JIM THORPE BOROUGH COUNCIL
BUDGET WORKSHOP SESSION
OCTOBER 24, 2019
MINUTES

Meeting called to order at 6:30 pm in the Memorial Park Hall, 115 East Tenth Street, Jim Thorpe by President Gregory Strubinger with the pledge of allegiance and moment of silence for the men and women serving our country.

Roll Call of Members & Officials

Gregory Strubinger	Kyle Sheckler	Joanne Klitsch
Thomas Highland (a)	John McGuire	Edith Lukasevich (a)
Jay Miller	Borough Manager Sterner	PSM Yaich
Connor Rodgers, JCP	Police Chief Schatz	
Mayor Michael Sofranko (a)	Secy. McClafferty	

President Strubinger said the purpose of this meeting is to discuss the proposed 2020 budgets.

Borough Manager Sterner said she found out from the engineer today that there are some Pennsylvania Financing Agency low interest loans that can be used for the laterals. RUS also has low interest loans for seniors and low-income people.

Borough Manger Sterner said she has revised the budgets, the changes are in red. She said the largest changes to the budgets are the health insurance. She had originally budgeted a 25% increase. She still does not have solid numbers, she reduced this to 10%.
The municipal insurance, workers compensation, she was able to lower that from 15% to 3%, with the acceptation of the fire company, they are with the State Workers Fund, she left this at 25%.

Borough Manager Sterner said we have asked other insurance agencies for proposals. We got two back that are not going to give a proposal, we are filling out paperwork for the third agency.

Borough Manager Sterner said the 10-ton truck is currently not in the budget. Next year the other lease purchase will be coming off of the Liquid Fuels account, in 2021 we can use the Liquid Fuels account to pay these payments. If we were to do it next year it would be half a year. She did have this in the General Funds but she pulled it out because of the finances there. This would replace the 2001. If you would be interested, we could use the Sanitation Capital Reserve funds it would be for the one payment for next year and then it would be the Liquid Fuels.

PSM Yaich said every snow storm last year during the course of plowing, we were constantly bringing it in for one thing or another.

Borough Manager Sterner said it would be roughly about $14,500.00 for the one payment for the year.

President Strubinger asked council if they would like to use the reserve funds?

General consent of council is to use the capital reserve funds.

Borough Manager Sterner said there will be no increase in taxes for 2020. She said there will be 5% increase in Water and 10% increase in Sewer. Next year there will be an increase in the taxes 2.56 mill increase.

Borough Manager Sterner said the Capital Projects did not change. They will be meeting with Maser and Penn Dot to review the area for the highway occupancy permit. Penn Dot wants us to include an 8 ft shoulder which will affect the NPDES permit application. There is a drainage pipe that it may affect, they will be on site so they can look at what is there and hopefully we will be able to reduce that shoulder width and then we would have to redo the NPDES permit for a larger area which will slow things down. She did get the environmental review for the park property. She is reading over the packet of information; she is waiting to hear back from Maser on this. The intent is to reutilize the garage as a pavilion.

Borough Manager Sterner said you will see larger stuff in the General Funds budget is for loan payments for the projects.

President Strubinger said you have presented council a balanced budget.

Mr. Sheckler said he would like to have included in this budget the upkeep of the fire companies. He said there is some maintenance that needs to be done at the Fairview and at the Diligent fire companies, about $10,000.00

Borough Manager Sterner said there is one paper the special revenue funds, that is where she has this $12,000.00 for the Fairview and the Diligent bay window.

Mr. Sheckler would like to see this kept in the budget yearly just incase something would come up.

Borough Manager Sterner said if you look at the General Funds budgets the items in the Fire have increased. She said she did increase the gas & oil 15%. She had a transfer for operating funds, she changed the insurance, she put in for reserve funds reduce the amount in the operating funds and not have anything going out to the reserve funds.

Police Chief Schatz said the only thing he didn't see in the budget is the leasing of a small vehicle for the meter attendant.

Borough Manager Sterner said it is in there.

Borough Manager Sterner said the Water fund, the biggest change in that budget is additional money for lab testing with the DEP requirements. We will have to do them all next year.

Mr. Miller said Water, the repairs/parts/maintenance increase, if we need the items for well #4.

Mr. McGuire said he would like to see the Library donation increased. He said we should think about putting something into the tax base for this.

General consent of council is to reduce the miscellaneous to $1,000.00 instead of $2,000.00 and give $1,000.00 more to the library donation.

Police Chief Schatz said right now the part-time officers are paid $16.00 an hour, he would like to bump the rate up to entice them, this is low compared to other municipalities. It is hard to get part-time officers. He would like to use the part-timers for events.

Police Chief Schatz said they were just at an event planning seminar this past week. If an active shooting would take place down there, we would be liable. They look at EMS/Fire protection that is a big factor. We have to figure this out. Come January we have to sit and plan the event differently, we tell them how the event is run, not them telling us how they are going to run the event. We have an officer out because of this.

PSM Yaich said another thing to think about is Broadway and Center Avenue are State roads, if you do not have from the curb to the center line 19 feet there is no parking, which we don't from Antonio's all the way up to the duck pond, legally there should be no parking. Center Avenue to the 700 block there should be no parking on one side. You would have to pick one side of the street to park on.

Borough Manager Sterner said we do have an additional $10,000.00 in there for the part-timers.

Police Chief Schatz said we have to sit down and set up an events policy, we have to set guidelines.

PSM Yaich spoke about the piping on the sewer vacuum unit is shot, they had trouble keeping it running, the jetter part was mounted on the flatbed, the piping is starting to rust out and the same for the hydraulic pipes. They went over the unit; this is a refurb.

Borough Manager Sterner said this would be Capital Reserve funds if you choose. She will talk to the solicitor to see if we can use the capital reserve funds to purchase this.

Mr. Miller said in the Sewer we are looking at a 10% increase and $2 million in the bank.

Borough Manager Sterner said with the 10% we will still have to take from the operating reserve funds to balance this budget.

Borough Manager Sterner said the buildings, more than likely the garage will be put out to bid first, they are waiting for Penn Dot. We can't get our NPDES permit until we have a definite answer from Penn Dot. She would like to get stuff finalized with the application for National Park services that went out to the appraisers.

MOTION: Greg Strubinger second Joanne Klitsch to adjourn and go into executive session litigation.

YES 7 NO 0

Adjourned at 8:00

Respectfully submitted
Louise McClafferty
Louise McClafferty
Borough Secretary

Jim Thorpe Borough
General Capital Projects Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			119,174.00
Income	4,921,825.00		4,921,825.00
Available Cash			5,040,999.00
Expenses		4,714,557.00	4,714,557.00
Cash Balance December 31, 2020			326,442.00
Reserved Funds December 31, 2020			326,442.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

Borough of Jim Thorpe General Capital Projects Fund
2020 Budget

	10/20/19 Draft 1
Income	
341.000 · Interest	
341.001 · Recreation Interest	300.00
341.100 · Highway Interest	450.00
341.000 · Interest - Other	0.00
Total 341.000 · Interest	750.00
354.000 · State Capital & Operating Grant	
354.070 · Trails	0.00
354.071 · Recreation Planning	0.00
354.130 · Planning & Zoning	7,465.00
DCED Muni Assistance	
354.000 · State Capital & Operating Grant - Other	0.00
Total 354.000 · State Capital & Operating Grant	7,465.00
387.000 · Contr & Donation Private Source	
387.100 · Community Grants	0.00
387.000 · Contr & Donation Private Source - Other	0.00
Total 387.000 · Contr & Donation Private Source	0.00
392.000 · Transfer From Other Funds	
392.001 · General Fund	187,580.00
Park Master Site Plan - 5,000.00 5th Street 50,000.00 Future FP loan payment - 132,580.00	
392.031 · General Capital Reserve Fund	0.00
392.039 · Sanitation Capital Reserve	0.00
392.000 · Transfer From Other Funds - Other	0.00
Total 392.000 · Transfer From Other Funds	187,580.00
393.000 · Proceeds of GLT Debt	
393.001 · Highways	0.00
393.100 · Administration/Police (AP)	2,226,310.00
393.101 · Public Service Garage (PS)	2,499,720.00
393.000 · Proceeds of GLT Debt - Other	0.00
Total 393.000 · Proceeds of GLT Debt	4,726,030.00
Total Income	4,921,825.00
Expense	
409.000 · Building Expenses	
409.302 · AP Architect/Planning	39,384.00
409.303 · AP Legal Services	39,700.00
409.304 · AP Auditor	0.00
409.305 · AP Grant Costs	0.00
409.306 · AP Environmental	0.00
409.307 · AP Permits & Inspections	24,160.00
409.312 · PS Architect/Planning	17,254.00
409.313 · PS Legal Services	39,700.00

11:05 AM
09/22/19
Accrual Basis

Borough of Jim Thorpe General Capital Projects Fund
2020 Budget

	10/20/19 Draft 1
409.314 · PS Auditor	0.00
409.315 · PS Grant Costs	0.00
409.316 · PS Environmental	2,463.00
409.317 · PS Permits & Inspection	19,550.00
409.700 · AP Capital Construction	1,961,150.00
409.710 · PS Capital Construction	2,280,000.00
409.000 · Building Expenses - Other	0.00
Total 409.000 · Building Expenses	4,423,361.00
430.000 · Highways	
430.313 · Highways Engineer	0.00
430.000 · Highways - Other	0.00
Total 430.000 · Highways	0.00
439.000 · Highway Constr & Rebuilding Pro	
439.450 · Contracted Services Paving	0.00
439.451 · Contracted Serv Embankment Fail	0.00
439.000 · Highway Constr & Rebuilding Pro - Other	0.00
Total 439.000 · Highway Constr & Rebuilding Pro	0.00
454.000 · Parks	
454.310 · Professional Services	33,500.00
454.000 · Parks - Other	0.00
Total 454.000 · Parks	33,500.00
459.000 · Trails	
459.313 · Engineering Services	0.00
459.450 · Contracted Services	0.00
459.451 · D&L Boro Reimbusements	0.00
459.000 · Trails - Other	0.00
Total 459.000 · Trails	0.00
492.000 · Interfund Transfers	
492.001 · General Fund	257,696.00
To pay 2019 bills pay from general fund: Facilities Architect 234,813.00 Facilities Environmental 22,883.00	
459.000 · Interfund Transfers - Other	0.00
Total 492.000 · Interfund Transfers	257,696.00
66000 · Payroll Expenses	0.00
Total Expense	4,714,557.00
Net Income	207,268.00

