve the JT Lions Halloween Parade on October 26, 2019 at 2:00 pm with a rain date of October 27, 2019 at 2:00 pm.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** John McGuire second Kyle Sheckler to approve the Mauch Chunk Road Rally October 20, 2019.

COMMENTS:

Borough Manager Sterner said there will be little time in the borough, she explained the route they will be taking for the rally. The route will start and end at Memorial Park, we received their insurance requirements and they did talk to the Police Dept.

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

President Strubinger stated the event is benefitting the JT Fire Dept.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Joanne Klitsch second John McGuire to approve the Mauch Chunk Pow Wow on Sept. 22, 2019 at the Mauch Chunk Lake.

COMMENTS:

Borough Manager Sterner said we have their insurance, they have not submitted their event application, the vendors are aware they will need vendor permits.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Thomas Highland to approve Rep. Heffley request for Hacklebernie traffic study and new signage.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Gregory Strubinger second John McGuire to approve the request from the owner 177 & 179 West Broadway to extension of time on separating the water services, 3 or 4 month time period.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** John McGuire second Thomas Highland to approve the DCNR Park Master Site Plan Grant Amendment.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Joanne Klitsch to approve the Fire Sirens to be removed.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** John McGuire second Thomas Highland to approve the Borough Facilities Projects Spillman Farmer Administration Invoice - \$15,720.00.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Jay Miller second Thomas Highland to approve the Spillman Farmer Garage Invoice - \$15,780.00.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

**MOTION:** Gregory Strubinger second Jay Miller to approve the D & L Trail Project Bower Time Extension to August 31, 2019.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Kyle Sheckler second Thomas Highland to approve Wilson Invoice - \$340.00.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** John McGuire second Thomas Highland to approve the D&L Heritage Corridor Invoice - \$1,025.00 (reimbursement for Wilson Invoice).

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Gregory Strubinger second John McGuire to approve Bower Payment Application #3 - \$209,429.78.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Joanne Klitsch second Jay Miller to approve the WWTP Upgrade Project Eastern Environmental payment application #32 - \$40,806.54.

**COMMENTS:**

Borough Manager Sterner said she only has one update that one item was corrected. We are holding a retainage.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

Howard Company payment application #27 – None

**MOTION:** Joanne Klitsch second John McGuire to Mr. Rehab payment #8 - \$31,149.87.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**MOTION:** Joanne Klitsch second Jay Miller to approve Requisition #36 – \$106,674.55.

YES 6                      NO 0                      ABSENT 1 Edith Lukasevich

**Utility Action**

Utility Accounts Lien Reports

Active Utility Accounts Garbage & Others Lien Report (0)

**MOTION:** Joanne Klitsch second Thomas Highland to approve the Active Utility Account Garbage Only Lien Report (7).

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

YES 6

NO 0

ABSENT 1 Edith Lukasevich

Active Utility Accounts Sewer/Garbage Lien Report (0)  
Active Utility Accounts Water/Garbage Lien Report (0)  
Active Utility Accounts Water/Sewer/Garbage Lien Report (0)  
Temporary Off Lien Report (0)  
Inactive (0)  
Uncollectible Accounts Report – (0)

**MOTION:** Thomas Highland second Kyle Sheckler to approve the Utility Accounts Proposed Updates (1).

YES 6

NO 0

ABSENT 1 Edith Lukasevich

**Tax Exoneration Action**

None

**Committees**

**Administration**

Mr. McGuire said we have to take a look at the zoning issues:

- the amendments to the medical marijuana, we have a draft for the Planning Commission to look at so they can get something to council to review.
- Mr. Foster owns property, not sure if the property is in Jim Thorpe or Nesquehoning. He is planning on putting in a camping facility.  
Borough Manager Sterner said that is in Nesquehoning. The County called her because there was some burning going on there.
- The buses parking at the school. We gave them a zoning variance for the expansion of the school. We were never given anything for the extra parking that would have been needed when they put in the LCCC.  
Borough Manager Sterner said she has been in touch with the JTASD Superintendent. They have to talk to them. Greg Kurtz has made contact, we just have to set up a meeting.

**Public Service (Sewer/Sanitation/Water/Streets)**

Mr. McGuire asked PSM Yaich how we are doing on the smoke testing of the sewer system?

PSM Yaich said they did some testing; we have some letters that will be going out to residents. There are some minor things like broken clean out caps and things like that.

Mrs. Klitsch said the summer program, she would like to thank the Rotary Club, the Borough, Career Link, Shine because they have contributed to this program. She thanked the supervisor, Emily Sofranko and the assistant supervisor, Kaylee Romanchik, and the counselors.

President Strubinger stated Connor Rodgers' picture was in the Borough News book for August for the Junior Council Members around the State.

JIM THORPE BOROUGH COUNCIL MEETING  
AUGUST 8, 2019  
MINUTES

Police  
Buildings/Parks  
Emergency Services

**Old Business**

Permit Parking  
Readdressing Phase II  
Susquehanna Street No Parking Ordinance  
Blight Landbank  
Zoning Ordinance Group Homes

**Executive Session**

**MOTION:** John McGuire second Kyle Sheckler to go into executive session to discuss Litigation and Personnel matters.

YES 6

NO 0

ABSENT 1 Edith Lukasevich

Into executive session at 7:26 pm  
Back from executive session at 8:00

**MOTION:** Jay Miller second John McGuire to adjourn.


YES 6

NO 0

ABSENT 1 Edith Lukasevich

Adjourned at 8:01 pm

Respectfully submitted

  
Louise McClafferty  
Borough Secretary