

JIM THORPE BOROUGH COUNCIL  
MARCH 3, 2022  
MINUTES

The Borough Council Work Session Meeting called to order at 6:35 p.m. by President Gregory Strubinger with the pledge of allegiance and moment of silence for the armed forces, first responders and their families. The meeting was held in Memorial Hall, 115 East 10<sup>th</sup> Street, Jim Thorpe, PA.

**Roll Call of Members & Officials**

Gregory Strubinger	Thomas Highland – via telephone	Joanne Klitsch
Jessica Crowley - absent	Kyle Sheckler	Michael Yeastedt
Robert Schaninger	Mayor Sofranko	Police Chief Schatz
Solicitor Nanovic – absent	PSM Yaich	Manager Sterner

**Announcements**

Pocono Mountain Visitors Bureau Clean Up the Pocono's Campaign – April 23, 9 am to noon; will clean roads in the downtown area near their office. Visit the PMVB website to sign up.

Borough Spring Tire & Electronics Recycling event to be held May 14 from 7 to 11 am.

**SALDO**

Kanick Subdivision – submitted a letter to grant an extension of time until June 30, 2022. Held an informal discussion on a possible zoning overlay in the S district to allow on-lot septic systems within ½ mile of Mauch Chunk Lake and other water bodies, which are currently prohibited. A meeting with the Kanicks and their representatives and borough personnel will be scheduled to investigate further and answer questions.

Schweibinz Group Subdivision – submitted a letter to grant an extension of time until May 31, 2022.

**Public Comment**

Edie Lukasevich commented on the job done by council and staff and expressed appreciation.

Greg Strubinger thanked Edie for her decades of service to the community and the borough.

Steve Ambrose commented the spring recycling event; the job done by borough personnel; live streaming meetings and permit parking.

Victor Stabin commented on permit parking.

Jim Gilmore commented on permit parking; B & B's bypassing the guest pass process.

**Action**

The following items were reviewed:

Jim Thorpe Birthday Celebration – May 21 & 22 – approval request; police services contract to be drafted and included on next week's agenda.

JTTA Permit Parking Request -letter from Michael Rivkin was read requesting re-evaluation of ordinance.

Hydro Re-addressing Request – requesting change of address due to emergency service response concerns; resolution to be drafted and included on next week's agenda.

Kubishin Hall Meeting Request – change of meeting on Memorial Hall; would like to inspect skating rink; manager will make arrangements for inspection.

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Jim Thorpe Trolley Shuttle Proposal – proposal for shuttle bus and parking presented.

Victor Stabin commented again on permit parking.

Council Meeting Minutes from February 3, 2022.

Council Meeting Minutes from February 10, 2022.

Council Meeting Minutes from February 17, 2022.

Expenditures from all Funds were presented.

Treasurer's Report

Resolution 2022-04 DCNR Grant – Silk Mill Stream Restoration in Jim Thorpe grant authorization.

Resolution 2022-05 Statewide LSA Grant – Asa Packer Museum and Park grant authorization.

Asa Packer Museum & Park Grant matching funds commitment.

Resolution 2022-06 DCNR Grant – Memorial Park Phase II Construction grant authorization.

DCNR Memorial Park Phase II Construction Matching Funds Commitment Letter.

2022 CDBG Grant – Memorial Park Phase II Construction grant authorization.

PMVB Grant matching funds – Jim Thorpe Mausoleum drive improvements.

Barry Isett Memorial Park Phase I Authorization for Services – previously approved; updating date only.

D&L Trail Weissport Canal Overflows Project – letter of support DCNR grant.

2022 Summer Camp – JT Rotary – approval request.

National Night Out – Tuesday, August 2, 2022, Memorial Park, 6-8 pm (rain date August 3) approval request.

Jim Thorpe Summer League – basketball June through August approval request.

Police Car #82 – out to bid; bids due Wednesday, March 9.

School Street Water Main Project – paving bids – authorize to advertise for bids in preparation for paving only; borough work to be completed first.

2022 Chemical Bids – authorize to advertise.

Blight Remediation Grant Projects - Lehighton Borough – RC Construction Payment Application #1 - \$19,992.69.

**Utility Action**

Utility Accounts Proposed Updates (1)

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Account 2520 – request for credit on sewer portion due to leak. Update amount will be available for meeting due to leak extending over 2 months.

Account 2520 – payment plan for excess water portion of billing due to leak.

**Exoneration Request**

Monthly report submitted.

**Committees**

Committees Meeting Schedule - committees are to consider monthly dates and report to manager; move to action to approve scheduling and advertising.

**Administration**

PSAB Resolutions & Attendance – move attendance to action agenda; no resolutions submitted to manager.

Occupation & Per Capita Delinquent Taxes – list of deceased persons submitted for approval to remove from tax rolls.

JTB Code Amendments – zoning for parking regulations to apply to all uses including existing buildings and SALDO submission of plans to other agencies to be completed by applicant to move to action agenda. Parking for marijuana dispensaries in C-3 zone – no change to be made, council explained reasons including high volume business.

Meeting formats – information on Robert’s Rules received from Council member Crowley, distributed to council. Will remain under committees for next week’s meeting.

**Public Service (Sewer/Sanitation/Water/Streets)**

Silk Mill Stream Restoration – on agenda at the request of Council member Crowley, will remain under committees for next week’s meeting.

2022 Street Sweeping – council instructed to move forward with obtaining prices.

Salt/Cinder Shed – has outlived its useful life and needs replacement; will investigate options and attempt to find a solution that is “portable” for re-location in the future.

Front Street project – will move to action agenda for consider of: project continuance; possible property owner notification and agreement to work with borough – date specific to be included; draft no-interest loan agreement, utilizing sanitation capital reserve fund monies.

Growing Greener Grant Committee – Silk Mill Run Restoration Project – move to action agenda.

**Police**

Carbon County District Attorney request for council to consider Regional Police – move to action agenda.

Part-time Parking Enforcement Officer – move to action agenda for authorization to advertise position.

**Buildings/Parks**

A discussion on possible use of Hall for church dinner. It was determined the Hall is not in a position to hold such functions at this time. No direction to move this item to the action agenda.

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Emergency Services

Fire trucks lease purchases – proposal received; move to action agenda.

Fire trucks delivery dates extensions – moved to July and September; if Solicitor advises action by council on the date extension, this item will be on next week's action agenda.

Shade Tree Committee

201 South Street request to trim limb off tree endangering house – move to action agenda.

Fern & South Streets – location of tree unclear; manager to contact property owner; follow-up next week.

Old Business

Nothing to report on old business.

Executive Session

None.

Adjourn

MOTION by Mike Yeastedt, seconded by Kyle Sheckler, to **adjourn** the meeting. There were no comments. Motion carried 6 to 0. The meeting ended at 9:08 pm.

Respectfully Submitted,

Maureen Sterner  
Borough Manager