Jim Thorpe Borough
General Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			262,243.00
Income	2,951,291.00		2,951,291.00
Available Cash			3,213,534.00
Expenses		2,951,291.00	2,951,291.00
Cash Balance December 31, 2020			262,243.00
Reserved Funds December 31, 2020			262,243.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
Ordinary Income/Expense				
Income				
301.000 · Real Property Taxes				
301.100 · Real Estate Taxes - Current	807,593.80	989,164.26	1,178,500.00	1,185,537.00
13.45 Total Mills: General mills - 12.45 Fire Equipment mills - 1 taxable property increased 283,633.00 1 mill = 88,144.00				
301.300 · Real Estate Taxes - Delinquent	93,073.23	103,419.40	122,000.00	129,844.00
11% of budgeted current				
Total 301.000 · Real Property Taxes	900,667.03	1,092,583.66	1,300,500.00	1,315,381.00
305.000 · Occupation Taxes				
305.030 · Occupation Taxes - Delinquent	9,397.15	9,701.47	6,000.00	6,000.00
reduced due to Powel, Rogers bankruptcy				
305.100 · Occupation Taxes - Current	45,947.00	46,990.35	40,000.00	47,000.00
305.300 · Delinq 5% Occup Tax	0.00	0.00	0.00	0.00
Total 305.000 · Occupation Taxes	55,344.15	56,691.82	46,000.00	53,000.00
310.000 · Local Tax Enabling Tax				
310.010 · Current Year Per Capita Revenue	9,489.49	9,482.80	24,190.00	11,858.00
310.030 · Delinquent Per Capita Taxes	1,332.00	1,441.00	1,068.50	1,000.00
reduced due to Powel, Rogers bankruptcy				
310.100 · Realty Transfer Tax	48,762.47	69,833.20	53,533.00	57,376.00
310.210 · Earned Income Tax	458,111.82	474,548.95	480,000.00	480,000.00
310.500 · OPT/EMST/LST	72,321.03	71,663.96	70,500.00	72,500.00
310.600 · Amusement Tax	18,716.32	30,756.00	43,216.08	32,500.00
310.700 · Mechanical Device Tax	282.82	442.29	100.00	250.00
Total 310.000 · Local Tax Enabling Tax	609,015.95	658,168.20	672,607.58	655,484.00
321.000 · Business Licenses and Permits				
321.200 · Health Licenses/Permits	265.00	215.00	225.00	225.00
321.340 · Beverage Permits	0.00	0.00	0.00	0.00
321.600 · Professional & Occupational	400.00	400.00	400.00	400.00
321.610 · Vendors Permits	7,990.00	8,950.00	8,000.00	8,313.00
321.800 · Cable Television Franchise	69,750.24	71,440.62	72,921.63	72,181.00
Total 321.000 · Business Licenses and Permits	78,405.24	81,005.62	81,546.63	81,119.00
322.000 · Non-Business Licenses & Permits				
322.800 · St/Sidewalk/Moving Permits	3,275.00	2,140.00	1,900.00	2,020.00
322.900 · On Lot Sewage/Well Permits	5,388.00	6,036.00	4,800.00	5,408.00
Total 322.000 · Non-Business Licenses & Perm	8,663.00	8,176.00	6,700.00	7,428.00
331.000 · Fines				
331.110 · Vehicle Code Violation	22,849.89	23,310.28	19,170.50	19,000.00
331.121 · Violation of Ordinances	10,092.60	8,822.38	7,706.63	7,500.00
331.130 · Nuisance Tickets	0.00	0.00	1,000.00	2,000.00
Total 331.000 · Fines	32,942.49	32,132.66	27,877.13	28,500.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
332.000 · Forfeits				
332.100 · Forfeits	0.00	0.00	0.00	0.00
Total 332.000 · Forfeits	0.00	0.00	0.00	0.00
341.000 · GF Interest Income				
341.010 · Interest on Checking	2,702.53	4,593.05	7,471.62	4,922.00
341.000 · GF Interest Income - Other	0.70	0.00	0.00	0.00
Total 341.000 · GF Interest Income	2,703.23	4,593.05	7,471.62	4,922.00
342.000 · Rents & Royalties				
342.200 · Memorial Hall Rent	0.00	0.00	100.00	200.00
2 election day @ $100				
Total 342.000 · Rents & Royalties	0.00	0.00	100.00	200.00
351.000 · Federal Capital & Operat Grants				
351.120 · NonUni/Police Pension State Aid	125,251.34	137,409.04	145,216.00	153,362.00
approx 83.5% of mmo				
Total 351.000 · Federal Capital & Operat Grants	125,251.34	137,409.04	145,216.00	153,362.00
352.000 · Federal Shared Rev & Entitlemen				
352.102 · Firemans Relief	23,498.78	21,311.32	22,947.83	22,586.00
Total 352.000 · Federal Shared Rev & Entitleme	23,498.78	21,311.32	22,947.83	22,586.00
354.000 · State Capital & Operating Grant				
354 · Conservation Grant	0.00	0.00	30,000.00	0.00
354.011 · State Grant	0.00	0.00	3,812.62	0.00
354.000 · State Capital & Operating Grant - Otl	0.00	0.00	12,053.00	0.00
Total 354.000 · State Capital & Operating Grant	0.00	0.00	45,865.62	0.00
355.000 · State Shared Rev & Entitlements				
355.008 · Local Share Ass/Gaming Proceeds	8,635.00	58,814.00	0.00	0.00
355.010 · Public Utility Real Tax (PURTA)	1,690.60	1,654.69	1,600.00	1,650.00
355.040 · Alcoholic Beverages Licenses	3,150.00	4,200.00	3,000.00	4,000.00
355.200 · State Police Revenues	2,721.05	2,673.91	2,700.00	2,700.00
Total 355.000 · State Shared Rev & Entitlement:	16,196.65	67,342.60	7,300.00	8,350.00
357.000 · Local Govt Capl & Operat Grant				
357.010 · Carbon County Hotel Tax	0.00	0.00	0.00	0.00
357.100 · General Government	0.00	0.00	0.00	0.00
Total 357.000 · Local Govt Capl & Operat Grant	0.00	0.00	0.00	0.00
359.000 · Local Govt Auth & in Lieu/Taxes				
359.100 · Local - In Lieu of Taxes	291.01	261.21	244.44	225.00
Total 359.000 · Local Govt Auth & in Lieu/Taxes	291.01	261.21	244.44	225.00
361.000 · Charges for Services				
361.320 · Engineering Fees	0.00	6,617.15	5,000.00	5,500.00
361.321 · Stormwater Mgmt Plan Permit	1,101.25	250.00	2,343.75	2,332.00
361.330 · Zoning Permits	10,549.12	14,587.73	12,000.00	12,379.00
361.340 · Hearing Fees	4,600.00	3,156.18	2,283.80	2,000.00
361.500 · Copies	241.05	203.00	9.25	100.00
361.501 · Handicap Signs	760.00	660.00	600.00	600.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
Total 361.000 · Charges for Services	17,251.42	25,474.06	22,236.80	22,911.00
362.000 · Public Safety				
362.100 · Police Services	44,140.79	47,484.45	72,000.00	69,000.00
362.101 · Drug Task Force	0.00	0.00	0.00	0.00
362.102 · Police Programs-DARE, Ntl Night	489.71	300.00	900.00	563.00
362.103 · Police Reports	1,110.00	1,080.00	1,000.00	1,063.00
362.104 · Civil Service Fees	0.00	0.00	1,000.00	0.00
362.150 · Safety Traning/Classes	0.00	28.00	273.28	50.00
362.211 · Parking Meter Collection	94,639.98	115,711.67	90,231.06	100,194.00
362.410 · Building Permits	16,360.91	10,415.70	11,240.06	10,828.00
Total 362.000 · Public Safety	156,741.39	175,019.82	176,644.40	181,698.00
363.000 · Highways and Streets				
363.100 · Public Works Services	253.50	263.50	531.00	300.00
363.210 · Parking Meter/Fines	28,933.78	17,289.78	20,000.00	18,645.00
363.212 · Meter Bag Rental	1,840.00	1,900.00	710.00	1,000.00
363.220 · Parking Lot Rent	12,840.00	10,740.00	12,240.00	12,120.00
$120.00 paid in 2019				
363.320 · Engineering Fees	1,811.20	0.00	0.00	0.00
Total 363.000 · Highways and Streets	45,678.48	30,193.28	33,481.00	32,065.00
365.000 · Health				
365.001 · Health Inspection	2,915.00	2,370.00	2,375.00	2,370.00
Total 365.000 · Health	2,915.00	2,370.00	2,375.00	2,370.00
367.000 · Culture-Recreation				
367.140 · Pavilion Rental	3,750.00	3,000.00	4,350.00	3,675.00
367.142 · D & L Boro Reimbursements	0.00	3,535.76	21,330.00	0.00
367.200 · Summer Program	11,437.83	7,797.95	8,453.85	8,126.00
367.201 · JTPD Fishing Contest Donations	0.00	0.00	0.00	0.00
Total 367.000 · Culture-Recreation	15,187.83	14,333.71	34,133.85	11,801.00
372.000 · Electric System				
372.001 · Public Utility Tax	0.00	0.00	0.00	0.00
372.002 · 6 Mil St. Light Tax	0.00	0.00	0.00	0.00
Total 372.000 · Electric System	0.00	0.00	0.00	0.00
380.000 · Miscellaneous				
380.100 · Judgements/Restitutions	0.00	290.78	0.00	0.00
380.102 · Blue Cross/Blue Shield	25,654.87	82,511.46	0.00	0.00
380.103 · Trust Funds	0.00	0.00	0.00	0.00
380.104 · Refunds	2,002.92	3,214.21	2,990.71	0.00
380.106 · Summer Program Refunds	0.00	0.00	0.00	0.00
380.107 · Employee Pension Reimbursement	0.00	0.00	0.00	0.00
380.108 · Employee Union Dues Reimburseme	0.00	0.00	0.00	0.00
380.109 · Miscellaneous Reimbusements	0.00	0.00	271.42	0.00
Total 380.000 · Miscellaneous	27,657.79	86,016.45	3,262.13	0.00
387.000 · Contr & Donations Private Sourc				

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
387.100 · Donations Received	410.00	2,685.75	110.00	0.00
387.200 · Mary Packer Cummings Trust	887.36	1,555.77	1,612.22	1,584.00
387.300 · Packer General Trust	8,246.58	8,481.39	10,012.31	8,913.00
387.500 · Community Grants	0.00	1,000.00	1,500.00	0.00
Total 387.000 · Contr & Donations Private Sour	9,543.94	13,722.91	13,234.53	10,497.00
389.000 · Insurance Proceeds				
389.100 · Insurance Proceeds	8,712.26	7,947.87	4,169.61	0.00
389.200 · Premium Refunds	0.00	785.00	0.00	0.00
389.300 · WC Reimbursement	0.00	19,296.19	0.00	0.00
389.000 · Insurance Proceeds - Other	0.00	0.00	0.00	0.00
Total 389.000 · Insurance Proceeds	8,712.26	28,029.06	4,169.61	0.00
391.000 · Proceed General Fixed Asset Dis				
391.100 · Proceeds from sale of assets	7,500.00	18,800.00	0.00	0.00
391.000 · Proceed General Fixed Asset Dis - O	0.00	0.00	0.00	0.00
Total 391.000 · Proceed General Fixed Asset Di	7,500.00	18,800.00	0.00	0.00
392.000 · Transfer from Other Funds				
392.011 · Special Revenue Fund	0.00	0.00	9,641.97	0.00
392.027 · Sanitation Fund	33,247.67	0.00	0.00	0.00
392.031 · General CR Fund	0.00	83,275.00	5,081.00	0.00
392.036 · Transfer From Water CRF	0.00	0.00	0.00	0.00
392.039 · Transfer from Sanitation CRF	0.00	0.00	101,618.00	96,696.00
1st year facilities projects loan payment				
392.040 · Capital Projects Fund	0.00	13,156.05	0.00	257,696.00
Reimburse for 2019 bills paid Architect - 234,813.00 Environmental - 22,883.00	0.00	13,156.05	0.00	0.00
392.050 · Memorial Park Fund	0.00	13,156.05	0.00	0.00
392.099 · Transfer from SALDO Fund	0.00	0.00	8,000.00	5,000.00
392.103 · Transfers from Fire Dept Trust	0.00	0.00	3,400.00	0.00
Total 392.000 · Transfer from Other Funds	33,247.67	122,743.15	127,740.97	359,392.00
393.000 · Proceeds of GLT Debt				
393.100 · Proceeds Facilities Upgrade Deb	0.00	0.00	0.00	0.00
393.200 · High Street Wall Loan Proceeds	85,346.20	0.00	0.00	0.00
393.300 · Inception of Lease - Purchase	0.00	0.00	0.00	0.00
Total 393.000 · Proceeds of GLT Debt	85,346.20	0.00	0.00	0.00
Total Income	2,262,760.85	2,676,377.62	2,781,655.14	2,951,291.00
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00
Gross Profit	2,262,760.85	2,676,377.62	2,781,655.14	2,951,291.00
Expense				
400.000 · General Govt Legislative				
400.110 · Councilman Salary	9,960.00	10,019.29	9,960.00	9,960.00
400.111 · Mayor's Salary	1,980.00	1,991.79	1,980.00	1,980.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
400.115 · Tax Assessor Salary	0.00	0.00	0.00	0.00
400.116 · Borough Manager Salary	12,506.91	8,477.10	8,816.00	9,169.00
400.126 · Office Equipment	13,853.14	825.43	350.00	5,010.00
400.139 · IT Support/Contract	4,965.39	1,924.75	378.00	1,400.00
Access paid through 12/31/20 Dell servers 400.00 Miscellaneous 100.00				
400.156 · Blue Cross/Blue Shield	9,315.01	8,683.18	9,822.00	11,072.00
400.157 · Healthcare Fees (ACA)	0.00	0.00	0.00	0.00
400.160 · Pension Fund	3,579.00	3,378.20	3,504.00	3,613.00
admin share 3063.00 Plan admin fee 550.00				
400.161 · Social Security/Medicare	5,614.53	6,546.90	9,073.00	5,938.00
SS 5,253.00 Fire SS 355.00 UC 330.00				
400.216 · Other Supplies	0.00	0.00	0.00	500.00
400.270 · Computer Hardware/Software	2,366.39	717.95	2,400.00	6,534.00
Health Inspection Lap Top 1,500.00 Secretary work station 2,500.00 Manager Tower 1,800.00 QuickBooks annual subscription 84.00 101 E. 10th generator ann Mobile Link 150.00 Miscellaneous 500.00				
400.311 · Auditor	4,375.00	4,500.00	4,725.00	7,938.00
Annual - 4,938.00 DCED Project audit D&L Trail - 3,000.00				
400.313 · General Engineering	13,843.23	8,890.67	6,700.00	6,500.00
400.314 · Legal Services	16,269.62	3,525.63	5,000.00	5,000.00
400.321 · Telephone	3,090.23	4,499.63	3,643.00	3,349.00
BRC 2,754.00 PTD 160.00 Mgmt cells 435.00				
400.331 · Travel Expenses	204.21	1,145.44	1,500.00	1,560.00
PSAB Conference 275.00 Manager conf lodg/meal/mile 900.00 Manager mileage 150.00 Treasurer mileage 60.00 Secretary mileage 175.00				
400.350 · Insurance	11,691.84	3,584.00	8,877.00	4,980.00
wc 84.00 package 4,896.00				
400.374 · Equipment Repair	541.65	0.00	500.00	500.00
400.390 · Bank Service Charge	0.00	0.00	0.00	0.00
400.453 · Web Design/Maintenance	200.00	476.35	520.00	565.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

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Civic (was VTS) 550.00 Domain registration jtborough.org pd 7/20/27 Domain registration jtmemorialhall.com pd to 7/12/20 - 15.00				
400.710 · Capital Purchase Land	0.00	2,900.00	0.00	0.00
Total 400.000 · General Govt Legislative	114,356.15	72,086.31	77,748.00	85,568.00
402.000 · Auditing Serv/Financial Admin				
402.120 · Treasurers Salary	6,437.94	6,900.14	7,118.00	7,332.00
Total 402.000 · Auditing Serv/Financial Admin	6,437.94	6,900.14	7,118.00	7,332.00
403.000 · Tax Collection				
403.114 · Tax Collect-Salary	12,800.04	20,976.43	27,000.00	25,788.00
real estate 2.1% of taxes plus duplicates 1,000.00				
403.117 · Payroll Computed	778.11	901.45	750.00	956.00
403.118 · Real Estate Tax Refund	0.00	384.11	2,000.00	4,800.00
Act 172 est 48 firefighters @ 200.00 - 9,600.00 2019 claimed - 2,000.00				
403.200 · Tax Collect-Expense	3,171.06	1,761.81	2,501.45	2,500.00
403.430 · Act 511 Taxes Expense	0.00	0.00	0.00	0.00
Total 403.000 · Tax Collection	16,749.21	24,023.80	32,251.45	34,044.00
404.000 · Solicitor/Legal Services				
404.130 · Solicitor's Salary	4,259.60	5,014.16	2,572.00	2,649.00
404.161 · Soc Sec/Medicare	225.51	484.82	345.00	279.00
SS 203.00 UC 76.00				
Total 404.000 · Solicitor/Legal Services	4,485.11	5,498.98	2,917.00	2,928.00
405.000 · Secretary/Clerk Treasurer				
405.131 · Secretary's Salary	7,685.29	7,827.05	8,011.00	7,937.00
405.132 · Summer Program wages	0.00	0.00	0.00	0.00
405.158 · Life Insurance	279.96	240.14	248.00	248.00
405.210 · Office Supplies	4,880.14	6,126.85	5,500.00	6,000.00
405.211 · I/T Support/Contract	902.69	0.00	124.86	0.00
405.215 · Assn Dues/Subscriptions	2,042.00	1,468.00	2,291.00	2,520.00
APA 102.00 PELRAS 65.00 PSAB 500.00 NASASP (surplus property) 39.00 PA Mayors Assoc 60.00 PASAP 600.00 Carbon Chamber 425.00 PSATS CDL 125.00 NEPA 275.00 COG 100.00 Est increase 10% 229.00				
405.340 · Advertising	4,348.15	1,550.20	2,500.00	4,000.00
additonal for facilities projects				
Total 405.000 · Secretary/Clerk Treasurer	20,138.23	17,212.24	18,674.86	20,705.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

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409.000 · BUILDING EXPENSES				
409.106 · Wages-Building	9,482.50	9,908.90	12,875.00	17,973.00
buildings/groundskeeper - 13,293.00 cleaning - 4,680.00				
409.160 · Pension Fund	0.00	0.00	1,296.28	2,589.00
409.161 · Soc Sec/Medicare	802.69	844.75	985.00	1,754.00
SS 1,375.00 UC 379.00				
409.210 · Well/plumbing Permits	0.00	0.00	0.00	0.00
409.245 · Supplies	0.00	85.39	6,000.00	8,350.00
Hall Cleaning supplies 500.00 Hall mats 600.00 Muni mats 3,300.00 Muni H2o 350.00 Muni/park paper products, trash bags 2,300.00 Fire Companies 800 Misc 500.00				
409.300 · Legal Fees	0.00	662.50	0.00	500.00
409.301 · Engineer	0.00	-12,204.50	0.00	500.00
409.302 · Architect/Planning Fees	600.00	28,216.48	190,000.00	0.00
moved to capital projects fund				
409.303 · Project Legal Services	0.00	0.00	0.00	0.00
moved to capital projects fund				
409.304 · Project Auditor	0.00	7,000.00	0.00	0.00
moved to capital projects fund				
409.305 · Project Grant Costs	0.00	0.00	0.00	0.00
moved to capital projects fund				
409.306 · Project Environmental	0.00	14,682.66	22,800.00	0.00
moved to capital projects fund				
409.307 · Permits & Inspections	0.00	117.00	0.00	0.00
moved to capital projects fund				
409.310 · Maintenance Contracts	3,276.58	1,134.13	3,610.00	3,897.00
Hall fire extinguishers 175.00 Hall Barbosa 650.00 Hall heat/ac 760.00 Hall generator 882.00 Hall stove annual inspection 250.00 Muni heat/ac 200.00 Garage heat/ac 330.00 Muni fire extinguishers 250.00 Muni generator 400.00				
409.350 · Insurance	10,374.00	12,034.77	21,747.00	24,308.00
buildings 4,994.00 Hall 3,605.00 Mansion 15,709.00				
409.361 · Electric Boro Buildings	9,730.46	7,352.93	20,700.00	22,500.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
Hall 10,000.00 Other muni buildings 12,500.00				
409.362 · Fuel Oil Boro Buildings	6,067.94	8,747.81	9,500.00	10,925.00
15% increase Saudi oil fields				
409.363 · Gas Heating Expense	6,372.90	8,397.03	11,700.00	19,000.00
Hall 9,000.00 add for construction Other muni buildings 10,000.00				
409.373 · Maint & Repairs	28,152.81	29,057.49	15,000.00	28,350.00
General 18,000.00 Pavilions 2,500.00 Tree removal 6,000.00 Fire Companies lights 850.00 Fire Companies general 1,000.00				
409.374 · Boiler Maintenance/Inspections	62.00	121.00	125.00	125.00
L & I inspections				
409.400 · Liens & Filing Fees	0.00	0.00	0.00	0.00
409.460 · Classes/Training	0.00	0.00	0.00	0.00
409.480 · Miscellaneous Exp	650.00	901.76	1,000.00	1,000.00
409.500 · Comp Plan - Planning Commission	1,195.00	6,476.73	3,000.00	0.00
move code book update to plan & zon				
409.700 · Capital Construction	0.00	0.00	0.00	0.00
project moved to capital projects fund				
409.701 · PARK Upgrades/MCT Loan	0.00	0.00	0.00	0.00
409.720 · Capital Improvements	13,730.00	7,747.51	0.00	0.00
409.730 · Cap Improve Projects	0.00	0.00	0.00	0.00
409.740 · Capital Purchases	2,189.50	2,014.59	1,500.00	0.00
~~Admin 5,000.00 grant match~~ ~~Police 5,000.00 grant match~~ ~~CCTI Council Desk 5,000.00~~				
409.750 · Minor Purchases	2,189.50	2,014.59	1,500.00	1,000.00
Admin 500.00 Police 500.00				
409.000 · BUILDING EXPENSES - Other	10.99	0.00	0.00	0.00
Total 409.000 · BUILDING EXPENSES	94,886.87	135,313.52	323,338.28	142,771.00
410.000 · Police Department Expenses				
410.126 · Police Chief Wages	73,904.02	76,320.93	78,403.00	80,756.00
410.127 · Police FT Wages	330,634.44	380,006.03	390,330.00	397,359.00
410.128 · Police Court Time Wages	3,984.51	4,492.83	5,000.00	6,891.00
410.129 · Police Holiday Wages	24,615.21	26,546.81	26,510.00	27,565.00
410.130 · Police OT Wages	25,561.01	36,764.66	30,000.00	30,000.00
410.131 · Police Services Wages	27,146.89	20,854.05	30,000.00	25,000.00
410.132 · Police PT Wages	13,352.00	28,288.23	22,500.00	40,000.00
Normal PT 20,000.00 Additional PT 10,000.00 Nuisance PT 10,000.00				

Borough of Jim Thorpe-General Fund
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410.133 · Meter Person Wages	26,962.20	27,927.23	28,683.00	29,557.00
410.134 · Drug Investigation wages	0.00	8,165.57	19,000.00	20,970.00
410.139 · I/T Support	10,724.16	1,835.67	1,400.00	2,225.00
Access paid through 12/31/20 Dell servers 400.00 Emergency 1,000.00 United Public Safety Verizon Data Plan 325.00 Miscellaneous 500.00				
410.156 · Blue Cross/Blue Shield	107,602.72	111,739.54	117,575.00	155,726.00
plus 10%				
410.157 · Health Insur Deductible Reimb	600.00	16,898.53	7,666.00	8,000.00
HRA 8 @ $1,000.00				
410.158 · Life Insurance	4,022.52	4,021.79	5,069.00	4,762.00
410.160 · Min Mun Obligation	135,285.00	154,179.00	174,566.00	183,677.00
uniformed				
410.161 · Soc Sec/Medicare	41,528.59	48,326.76	46,785.00	54,049.00
SS 49,579.00 additional PT 765.00 UC 3,420.00 additional PT 285.00				
410.162 · Pension Expense	5,800.00	6,704.00	6,240.00	6,448.00
non-uniformed				
410.198 · Meal Reimbursement	190.63	365.83	500.00	500.00
410.210 · Credit/Debit Card & Ticket Fees	30.48	6,761.97	14,452.00	14,500.00
410.213 · Equipment	12,361.33	7,171.11	6,850.00	10,037.00
Car Computer software update (2) - 440.00 Laptop - 1,150.00 3 Workstations - 4,797.00 3 IPhones - 150.00 5 Ballistic shileds - vehicles 2,500.00 Miscellaneous 1,000.00				
410.214 · Computer Software	669.54	1,995.00	2,616.00	11,217.00
Kiosks back office software agee 4,872.00 United Public Safety CityCite 3,150.00 Metro Tech (was Alert) 2,195.00 Miscellaneous 1,000.00				
410.215 · Memberships/Subscriptions	150.00	4,017.00	2,891.00	1,060.00
PERLAS 460.00 ~~ALERT 2,095.00~~ PA Chief's Assoc 150.00 Mayor's Conference 3 @ 150.00 - 450.00				
410.231 · Gas/Oil	8,835.71	10,618.89	10,600.00	12,196.00
15% increase Saudi oil fields				
410.238 · Uniforms/VESTS	5,560.26	4,294.91	10,783.00	5,200.00
uniforms 8 @ 500.00 - 4,000.00 vest 1,200.00				
410.239 · Uniform Patches	0.00	0.00	0.00	0.00
410.241 · Supplies	2,191.56	4,649.24	4,200.00	4,400.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
410.242 · Target/Ammo	1,055.69	2,186.64	4,580.00	3,000.00
Annual 2,000.00 Other 1,000.00				
410.250 · Maint/Repairs/Tires	9,621.47	5,163.01	8,000.00	6,582.00
410.251 · Equipment decontamination	0.00	0.00	0.00	500.00
410.301 · K-9 Expenses	633.00	633.00	633.00	633.00
paid in December for following year				
410.310 · Proffesional Services	0.00	15,339.00	8,000.00	500.00
410.314 · Legal Services	0.00	0.00	0.00	5,000.00
new line item				
410.316 · Carbon County K-9 Patrol	0.00	0.00	0.00	0.00
410.317 · Civil Service	0.00	0.00	495.94	250.00
410.318 · 911 Services	5,378.64	5,378.64	5,500.00	5,700.00
410.319 · Education Material	0.00	0.00	0.00	0.00
410.320 · Drug Testing Expense	1,799.00	1,962.00	1,902.00	1,900.00
410.321 · Telephone	7,425.54	6,124.39	6,000.00	7,415.00
BRC 2,696.00 PTD 819.00 Cells/tablets 3,900.00				
410.322 · Cable TV	0.00	0.00	0.00	0.00
410.325 · Postage	761.62	807.34	850.00	875.00
410.331 · Mileage/Gas/Parking	35.00	626.77	1,000.00	1,000.00
410.340 · Advertising	244.80	312.10	800.00	550.00
410.352 · Insurance/Work Comp	47,535.00	36,178.60	57,630.00	60,396.00
muni 12,220.00 wc 48,176.00				
410.354 · Worker's Comp	0.00	0.00	0.00	0.00
410.361 · Traffic Light Maintenance	6,271.84	1,952.95	1,850.00	2,475.00
Electric 875.00 Christmas lights 250.00 Signal Service 2 lights - 850.00 Emergency reparis 500.00				
410.362 · Nat'l Night Out	492.69	299.09	848.40	850.00
410.374 · Radio Repairs	819.00	509.00	450.00	600.00
410.375 · Meter Repairs & Supplies	314.98	497.01	5,870.00	9,720.00
meter paper 400.00 Butts kiosks maint & parts warranty 8,820.00 miscellaneous 500.00				
410.453 · Web Design/Maintenance	400.00	300.00	545.44	650.00
Civic website 500.00 Domain registration jtpolice.org pd to 9/23/28 Domain registration jtpdpolice.org pd to 4/5/20 - renew 9 years 150.00				
410.460 · Police Training	1,101.50	1,836.00	3,500.00	4,000.00
Annual 2,0000.00 1 Defensive Tactics Instructor 2,000.00				

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

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410.480 · Miscellaneous Expenses	1,037.74	500.00	500.00	500.00
410.500 · Capital Expense	8,761.50	0.00	0.00	0.00
410.740 · Major Purchases	0.00	65,100.00	24,106.36	0.00
410.750 · Minor Purchases	0.00	2,117.88	1,000.00	1,000.00
410.000 · Police Department Expenses - Other	0.00	0.00	0.00	0.00
Total 410.000 · Police Department Expenses	955,401.79	1,140,769.00	1,176,680.14	1,246,191.00
411.000 · Fire				
411.130 · Wages-Emergency Services	3,930.00	3,953.39	3,930.00	4,380.00
411.131 · Wages - E.S. Coordinator	0.00	0.00	0.00	0.00
411.192 · 911 Services	5,378.64	5,378.64	5,700.00	6,270.00
411.215 · Supplies & Misc	2,787.57	3,475.99	4,000.00	4,000.00
heat/ac maint contract 285.00 other 3,715.00				
411.231 · Gas/Oil - Ambulance	2,000.00	2,000.00	2,000.00	2,000.00
411.232 · Gas/Oil - Fire	1,824.41	1,942.64	1,500.00	1,600.00
411.375 · Vehicle Refurb	0.00	0.00	0.00	0.00
411.520 · Volunteer Awareness	200.00	200.00	250.00	200.00
Penn Forest Fire Police 200.00				
411.521 · Fireman Relief/Trust	23,498.78	21,311.32	22,947.83	22,586.00
411.740 · Tools & Appliances	5,184.02	3,366.74	6,000.00	5,000.00
411.000 · Fire - Other	0.00	0.00	0.00	0.00
Total 411.000 · Fire	44,803.42	41,628.72	46,327.83	46,036.00
414.000 · Planning & Zoning				
414.130 · Zoning Off. Salary	0.00	0.00	0.00	0.00
414.131 · Zoning Enforcement	29,999.17	30,079.23	36,000.00	26,000.00
414.133 · Health Off. Salary	1,100.00	1,173.75	2,500.00	2,574.00
414.134 · Property Maintenance Code Enfor	14,396.47	9,413.34	12,150.00	12,150.00
414.135 · Plan & Zoning Ordinance Service	3,802.50	716.25	9,035.00	17,500.00
Code Book annual update 5,000.00 Stormwater Management update 11,000.00 Regular updating 1,500.00				
414.300 · On Lot Inspections	5,492.56	5,235.14	5,000.00	5,000.00
414.310 · Professional Services	0.00	5,822.00	2,500.00	1,500.00
414.313 · Plan & Zon Engineering	35,025.27	-1,594.01	22,000.00	5,000.00
414.314 · Legal Services new line item	0.00	0.00	0.00	3,550.00
414.316 · Zoning Hearing Expenses	1,591.40	3,131.65	1,800.00	1,800.00
414.317 · UCC Building Enforcement	9,185.10	7,612.54	9,000.00	9,000.00
414.318 · Health Off. Inspections	545.00	440.00	0.00	0.00
414.341 · Advertising	1,405.20	623.80	1,200.00	1,000.00
414.352 · Insurance	0.00	0.00	0.00	0.00
414.400 · Plan & Zon Liens	0.00	129.75	500.00	500.00
414.900 · Refunds	894.08	5,258.87	500.00	500.00
Total 414.000 · Planning & Zoning	103,436.75	68,042.31	102,185.00	86,074.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

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415.000 · Emergency Services Expense				
415.161 · Soc Sec/Medicare	62.62	289.86	0.00	0.00
415.321 · Phone/Alarm	2,806.67	3,183.87	3,350.00	3,400.00
415.350 · Insurance-Vehicle & Pkg	7,000.00	10,000.00	19,226.00	19,955.00
415.351 · Insurance-Workers Comp	17,499.00	18,643.44	18,316.00	22,895.00
wc ambulance 1,506.00 wc fire - 21,389.00				
415.374 · Vehicle Maintenance	8,016.47	15,787.13	17,002.09	15,000.00
10-8 Annual Maint 1,190.00 10-8 Semi-Annual Maint 1,436.00 General Maintenance 12,374.00				
415.740 · Communication Fire Equip Resv	0.00	0.00	0.00	0.00
415.741 · Fire Equipment Reserve	0.00	0.00	0.00	0.00
415.742 · Major Equipment/Radio Upgrades	3,127.15	8,857.75	2,100.00	4,695.00
Total 415.000 · Emergency Services Expense	38,511.91	56,762.05	59,994.09	65,945.00
430.000 · Public Service Expense				
430.130 · Wages-Public Service	121,333.61	143,779.35	191,351.00	199,324.00
430.131 · Wages-Supervisor/PS	54,217.63	50,479.58	72,423.00	74,850.00
430.132 · O/T Wages	6,154.49	10,322.77	12,500.00	12,500.00
430.133 · Part Time Wages	0.00	0.00	0.00	0.00
430.156 · Blue Cross/Blue Shield	72,958.41	68,645.03	131,650.00	177,083.00
Annual BC/BS 142,083.00 Reimbursement 35,000.00				
430.158 · Life Insurance	1,928.83	1,920.01	2,344.00	2,822.00
430.160 · Pension Fund	15,683.40	23,710.25	31,746.00	34,819.00
430.161 · Soc Sec/Medicare	14,170.07	15,366.99	20,597.00	23,836.00
430.200 · Signs	5,386.50	1,518.55	404.25	0.00
~~stop signs - 5,000.00~~ ~~annual - 5,000.00~~ moved to Sanitation Fund				
430.202 · Auto Dialer	998.75	998.75	750.00	750.00
430.210 · Office Supplies	0.00	76.26	250.00	250.00
430.231 · Gas/Oil/Tires	14,221.52	17,416.99	18,000.00	0.00
~~15% increase Saudi oil fields~~	moved to Sanitation Fund			
430.238 · Uniforms	1,244.70	1,000.00	1,200.00	1,200.00
6 @ $200.00				
430.245 · Supplies	12,684.39	13,926.88	14,620.77	0.00
moved to Sanitation Fund				
430.260 · Office Equipment	1,867.00	0.00	0.00	500.00
copier 3 in 1				
430.310 · Legal Services	0.00	0.00	0.00	2,500.00
new line item				
430.313 · Highways Engineer	41,348.76	4,310.00	4,500.00	1,700.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

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3,300.00 moved to Sanitation Fund				
430.314 · Engineer Projects	0.00	0.00	0.00	0.00
430.321 · Telephone	2,346.13	2,098.74	2,250.00	2,189.00
BRC 1,405.00 PTD 163.00 PA One Call 186.00 Cells 435.00				
430.340 · Advertising	1,135.10	915.90	1,000.00	1,000.00
430.350 · General Insurance/Work Comp	23,318.28	18,833.00	28,747.00	37,245.00
wc 27,722.00 general 9,523.00				
430.354 · Workers' Comp	0.00	0.00	0.00	0.00
430.355 · Non-Employee Ins Ded Reimb	0.00	40.00	0.00	0.00
430.361 · Street Lights	1,766.20	19,144.06	14,000.00	15,400.00
430.362 · MEM Loan #60054	0.00	0.00	0.00	0.00
430.374 · Equip/Maint/Repairs	9,246.34	13,781.20	12,000.00	15,000.00
430.375 · CDL Program/Classes	260.00	112.00	300.00	300.00
430.384 · Equipment Rental	650.00	482.96	3,032.40	5,000.00
Street sweeper 10 days 4,000.00 miscellaneous 1,000.00				
430.740 · Minor Equipment	4,524.00	2,481.65	2,073.34	3,500.00
430.000 · Public Service Expense - Other	458.92	0.00	0.00	0.00
Total 430.000 · Public Service Expense	407,903.03	411,360.92	565,738.76	611,768.00
432.000 · Winter Maint - Snow Removal				
432.130 · Snow Removal	0.00	0.00	0.00	0.00
432.222 · Chemicals/Cinders	5,730.30	1,776.00	5,000.00	5,000.00
432.740 · Minor Equipment	0.00	0.00	0.00	0.00
Total 432.000 · Winter Maint - Snow Removal	5,730.30	1,776.00	5,000.00	5,000.00
434.000 · Street Lighting				
434.213 · Misc	0.00	0.00	0.00	0.00
Total 434.000 · Street Lighting	0.00	0.00	0.00	0.00
435.000 · Sidewalks and Crosswalks				
435.370 · Repairs & Maintenance	0.00	0.00	9,384.00	5,000.00
Annual 5,000.00				
435.372 · Handi-cap Curb Cuts	0.00	0.00	0.00	0.00
Total 435.000 · Sidewalks and Crosswalks	0.00	0.00	9,384.00	5,000.00
436.000 · Storm Sewers & Drains				
436.213 · Supplies/small equipment	8,888.87	5,351.37	3,642.32	5,000.00
436.371 · Storm Drains	11,505.00	0.00	5,445.00	0.00
Liquid Fuels 30,000.00				
436.450 · Contracted Services	31,309.41	218,962.35	0.00	10,000.00
Vac Truck for pipe cleaning 10,000.00				
436.741 · Major Cap Improvements	0.00	0.00	0.00	0.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
436.000 · Storm Sewers & Drains - Other	134.80	0.00	0.00	0.00
Total 436.000 · Storm Sewers & Drains	51,838.08	224,313.72	9,087.32	15,000.00
438.000 · Maint & Repairs Rds & Bridges				
438.371 · Patch/Repairs/Resurfacing	31,692.48	40,355.22	48,795.59	0.00
Liquid Fuels 60,379.00				
438.372 · Other Highway Care	0.00	0.00	0.00	0.00
438.450 · Contracted Services	340,268.25	95,954.39	146,581.35	160,000.00
wall repointing 10,000.00 ~~wall evaluation 1/3 (Earth Eng) 5,020.00~~ road paving 150,000.00				
438.741 · Major Improve - Paving	0.00	0.00	0.00	0.00
Total 438.000 · Maint & Repairs Rds & Bridges	371,960.73	136,309.61	195,376.94	160,000.00
448.000 · Water System				
448.300 · Lehigh Canal Commission	480.40	478.10	960.80	961.00
Total 448.000 · Water System	480.40	478.10	960.80	961.00
452.000 · Participan Recreation				
452.115 · Summer Rec Program Wages	10,620.00	7,240.50	7,870.00	10,000.00
452.161 · Summer Rec Program SS/Medi	812.43	553.90	602.05	794.00
SS 765.00 UC 29.00				
452.236 · Park Buildings Supplies & Parts	0.00	250.00	0.00	900.00
bathroom winterization/dewinterization 400.00 miscellaneous 500.00				
452.247 · Park Supplies & Parts	383.01	0.00	3,000.00	4,500.00
playground mulc 3,500.00 miscellaneous 1,000.00				
452.300 · Summer Rec Program	600.00	600.00	600.00	600.00
Total 452.000 · Participan Recreation	12,415.44	8,644.40	12,072.05	16,794.00
453.000 · Spectator Recreation				
453.100 · Donations	0.00	0.00	0.00	0.00
453.300 · Asa Packer	0.00	0.00	0.00	0.00
Total 453.000 · Spectator Recreation	0.00	0.00	0.00	0.00
454.000 · Parks				
454.246 · Shade Trees	0.00	1,554.60	13,801.88	500.00
454.310 · Professional Services	0.00	0.00	13,394.75	2,000.00
tree removal				
454.372 · Monument Refurbishment	0.00	0.00	1,000.00	3,500.00
JTSHOF project donation - 1,000.00 lighting upgrade - 2,500.00				
454.450 · Contracted Services	0.00	9,076.86	0.00	3,000.00
Twining Park wall repointing 2,500.00 miscellaneous 500.00				
Total 454.000 · Parks	0.00	10,631.46	28,196.63	9,000.00
456.000 · Libraries				

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
456.530 · Library Donation	12,500.00	12,500.00	12,500.00	12,500.00
Total 456.000 · Libraries	12,500.00	12,500.00	12,500.00	12,500.00
459.000 · Trails				
459.313 · Engineering Services	47,019.73	563.01	1,065.82	0.00
459.450 · Contracted Services	0.00	0.00	70,695.00	0.00
459.451 · D & L Boro Reimbursements	0.00	0.00	0.00	0.00
Total 459.000 · Trails	47,019.73	563.01	71,760.82	0.00
471.000 · Debt Principal				
471.001 · Premium on Bonds	0.00	147.00	0.00	0.00
471.100 · MEM St Light Energy Loan #60054	16,172.17	17,718.97	14,586.00	18,617.00
471.101 · Loan Repayment Memorial Hall	33,573.43	34,947.45	37,164.06	37,490.00
471.105 · Debt Prin - High St Wall Projec	0.00	21,074.44	40,353.00	41,399.00
471.106 · Debt Prin Facilities Upgrade	0.00	0.00	0.00	18,867.00
Regular loan 8 mos payments				
471.300 · Debt Prin - MCT Bridge #21288	10,000.00	10,000.00	0.00	0.00
471.400 · Lease Pymts-Police Vehicle	10,895.64	0.00	4,958.18	10,207.00
471.402 · Lease Purchase 2019 10T Princip	0.00	0.00	28,826.00	24,973.00
471.403 · Lease Purchase 2020 10T Princip	0.00	0.00	0.00	0.00
~~1 payment only; Liquid Fuels 2021 forward~~				
471.404 · Lease Payment Police	0.00	0.00	0.00	3,588.00
meter car lease - 299.00 per month				
Total 471.000 · Debt Principal	70,641.24	83,887.86	125,887.24	155,141.00
472.000 · Debt Interest				
472.100 · MEM St Light Energ Loan #60054	6,107.63	4,560.83	7,694.00	3,663.00
472.101 · Loan Interest Memorial Hall	10,604.28	9,095.43	8,683.75	6,553.00
472.105 · Debt Int - High St Wall Project	99.13	6,934.30	10,910.00	9,863.00
472.106 · Debt Int Facilities Upgrade	0.00	0.00	0.00	77,829.00
Regular loan 8 mos payments - 61,828.62 Interim Loan - 16,000.00				
472.300 · Debt Int - MCT Bridge #21288	372.80	178.88	0.00	0.00
472.400 · Lease Pymnts - Police Vehicle	472.87	0.00	798.65	1,306.00
472.402 · Lease Purshase 2019 10T Interes	0.00	0.00	4,823.12	3,853.00
472.403 · Lease Purchase 2020 10T Interest	0.00	0.00	0.00	0.00
~~1 payment only; Liquid Fuels 2021 forward~~	0.00	0.00		
Total 472.000 · Debt Interest	17,656.71	20,769.44	32,909.52	103,067.00
480.100 · Miscellaneous Expense				
480.000 · Miscellaneous Expense	31.00	0.00	2,000.00	2,000.00
480.101 · Misc/increase allowance	0.00	0.00	0.00	0.00
480.156 · COBRA BC/BS	0.00	0.00	0.00	0.00
480.200 · Other Expenses/Misc	350.00	510.00	500.00	500.00
480.249 · Well/Plumbing Permits	0.00	0.00	0.00	0.00
480.539 · Scout Project				500.00
480.540 · Friends of Animals	500.00	500.00	500.00	500.00

Borough of Jim Thorpe-General Fund
2020 Budget Worksheet

	Jan - Dec 17	Jan - Dec 18	Estimated Jan - Dec 19	10/20/19 Draft 1
Total 480.100 · Miscellaneous Expense	881.00	1,010.00	3,000.00	3,500.00
486.000 · Insurance, Casualty & Surety				
486.100 · General Insurance/Work Comp	0.00	0.00	0.00	0.00
486.101 · Worker's Comp	0.00	0.00	0.00	0.00
486.000 · Insurance, Casualty & Surety - Other	0.00	0.00	0.00	0.00
Total 486.000 · Insurance, Casualty & Surety	0.00	0.00	0.00	0.00
487.000 · Health Insurance Benefit				
487.100 · Donations	0.00	0.00	0.00	0.00
487.430 · Payroll QuartelyTax Reimb	0.00	0.00	0.00	0.00
Total 487.000 · Health Insurance Benefit	0.00	0.00	0.00	0.00
492.000 · Transfer to Other Funds				
492.006 · Transfer to Water Fund	0.00	0.00	3,000.00	4,183.00
Pension share 56% of exp 7,469.00				
492.008 · Transfer to Sewer Fund	0.00	0.00	2,855.00	4,634.00
Pension share 56% of exp 8,275.00				
492.011 · Trans to Special Revenue Fund	0.00	0.00	87,889.00	88,144.00
fire tax mill				
492.027 · Transfer to Sanitation Fund	14,244.60	0.00	2,494.00	3,912.00
Pension share 56% of exp 6,985.00				
492.031 · General Capital Reserve Fund	153,000.00	45,568.00	50,000.00	10,093.00
Annual transfer				
492.040 · Transfer to Capital Projects Fu	0.00	0.00	850,401.73	5,000.00
Park Master Site Plan project balance 5,000.00 ~~Future Facilities Projects annual loan re-payment less interim financing interest 232,457.00 - 99,877.00 = 132,580.00~~ ~~5th Street failure - 50,000.00~~				
492.050 · Trans to Memorial Hall Fund	25,000.00	53,426.16	0.00	0.00
492.090 · Transfer to Payroll Fund	23,175.91	0.00	0.00	0.00
492.000 · Transfer to Other Funds - Other	0.00	0.00	0.00	0.00
Total 492.000 · Transfer to Other Funds	215,420.51	98,994.16	996,639.73	115,966.00
Total Expense	2,613,654.55	2,579,475.75	3,915,748.46	2,951,291.00
Net Ordinary Income	-350,893.70	96,901.87	-1,134,093.32	0.00
Net Income	**-350,893.70**	**96,901.87**	**-1,134,093.32**	**0.00**

Jim Thorpe Borough
General Capital Reserve Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			181,360.00
Income	11,043.00		11,043.00
Available Cash			192,403.00
Expenses		0.00	0.00
Cash Balance December 31, 2020			192,403.00
Reserved Funds December 31, 2020			192,406.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

Borough of Jim Thorpe General Capital Reserve Fund
2020 Budget

	10/20/19 Draft 1
Income	
341.000 · Interest	
341.100 · Interest	950.00
341.000 · Interest - Other	0.00
Total 341.000 · Interest	950.00
392.000 · Interfund Operating Transfers	
392.001 · Transfer from General Fund	10,093.00
392.000 · Interfund Operating Transfers - Other	0.00
Total 392.000 · Interfund Operating Transfers	10,093.00
393.000 · Proceeds of General Long-Term D	
393.130 · HSW/5th Street Project	0.00
393.000 · Proceeds of General Long-Term D - Other	0.00
Total 393.000 · Proceeds of General Long-Term D	0.00
Total Income	11,043.00
Expense	
436.000 · Storm Sewers and Drains	
436.450 · Contracted Services	0.00
436.000 · Storm Sewers and Drains - Other	0.00
Total 436.000 · Storm Sewers and Drains	0.00
492.000 · Transfers to Other Funds	
492.001 · General Fund	0.00
492.040 · Capital Projects Fund	0.00
492.000 · Transfers to Other Funds - Other	0.00
Total 492.000 · Transfers to Other Funds	0.00
66000 · Payroll Expenses	0.00
Total Expense	0.00
Net Income	11,043.00

Jim Thorpe Borough
Liquid Fuels Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			173,044.00
Income	154,271.00		154,271.00
Available Cash			327,315.00
Expenses		277,315.00	277,315.00
Cash Balance December 31, 2020			50,000.00
Reserved Funds December 31, 2020			50,000.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

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Accrual Basis

Borough of Jim Thorpe-Highway Fund
P2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimated	10/20/19 Draft 1
Income				
310.103 · Miscellaneous	0.00	0.00	0.00	0.00
341.000 · Interest Income	659.83	1,868.53	2,529.00	1,800.00
354.030 · State Allocation Income	148,235.22	155,423.65	159,854.99	152,471.00
392.100 · Transfer from LF Money Market	0.00	0.00	0.00	0.00
393.000 · Proceeds of GLT Debt	0.00	0.00	0.00	0.00
393.300 · Equipment Escrow Payment	0.00	0.00	0.00	0.00
Total Income	148,895.05	157,292.18	162,383.99	154,271.00
Gross Profit	148,895.05	157,292.18	162,383.99	154,271.00
Expense				
430.100 · Wages - Street	0.00	0.00	0.00	0.00
430.200 · Street Supplies	0.00	0.00	22,662.00	60,379.00
430.600 · Capital Improvements	0.00	0.00	0.00	0.00
431.300 · Storm Drains	0.00	0.00	0.00	30,000.00
432.100 · Snow Removal-Wages	0.00	0.00	0.00	0.00
432.200 · Snow Removal-Supplies	17,258.80	38,797.11	57,000.00	57,000.00
433.200 · Street Signs	0.00	865.50	20,000.00	20,000.00
434.361 · Street Lighting	59,592.62	66,476.44	64,000.00	66,000.00
437.300 · Repairs to Equipment	0.00	0.00	0.00	0.00
438.300 · Street Maintenance	0.00	0.00	0.00	0.00
438.450 · Contracted Services	0.00	0.00	0.00	0.00
471.100 · Equipment purchase	0.00	0.00	0.00	0.00
471.101 · N/P - JTNB Loader	0.00	0.00	0.00	0.00
471.102 · N/P - JTNB 02 Truck	0.00	0.00	0.00	0.00
471.350 · Lease Rental Payment	43,935.88	43,935.88	43,936.00	43,936.00
2017 - 5T - 15,814.14 2017 - 10T - 28,121.74 2021 - 10T - 0.00 paid gen fund; next year start LF fund				
472.100 · GOB Interest Payments	0.00	0.00	0.00	0.00
472.101 · N/P - JTNB Loader Int	0.00	0.00	0.00	0.00
472.102 · N/P - JTNB 02 Truck Int	0.00	0.00	0.00	0.00
480.000 · Miscellaneous Expense	0.00	0.00	0.00	0.00
Total Expense	120,787.30	150,074.93	207,598.00	277,315.00
Net Income	28,107.75	7,217.25	-45,214.01	-123,044.00

Jim Thorpe Borough
Sanitation Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			100,000.00
Income	716,227.00		716,227.00
Available Cash			816,227.00
Expenses		716,227.00	716,227.00
Cash Balance December 31, 2020			100,000.00
Reserved Funds December 31, 2020			100,000.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

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Accrual Basis

Borough of Jim Thorpe-Sanitation
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
Ordinary Income/Expense				
Income				
340.104 · Interest Income	1,011.75	2,060.64	3,126.44	2,590.00
341.002 · CD Interest	0.00	0.00	0.00	
357.000 · Recycling Grant	0.00	7,344.00	9,449.00	4,725.00
2019 2015 - 3,452.00 rec'd 2018 2016 - 3,892.00 rec'd 2018 2017 - 4,097.00 rec'd 2019 2018 - 5,352.00 rec'd 2019				
364.000 · User Fee Billings	701,354.12	690,423.93	692,000.00	692,000.00
364.101 · Penalties-Sanitation	16,940.34	19,722.25	15,500.00	13,000.00
364.102 · Lien Reimbursement	0.00	0.00	0.00	0.00
364.103 · Bad Check Charge	41.93	263.98	60.00	0.00
364.104 · Magistrate Cost	10.39	0.00	0.00	0.00
364.105 · Pension Reimb	2,494.00	2,494.00	2,494.00	3,912.00
est 56% of expense 6,985.00				
364.106 · Recycling Bins	0.00	0.00	18.00	0.00
364.200 · Lien-Delinq Settlement Income	0.00	0.00	650.61	0.00
364.500 · Utility Receipts Account	0.00	0.00	0.00	0.00
380.000 · Miscellaneous	0.00	0.00	0.00	0.00
392.000 · Transfer From Other Fund	5,939.06	0.00	0.00	0.00
Total Income	727,791.59	722,308.80	723,298.05	716,227.00
Gross Profit	727,791.59	722,308.80	723,298.05	716,227.00
Expense				
427.130 · Public Services Manager Salary	22,134.80	24,018.00	7,993.00	8,313.00
427.131 · Manager/Administrator Salary	21,287.84	21,160.30	22,040.00	22,922.00
427.132 · Solicitor Salary	3,536.40	3,824.63	4,456.00	4,590.00
427.133 · Clerk Salary	8,494.19	9,255.07	9,561.00	9,852.00
427.134 · Treasurer Salary	10,537.55	9,230.61	9,490.00	9,776.00
427.135 · Secretary Salary	12,487.14	10,388.12	10,681.00	10,582.00
427.161 · Soc Sec/Medicare	10,395.57	11,184.38	8,278.00	10,753.00
admin 5,253.00 admin uc 330.00 publ serv 4,460.00 publ serv uc 228.00 solicitor 351.00 solicitor uc 131.00				
427.210 · Office Supplies	819.36	1,222.18	1,000.00	1,100.00
427.212 · I/T Support/Contract	4,943.67	3,460.86	2,000.00	1,974.00

Borough of Jim Thorpe-Sanitation
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
Access - paid through 12.31/20 Utilities Software - 300.00 VUB Backup - 40.00 QuickBooks - 84.00 Credit Card Software (First Data) - 150.00 Civic Plus - 400.00 Meter reading (Sensus) - 650.00 Miscellaneous - 350.00				
427.213 · Auto Dialer	998.75	998.75	1,000.00	1,000.00
427.220 · Supplies-Sanitation	0.00	0.00	0.00	0.00
427.221 · Recycle Expense	11,747.79	11,585.00	0.00	9,473.00
427.265 · Repairs	103.12	0.00	0.00	0.00
427.310 · Professional Services	0.00	2,176.56	500.00	1,000.00
427.317 · File Liens	260.50	1,113.56	850.00	1,000.00
427.318 · Bank Service Charge	50.36	45.00	0.00	0.00
427.321 · Telephone	752.68	806.28	750.00	767.00
PTD - 155.00 AT&T - 612.00				
427.323 · Legal Fees	0.00	0.00	0.00	1,000.00
427.365 · Landfill Expenses	0.00	0.00	0.00	0.00
427.480 · Miscellaneous Expenses	175.00	0.00	0.00	500.00
427.800 · Deptreciation Expense	311.30	0.00	0.00	
427.900 · Refunds	1,709.40	553.73	250.00	500.00
430.002 · Pension Fund	20,981.95	21,409.35	13,000.00	13,433.00
Publ Serv - 6,448.00 Admin 6,985.00				
430.004 · Postage	3,720.07	3,400.00	3,300.00	3,500.00
430.006 · Collection of Bills	120.00	327.48	3,695.00	3,000.00
Creditech				
430.007 · A/R Box	127.02	187.46	190.00	225.00
430.008 · Advertising	0.00	452.14	0.00	0.00
430.010 · Garbage Contract	424,905.96	424,670.84	424,906.00	424,906.00
430.011 · Blue Cross/Blue Shield	50,221.09	45,354.99	38,768.00	46,083.00
plus 10% Admin 19,509.00 Publ Serv 26,574.00				
430.012 · BC/BS Ded Reimbursement	0.00	0.00	0.00	
430.013 · Petty Cash	0.00	0.00	0.00	
430.014 · General Insurance	5,172.00	4,416.50	4,109.00	4,171.00
package				
430.015 · Audit Fees	4,375.00	4,500.00	4,500.00	4,938.00
430.016 · County Administration Fee	0.00	0.00	0.00	
430.018 · Magistrate Costs	0.00	0.00	0.00	
430.122 · Office Rent	0.00	0.00	0.00	
430.124 · PA HOUSE BILL 2044 - TAX	0.00	0.00	0.00	

Borough of Jim Thorpe-Sanitation
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
430.125 · Payroll Computed/Qtrly	778.17	901.74	1,000.00	956.00
430.130 · Public Service Wages	39,361.18	46,377.60	33,768.00	35,175.00
430.131 · Supervisor Wages	13,262.15	14,107.60	16,542.00	8,808.00
430.132 · OT Wages	3,163.25	5,997.22	6,000.00	6,000.00
430.158 · Life Insurance	1,372.93	1,296.18	1,434.00	1,065.00
Admin - 542.00 Publ service - 523.00				
430.200 · Signs	0.00	0.00	0.00	10,000.00
stop signs 5,000.00 annual signs 5,000.00				
430.231 · Gas/Oil/Tires	0.00	0.00	0.00	20,700.00
annual				
430.238 · Uniforms	0.00	0.00	0.00	
430.245 · Supplies	0.00	0.00	0.00	16,074.00
annual				
430.260 · Office Equipment	1,912.64	378.76	0.00	0.00
430.313 · Engineer	0.00	0.00	0.00	3,300.00
430.350 · General Insurance/WC	21,802.00	17,833.20	14,081.00	7,050.00
admin 1413.00 publ serv 5,637.00 package in line item 430.014				
430.361 · Street Lights	21,973.74	0.00	0.00	0.00
430.374 · Equipment Maint & Repairs	6,897.07	2,316.45	8,500.00	11,741.00
430.375 · CDL Program/Classes	0.00	0.00	0.00	
430.600 · Capital Construction	0.00	0.00	0.00	
430.750 · Minor Equipment	0.00	0.00	0.00	
432.130 · Snow Removal	0.00	0.00	0.00	
432.222 · Chemicals/Cinders	0.00	0.00	0.00	
432.750 · Snow Minor Equipment	0.00	0.00	0.00	
435.372 · Handicap Curb Cuts	0.00	0.00	0.00	
436.213 · Supplies/Small Equipment	1,888.07	0.00	0.00	
436.371 · Storm Drains	0.00	0.00	0.00	
436.450 · Storm System Contracted Service	0.00	0.00	0.00	
438.371 · Patch/Repairs/Resurface Materia	0.00	0.00	0.00	
438.450 · Contracted Services	0.00	0.00	0.00	
460.000 · Depreciation Expense	0.00	0.00	0.00	
471.100 · MEM Energy Loan Principal	0.00	0.00	0.00	
471.300 · MCT Bridge #21288 Principal	0.00	0.00	0.00	
471.402 · Lease Purchase 2018 10T Princ	0.00	0.00	0.00	
472.100 · MEM Energy Loan Interest	0.00	0.00	0.00	
472.300 · MCT Bridge #21288 Interest	0.00	0.00	0.00	
472.402 · Lease Purchase 10T Int	0.00	0.00	0.00	
492.000 · Transfer to Other Funds	0.00	0.00	0.00	
492.001 · Transfer to General Fund	1,766.20	0.00	0.00	

Borough of Jim Thorpe-Sanitation
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
492.039 · Transfer to Sanitation CRF	50,000.00	7,435.00	50,000.00	0.00
Total Expense	784,545.91	712,385.54	702,642.00	716,227.00
Net Ordinary Income	-56,754.32	9,923.26	20,656.05	0.00
Other Income/Expense				
Other Expense				
472.001 · Loan	0.00	0.00	0.00	
Total Other Expense	0.00	0.00	0.00	
Net Other Income	0.00	0.00	0.00	0.00
Net Income	-56,754.32	9,923.26	20,656.05	0.00

Jim Thorpe Borough
Sanitation Capital Reserve Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			797,475.00
Income	10,000.00		10,000.00
Available Cash			807,475.00
Expenses		96,946.00	94,946.00
Cash Balance December 31, 2020			712,529.00
Reserved Funds December 31, 2020			712,529.00
Balance Unreserved Funds December 31, 2019			0.00

10/20/2019

3:34 PM
09/21/19
Accrual Basis

Borough of Jim Thorpe Sanitation Capital Reserve Fund
2020 Budget

	10/20/19 Draft 1
Income	
341.000 · Income	
341.100 · Interest	10,000.00
341.000 · Income - Other	0.00
Total 341.000 · Income	10,000.00
392.000 · Interfund Operating Transfers	
392.008 · Sanitation Fund	0.00
392.000 · Interfund Operating Transfers - Other	0.00
Total 392.000 · Interfund Operating Transfers	0.00
392.009 · Transfer from Sanitation Fund	0.00
Total Income	10,000.00
Expense	
400.000 · General Expenses	
400.390 · Bank Fees	250.00
400.000 · General Expenses - Other	0.00
Total 400.000 · General Expenses	250.00
409.000 · Buildings	
409.310 · Professional Services	0.00
409.610 · Capital Construction	0.00
409.000 · Buildings - Other	0.00
Total 409.000 · Buildings	0.00
438.000 · Maint & Repairs Rds & Bridges	
438.450 · Contracted Services	0.00
438.000 · Maint & Repairs Rds & Bridges - Other	0.00
Total 438.000 · Maint & Repairs Rds & Bridges	0.00
492.000 · Transfer to Other Funds	
492.001 · Transfer to General Fund	96,696.00
1st year facility loan payments	
492.002 · PLGIT Prime Purchase	0.00
492.006 · Trans to Water Fund	0.00
492.040 · Gen Capital Projects Fund	0.00
492.000 · Transfer to Other Funds - Other	0.00
Total 492.000 · Transfer to Other Funds	96,696.00
Total Expense	96,946.00
Net Income	-86,946.00

Jim Thorpe Borough
Sewer Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			100,000.00
Income	1,330,123.00		1,330,123.00
Available Cash			1,430,123.00
Expenses		1,330,123.00	1,330,123.00
Cash Balance December 31, 2020			100,000.00
Reserved Funds December 31, 2020			100,000.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

Borough of Jim Thorpe-Sewer Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
Income				
393.100 · WWTP 2016 Upgrade Project	0.00	0.00	1,550,348.86	0.00
332.000 · Forfeits				
332.001 · Bid Default	0.00	0.00	0.00	0.00
332.000 · Forfeits - Other	0.00	0.00	0.00	0.00
Total 332.000 · Forfeits	0.00	0.00	0.00	0.00
341.106 · Interest Income - Utility Accts	0.00	0.00	0.00	0.00
364.200 · Lien-Deliq Settlement	0.00	0.00	678.53	
393.101 · WWTP 2016 Updgrade Flaggers	30,667.50	29,812.50	71,965.00	0.00
4999 · Uncategorized Income	0.00	0.00	0.00	0.00
392.100 · Transfers In	0.00	0.00	0.00	35,138.00
Operating funds				
341.000 · Interest	1,239.43	4,584.17	3,000.00	2,200.00
341.001 · CD Interest	0.00	0.00	0.00	0.00
351.000 · Federal Grant	0.00	2,793,562.08	0.00	0.00
354.040 · Act 537 (Reimb-Grant)	0.00	0.00	0.00	0.00
355.000 · Pension Reimbursement	2,380.00	2,379.00	2,855.00	4,634.00
est. 56% of expense 8,275.00				
359.100 · Carbon County Sewer Line Pmt	12,851.40	12,851.40	12,851.00	12,851.00
364.100 · Sewer User Fee Billings	1,107,463.56	1,141,111.59	1,121,484.00	1,233,632.00
+ 10% per 5 year borough wide plan				
364.101 · Penalties	23,475.58	26,660.50	20,000.00	33,308.00
2.7% of billings - ave last 3 years				
364.102 · Dumping	0.00	0.00	0.00	0.00
364.103 · Bad Check Charge	0.00	0.00	0.00	0.00
364.105 · Reimbursement Lien	0.00	0.00	0.00	0.00
364.109 · Miscellaneous Income	0.00	2,406.14	1,446.00	0.00
364.110 · Tap On/Connection Fees	6,194.34	18,840.13	8,061.75	8,000.00
364.600 · Land Lease Rental	90.00	630.00	360.00	360.00
Total Income	1,184,361.81	4,032,837.51	2,793,050.14	1,330,123.00
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00
Gross Profit	1,184,361.81	4,032,837.51	2,793,050.14	1,330,123.00
Expense				
427.006 · Collection Costs	0.00	0.00	0.00	0.00
427.102 · Wages-Sewer/Laborers Comp Abs	58.00	-1,826.00	0.00	0.00
427.641 · WWTP Upgrade Project RUS Reimbu	0.00	0.00	5,400.00	0.00
471.006 · 2018 Truck F350 Lease Principal	0.00	0.00	10,929.00	11,305.00
471.005 · WWTP 2016 Upgrade Int Fin Loan	0.00	0.00	0.00	
472.006 · 2018 Truck 5T Lease Interest	1,052.12	1,409.37	1,219.00	842.00
472.005 · WWTP Upgrade Int Fin Loan Inter	0.00	0.00	0.00	0.00
492.038 · Sewer Capital Reserve Fund	164,033.00	330,704.00	17,780.00	22,197.00

Borough of Jim Thorpe-Sewer Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
RUS upgrade required reserve - 8,005.00 Annual - 14,192.00				
427.672 · Construction Costs	0.00	0.00	0.00	0.00
427.660 · Professional Fees/Legal	0.00	0.00	1,000.00	500.00
427.671 · Construction Contracted Service	0.00	0.00	377,700.22	0.00
427.670 · Sewer Lines Tele/Clean/Rep Cont	0.00	0.00	64,231.00	0.00
427.640 · Electrical Construciton Contrac	0.00	0.00	119,598.25	0.00
427.750 · Minor Equipment	3,876.71	2,148.11	1,500.00	1,000.00
Other 1,000.00				
427.420 · Memberships/Licenses	546.00	714.50	550.00	620.00
County Law Journal 20.00 Comm of PA 258344 operator report 100.00 PA Rural Water Assoc membership 400.00 Miscellaneous 100.00				
427.314 · Permits	1,110.00	618.00	1,650.00	6,650.00
PA NPDES PA0021873 (5 year 500.00 pd 2017) 0 DRBC Approval annual fee - 650.00 miscellaneous 1,000.00 Additional DEP/DRBC unscheduled 5,000.00				
427.610 · General Construction Contracts	0.00	0.00	960,096.05	0.00
427.111 · Secretary Salary	10,329.66	12,995.39	13,350.00	13,228.00
427.110 · Treasurer Salary	8,735.80	11,580.39	11,864.00	12,220.00
427.109 · Clerk Salary	8,492.89	9,311.66	9,563.00	9,852.00
427.108 · Solicitor Salary	2,475.48	2,185.50	3,296.00	3,395.00
3%				
427.107 · O/T Wages	8,348.76	9,373.63	9,900.00	9,600.00
427.106 · Wages/Laborers	98,593.87	101,312.42	98,591.00	100,568.00
427.104 · Wages/Supervisor	73,488.16	77,227.59	82,033.00	84,739.00
427.105 · Manager/Administrator	17,206.36	26,560.80	27,551.00	29,799.00
427.213 · Auto Dialer	998.75	998.75	700.00	725.00
492.000 · Transfer to Other Funds	0.00	0.00	21,330.00	0.00
427.212 · I/T Support/Contract	5,493.67	5,514.73	2,000.00	4,890.00
Credit Card software (First Data) 150.00 Website support (VTS) 400.00 Hardware support - Access paid through 12/31/20; other 2,000.00 Utilities Software (Diversified) 300.00 VUB Backup 40.00 Meter reading software (Sensus) 600.00 QuickBooks 84.00 SCADA Misc 1,200.00				
471.002 · Pennvest loan#27747	15,964.36	14,737.19	60,423.00	60,423.00
428.000 · Depreciation	223,918.36	230,427.97	0.00	0.00
427.157 · Blue Cross/Blue Shield	61,108.48	65,845.40	80,045.00	113,491.00

Borough of Jim Thorpe-Sewer Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
plus 10% Sewer - 89,765.00 Admin - 23,726.00				
427.158 · Life/Disability Insurance	2,130.04	2,214.59	2,232.00	2,372.00
plus 5% Sewer - 1,725.00 Admin - 647.00				
427.160 · Pension Fund	25,254.75	30,376.29	27,898.00	29,553.00
Sewer - 21,278.00 Admin - 8,275.00				
427.161 · Soc Sec/Medicare	19,388.58	21,403.18	18,819.00	25,407.00
Sewer - 20,056.00 Admin - 5,351.00				
427.163 · Reimb BC/BS Deductible	0.00	382.60	2,000.00	2,000.00
427.210 · Office Supplies	2,141.38	1,781.16	3,000.00	2,309.00
427.215 · Postage	3,719.07	3,984.80	4,500.00	4,500.00
427.222 · Chemicals	35,483.14	27,677.02	25,000.00	25,000.00
427.238 · Uniform Allowance	844.70	600.00	600.00	600.00
427.250 · Equipment Rental	0.00	0.00	1,000.00	1,000.00
427.253 · Lease Pipe & Wire	100.00	100.00	100.00	100.00
427.260 · Office Equipment	236.44	378.76	500.00	500.00
427.280 · Petty Cash	0.00	0.00	0.00	0.00
427.300 · Audit	4,375.00	4,625.00	10,900.00	8,938.00
Annual audit 4,938.00 Single Audit for USDA funds - 4,000.00				
427.313 · Engineer	4,109.57	10,227.62	9,000.00	5,680.00
427.316 · Sludge Removal	43,113.54	59,443.84	45,000.00	43,000.00
427.317 · File Lien	101.50	569.76	1,200.00	800.00
427.319 · Drug Screen	60.00	0.00	240.00	240.00
427.320 · Payroll Service Expense	778.20	901.73	900.00	956.00
427.321 · Telephone	4,553.54	4,592.23	5,300.00	5,400.00
Verizon - 4,400.00 AT&T Cell - 625.00 PTD email - 175.00 PA One Call - 200.00				
427.330 · Analysis	13,170.75	17,042.00	15,000.00	13,859.00
427.335 · Truck Expense	1,868.67	254.55	2,000.00	2,000.00
427.337 · Heating Oil	5,451.58	8,921.71	6,000.00	6,900.00
15% increse Saudi oil fields				
427.339 · Gas/Diesel Reimb	1,384.06	1,748.57	3,000.00	3,450.00
15% increase Saudi oil fields				
427.340 · Advertising	650.77	1,446.96	500.00	500.00
427.350 · General Insurance	28,989.53	37,814.80	40,518.00	28,724.00

Borough of Jim Thorpe-Sewer Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
Plus 4% general; 3% WC Package - 7,191.00 New equipment - 2500.00 Sewer - 18,877.00 Admin - 156.00				
427.361 · Electric	41,960.32	54,568.18	63,599.00	60,000.00
427.370 · Parts/Supplies/Maint/Repairs	22,760.28	22,790.32	12,000.00	15,000.00
line repairs				
427.376 · Service Contracts	1,949.00	5,558.34	5,730.00	17,572.00
Annual generator maint (Cummins) 1,400.00 Annual pump maint (Xylem) 2,100.00 Air Compressor Industrial Dist-Taylor 2,100.00 Heating/Air Conditioning systems 350.00 Level Sensors/Flow Meters 3,222.00 Screen/Compactor 8,400.00				
427.386 · Infiltration & Inflow	0.00	0.00	0.00	0.00
427.475 · Seminar/Emp Education	360.00	346.75	500.00	500.00
427.701 · Municipal Building	0.00	0.00	0.00	0.00
427.703 · New Equipment	0.00	0.00	1,000.00	1,000.00
Miscellaneous				
471.001 · Loans - Pennvest 71156 - 77015	7,777.59	6,395.58	113,027.00	113,027.00
471.004 · Loan - MCTC 21288	0.00	0.00	126,000.00	132,000.00
471.003 · Tap-On Fee Expense	0.00	0.00	0.00	0.00
471.007 · 2020 Backhoe Lease Principal	0.00	0.00	0.00	0.00
471.008 · RUS Princ Plant Upgrade 2018	0.00	0.00	88,303.00	88,303.00
472.007 · 2020 Backhoe Lease Interest	0.00	0.00	0.00	0.00
472.100 · Int Exp-MCT #21288	29,169.72	24,704.26	22,410.11	17,876.00
472.101 · Int Exp-PV#77015	0.00	0.00	0.00	0.00
472.102 · Int Exp-PV #71212	0.00	0.00	0.00	0.00
472.103 · Int Exp-LOC	0.00	0.00	0.00	0.00
472.108 · RUS Int Plant Upgrade 2018	0.00	0.00	183,213.00	183,213.00
480.000 · Miscellaneous/Capital Improv.	0.00	0.00	0.00	0.00
480.001 · Depreciation Expense	0.00	0.00	0.00	0.00
480.900 · Refunds	1,426.71	3,749.67	243.00	1,800.00
Total Expense	1,009,138.86	1,256,439.67	2,823,531.63	1,330,123.00
Net Income	175,222.95	2,776,397.84	-30,481.49	0.00

Jim Thorpe Borough
Sewer Capital Reserve Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			2,208,430.00
Income	32,197.00		32,197.00
Available Cash			2,240,627.00
Expenses		35,138.00	35,138.00
Cash Balance December 31, 2020			2,205,489.00
Reserved Funds December 31, 2020			2,205,489.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

9:34 AM
09/21/19
Accrual Basis

Borough of Jim Thorpe Sewer Capital Reserve Fund
2020 Budget

	10/20/19 Draft 1
Income	
341.000 · Interest	
341.100 · Interest	10,000.00
341.000 · Interest - Other	0.00
Total 341.000 · Interest	10,000.00
392.000 · Interfund Operating Transfers	
392.008 · Transfer from Sewer Fund	22,197.00
USDA WWTP Upgrade Required Maint 8,005.00 Annual - 14,192.00	
392.000 · Interfund Operating Transfers - Other	0.00
Total 392.000 · Interfund Operating Transfers	22,197.00
Total Income	32,197.00
Expense	
400.000 · General Government	
429.390 · Bank Fees	0.00
400.000 · General Government - Other	0.00
Total 400.000 · General Government	0.00
492.000 · Interfund Transfers	
492.008 · Sewer Fund	35,138.00
Operating funds	
492.000 · Interfund Transfers - Other	0.00
Total 492.000 · Interfund Transfers	35,138.00
66000 · Payroll Expenses	0.00
Total Expense	35,138.00
Net Income	-2,941.00

4:45 PM
10/03/19
Accrual Basis

Borough of Jim Thorpe-Special Rev Accts
Balance Sheet
As of October 3, 2019

	Oct 3, 19	
ASSETS		
Current Assets		
Checking/Savings		
120.001 · Investments	130,578.49	
110.101 · CD#35006765-Fire Dept Trust	57,006.40	
100.106 · Cash-Asa Packer #18-004-1	1,217.26	
100.102 · Cash - Fire Dept Trust -131490	5,733.93	
100.103 · Cash - Fire Equip Reserve	36,612.69	- 12,000 =
100.101 · Cash - Saldo #18-063-7	34,900.98	
100.109 · Cash-Home Program Income-400397	110,720.89	
100.110 · Fire Vehicles - New Ladder Tuck	7,192.67	24,612.00 -
103.003 · Barachie Fire Escrow	27,000.00	
109.103 · PLGIT Fire Equip Reserve	101,557.72	
109.201 · PLGIT CD Fire Vehics Ladder Trk	369,708.50	bal. 12/31/20
Total Checking/Savings	882,229.53	
Total Current Assets	882,229.53	
TOTAL ASSETS	882,229.53	
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
200.000 · Accounts Payable	5,000.00	
Total Accounts Payable	5,000.00	
Total Current Liabilities	5,000.00	
Total Liabilities	5,000.00	
Equity		
279.111 · Fund Bal - New Ladder Truck	239,213.35	
279.110 · Fund Bal - Fairview Social Hall	87,758.87	
279.000 · Fund Bal - Special Revenue	225,665.82	
279.101 · Fund Bal - SALDO	22,685.75	
279.102 · Fund Bal - Fire Dept Trust	107,018.32	
279.103 · Fund Bal - Fire Equip Reserve	9,860.68	
279.106 · Fund Bal - Asa Packer	1,531.51	
279.107 · Fund Bal - Home Grant	106,052.96	
Net Income	77,442.27	
Total Equity	877,229.53	
TOTAL LIABILITIES & EQUITY	882,229.53	

Fairview Bay Floor 10,000
Dili Baywindow woodwork 2,000

Jim Thorpe Borough
Water Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			50,000.00
Income	1,564,314.00		1,564,314.00
Available Cash			1,614,314.00
Expenses		1,564,314.00	1,564,314.00
Cash Balance December 31, 2020			50,000.00
Reserved Funds December 31, 2020			50,000.00
Balance Unreserved Funds December 31, 2020			0.00

10/20/2019

Borough of Jim Thorpe-Water Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
Ordinary Income/Expense				
Income				
329.009 · Transfer in from Sanitation Act	0.00	0.00	0.00	0.00
341.100 · Interest	287.27	1,787.19	1,683.15	1,000.00
341.101 · Interest - Savings Acct	0.00	0.00	0.00	0.00
351.000 · Federal Grant	0.00	0.00	0.00	0.00
355.000 · Pension Reimb	2,934.00	2,934.00	3,000.00	4,183.00
est. 56% of expense 7,469.00				
357.010 · Grants - Local/CDBG	0.00	16,966.58	20,000.00	100,000.00
PA Small Water Church Alley 100,000.00 2017-2020 Church Alley - contractor paid direct by County				
360.000 · Gas Reimbursement	25,101.83	30,328.23	31,346.00	36,340.00
15% increase Saudi oil fields Police - 12,190.00 Streets - 20,700.00 Sewer - 3,450.00				
360.001 · Lien Reimbursement	0.00	0.00	0.00	0.00
378.100 · Water Billings Income	1,091,508.49	1,097,788.13	1,195,000.00	1,254,750.00
+5% per 5 year borough wide plan				
378.101 · Water Penalties	23,048.73	26,632.55	21,000.00	33,878.00
2.7% of billings ave last 3 years				
378.102 · Manual Read Fee	3,025.00	3,125.00	2,500.00	2,500.00
378.103 · Bad Check Charge	0.00	0.00	0.00	0.00
378.200 · Lien-Delinq Settlement	0.00	0.00	450.88	0.00
378.900 · Turn On/Off	0.00	0.00	0.00	0.00
378.901 · New Lines	0.00	992.88	0.00	0.00
378.902 · New Meters/Meter Repairs	650.12	255.89	1,947.81	500.00
379.900 · Miscellaneous Reimbursements	0.00	5,118.84	0.00	0.00
380.000 · Miscellaneous	0.00	0.00	0.00	0.00
380.001 · PV Payment Request	0.00	0.00	0.00	0.00
380.107 · Employee Pension Reimbursement	0.00	0.00	0.00	0.00
380.108 · Employee Union Dues Reimburse	0.00	0.00	0.00	0.00
391.100 · Sale of Gen Fixed Assets	0.00	0.00	250.00	0.00
392.038 · transfer from GF Cap Reserve	0.00	36,430.00	0.00	131,163.00
Church Alley Project				
392.039 · Trans from Sanitation CRF	0.00	51,376.00	0.00	0.00
393.300 · Inception of Lease Purchase Agr	0.00	0.00	0.00	0.00
Total Income	1,146,555.44	1,273,735.29	1,277,177.84	1,564,314.00
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00
Gross Profit	1,146,555.44	1,273,735.29	1,277,177.84	1,564,314.00
Expense				

Borough of Jim Thorpe-Water Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
448.149 · PENNVEST PAYMENT APPLICATION	0.00	0.00	0.00	0.00
448.150 · Water Fund Wages/laborers	138,795.13	141,856.95	134,186.99	99,258.00
448.151 · Supervisor Wages	18,512.00	25,940.00	40,000.00	80,059.00
448.152 · Water O/T Wages	10,726.12	12,348.18	12,000.00	15,000.00
increase DEP new regulations				
448.153 · Borough Manager Salary	17,245.50	28,577.30	29,754.00	29,799.00
448.154 · Solicitor Salary	2,475.48	2,185.50	3,183.00	3,278.00
448.155 · Clerk Salary	8,490.07	9,268.48	9,561.00	9,852.00
448.156 · Treasurer Salary	8,602.55	9,210.66	9,490.00	9,776.00
448.157 · Secretary Salary	10,290.06	10,364.12	10,681.00	10,582.00
448.158 · BC/BS Reimbursement	0.00	1,480.56	4,000.00	4,200.00
448.159 · Blue Cross/Blue Shield	72,272.20	75,084.46	89,331.00	120,794.00
plus 10% Water - 100,337.00 Admin - 20,457.00				
448.160 · Pension Fund	24,860.40	29,451.80	29,146.00	28,747.00
Water - 21,278.00 Admin - 7,469.00				
448.161 · Soc Sec/Medicare	18,870.05	20,821.64	20,189.00	22,880.00
Water - 15,642.00 water uc - 1,618.50 Admin - 4,933.00 admin uc - 342.00 Sol - 250.77 sol uc - 93.43				
448.209 · Truck Payment	550.10	0.00	0.00	0.00
448.210 · Office Supplies	2,526.44	2,336.22	2,500.00	2,500.00
448.212 · I/T Support/Contract	5,905.02	3,207.23	1,815.86	1,874.00
Access paid through 12/31/20 Credit Card Software (First Data) - 150.00 QuickBooks - 84.00 Utilities Software - 300.00 VUB Backup - 40.00 Meter Reading Software (Sensus) - 650.00 Civic Plus - 400.00 Miscellaneous 250.00				
448.213 · Auto Dialer	998.75	998.75	780.00	725.00
448.215 · Postage	4,469.05	4,250.00	4,250.00	4,500.00
448.220 · Permits	810.00	854.00	10,000.00	15,210.00
PennDOT Road Occ annual - 10.00 PADEP NPDES PA0062421 annual 500.00 DRBC D1981-071CP5 annaul 500.00 PA Annual Safe Drinking Water 8,000.00 PA Chapter 302 (2) Annual 200.00 PA DEP Additional 1,000.00 Miscellaneous 5,000.00				
448.222 · Chemicals	25,607.50	22,179.82	20,000.00	22,463.00
448.238 · Uniform Allowance	1,186.39	790.97	800.00	800.00

Borough of Jim Thorpe-Water Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
448.260 · Office Equipment	54.00	378.76	500.00	1,650.00
Laptop - 1,150.00 Miscellaneous - 500.00				
448.300 · Petty Cash	0.00	0.00	0.00	0.00
448.311 · Auditor	4,375.00	4,875.00	4,875.00	4,938.00
448.313 · Engineering Fees	1,952.57	7,898.75	5,000.00	38,764.00
Church Alley CDBG 32,314.00 Regular 6,450.00				
448.315 · Lab Tests	6,321.20	6,080.20	7,000.00	46,484.00
annual - 5,800.00 3 year - 2,900.00 paid 9 year 2,921.00 paid New DEP regs require all new testing & may be quarterly 11,621.00 x 4				
448.317 · File Lien/Magistrate Complaint	50.75	569.73	700.00	635.00
448.318 · Payroll Computed/Qtrly	778.20	901.73	750.00	956.00
448.319 · Drug Screening	120.00	0.00	240.00	240.00
448.320 · Legal Fees	0.00	0.00	500.00	1,000.00
448.321 · Telephone	4,306.21	5,009.68	4,200.00	5,500.00
PTD email 175.00 BRC phone & internet 3,000.00 Verizon Germantown 1,500.00 AT&T cell 625.00 PA One Call 200.00				
448.335 · Truck Expense	1,674.29	4,629.07	2,500.00	3,565.00
448.339 · Gas/Diesel	34,492.30	39,419.32	34,500.00	39,675.00
15% increase Saudi oil fields				
448.340 · Advertising	534.93	420.05	500.00	500.00
448.350 · Life/Disability Insurance	2,130.03	2,208.65	2,337.00	2,306.00
water - 1,725.00 admin - 581.00				
448.351 · General Insurance/Work Comp	22,319.53	26,516.30	26,272.00	28,015.00
wc admin - 144.00 wc water - 19,408.00 muni - 8,463.00				
448.361 · Electric	38,377.28	38,932.38	40,000.00	41,000.00
448.367 · Fuel Oil-Heat	1,366.11	2,830.78	3,100.00	3,565.00
15% increase Saudi oil fields				
448.370 · Maint. Contract	29,585.98	37,768.57	40,000.00	45,140.00
Annual chemical equip calibration - 4,100.00 Annual Meter Flow tests - 1,550.00 Annual generator maint (Cummins) 1,805.00 Bi-annual leak detection - 5,150.00 Annual maint East tank; standpipes Spring & Cherry - 31,735.00.00 HVAC systems - 800.00				
448.371 · New Meters & Lines	16,126.06	3,199.90	14,700.00	10,000.00
448.383 · Office Rent	0.00	0.00	0.00	0.00

Borough of Jim Thorpe-Water Fund
2020 Budget

	Jan - Dec 17	Jan - Dec 18	2019 Estimate	10/20/19 Draft 1
448.400 · Repairs/Parts/Maint	46,469.88	91,692.22	79,091.00	91,130.00
Annual ave 46,130.00 Annual Project 45,000.00 (ie: well 4, actuators) if not needed, transfer to CRF for future generator (2 @ $150K)				
448.420 · Memberships/Licences	841.00	576.50	875.00	955.00
County Law Journal 20.00 Comm of PA 258343 operator report 115.00 Comm of PA 258344 operator report 115.00 American Water Works membership - 95.00 PA Rural Water Assoc membership 400.00 WWOAP - 60.00 Business Radio License - 150.00				
448.450 · Contracted Services System	0.00	0.00	36,830.00	0.00
nothing scheduled (2019 was actuators)				
448.475 · Employee Education & Seminars	0.00	554.00	500.00	500.00
448.600 · Capital Construction	0.00	0.00	0.00	231,163.00
Church Alley CDBG Project Borough share 131,163.00 PA Small Water 100,000.00				
448.701 · Contracted Street Repairs	0.00	36,430.00	0.00	0.00
448.703 · New Equipment	0.00	0.00	0.00	0.00
448.740 · Major Purchases	0.00	0.00	0.00	0.00
448.750 · Minor Equipment	7,929.47	1,423.00	2,000.00	3,500.00
Meter reading laptop 2,000.00 Annual 1,500.00				
471.100 · Loan-Pennvest 80035-30031-25049	556.74	222.30	0.00	0.00
471.101 · Loan - MCTC 21288	0.00	0.00	169,000.00	176,000.00
471.102 · Loan - MCTC 40622	0.00	0.00	0.00	0.00
471.103 · Loan-Pennvest-WP-80133	42,744.69	40,754.04	240,900.00	240,900.00
471.104 · Sanitation loan repayment	0.00	0.00	0.00	0.00
471.105 · 2016 Backhoe Lease Purchase Pri	0.00	0.00	18,853.18	18,853.00
471.350 · Lease Rental Payment	0.00	0.00	0.00	0.00
472.001 · Int Exp-MCT#21288	37,738.67	34,302.62	30,063.64	24,000.00
472.002 · Int Exp-PV #80035	0.00	0.00	0.00	0.00
472.003 · Int Exp-PV 30031	0.00	0.00	0.00	0.00
472.004 · Int Exp-PV#25049	0.00	0.00	0.00	0.00
472.005 · Int Exp - LOC #60036	0.00	0.00	0.00	0.00
472.006 · Int Exp MCT#40622	0.00	0.00	0.00	0.00
472.007 · Int Exp-PV #37877	0.00	0.00	0.00	0.00
472.105 · 2016 Backhoe Lease Purchase Int	2,151.27	1,666.77	1,169.12	1,169.00
480.002 · Miscellaneous Expenses	749.53	170.49	1,000.00	1,000.00
480.004 · Depreciation Expense	371,059.38	0.00	0.00	0.00
492.100 · Capital Reserve Fund	83,048.00	104,991.00	67,302.00	18,914.00
Total Expense	1,131,045.88	895,628.45	1,266,925.79	1,564,314.00

Jim Thorpe Borough
Water Capital Reserve Fund
2020 Budget Draft 1

Cash Balance January 1, 2020 (estimate)			462,260.00
Income	21,714.00		21,714.00
Available Cash			483,974.00
Expenses		131,163.00	131,163.00
Cash Balance December 31, 2020			352,811.00
Reserved Funds December 31, 2020			352,811.00
Balance Unreserved Funds December 31, 2020			0.00

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09/21/19
Accrual Basis

Borough of Jim Thorpe Water Capital Reserve Fund
2020 Budget

	10/14/19 Draft 1
Income	
341.000 · Interest	
341.100 · Interest	2,800.00
341.000 · Interest - Other	0.00
Total 341.000 · Interest	2,800.00
354.000 · State Capital & Operating Grant	
354.080 · Public Water Systems	0.00
354.000 · State Capital & Operating Grant - Other	0.00
Total 354.000 · State Capital & Operating Grant	0.00
392.000 · Interfund Operating Transfers	
392.006 · Transfer from Water Fund	18,914.00
392.000 · Interfund Operating Transfers - Other	0.00
Total 392.000 · Interfund Operating Transfers	18,914.00
Total Income	21,714.00
Expense	
448.000 · Water System	
448.100 · PLGIT Transfer	0.00
448.372 · Water System Repairs	0.00
448.000 · Water System - Other	0.00
Total 448.000 · Water System	0.00
492.000 · Interfund Transfers	
492.006 · Water Fund	131,163.00
Chruch Alley CDBG Project	
492.000 · Interfund Transfers - Other	0.00
Total 492.000 · Interfund Transfers	131,163.00
66000 · Payroll Expenses	0.00
Total Expense	131,163.00
Net Income	-109,449.00