

JIM THORPE BOROUGH
OCTOBER 12, 2017
MINUTES

Meeting called to order by President Gregory Strubinger at 6:30 p.m. in the Memorial Park Hall, 103 East Tenth St, with the Pledge of Allegiance and a moment of silence for the men and women serving our country.

ROLL CALL OF MEMBERS

Curtis Jackson	John McGuire	Thomas Highland
Joanne Klitsch	Jay Miller	Kyle Sheckler
Gregory Strubinger	Mayor Michael Sofranko	Police Chief Schatz
Manager Maureen Sterner	PS Manager Vince Yaich	Boro Secy McClafferty
Matt Boggs, Entech		

Public Comment

Waterborne Vets Monument

Robert gave a short presentation on the Waterborne Vets Monument. He showed everyone what the plaque will look like. He asked Council where they would like this to be placed. He said wherever they do this dedication they will need a microphone and speaker. He said Mayor Sofranko, Henry Desrosiers will be present, invitations have gone out to the State representatives.

MOTION: Gregory Strubinger second Curtis Jackson to place the Waterborne Veteran' monument in the Memorial park.

YES 7

NO 0

President Strubinger announced the following information:

Fall Tire & Electronic Recycling October 14, 2017 - 7:00 am to 11:30 am

Leaf Pick up will start October 30th through November 9th leaves should be raked to the curb

Shade Tree Commission Vacancy (1)

Police Pension Board Vacancy (1)

Emergency Management Coordinator Vacancy (1)

Budget Meeting October 12 was cancelled

Budget Meetings scheduled October 19 and 26 at 6:30 pm. At the Memorial hall

Bill Maehrer asked about the sign on North Street that is all twisted up what does it say?

President Strubinger said it says St. Joseph's Church October Fest on Sunday, October 15, 2017.

Bill Malatak talked about the County fence on Rt. 209 looking unsafe. He said there was a gun fire out in Germantown, this happened over the weekend, between Germantown Grove and Chicky Bennick's house. He spoke to the Police Chief about this. This was about 9:30 – 10:00 pm, He asked if there is an ordinance about fire arms going off in town after a certain time.

Police Chief Schatz said when he hears it he should be contacting the Police Dept. immediately, then they can go down and check it out.

Connor Rodgers asked for an update on the Memorial Hall Stormwater project.

Borough Manager Sterner said the bids came in too high, they were rejected. We applied for a grant for this. We are waiting on this. We should hear something next month. We are going to use the designs and work some different stuff into the application.

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Pat Rodger's from Penn Forest Fire Company #1, thanked the borough for the donation for the 4th of July fire police services.

Joe Micko said the flashing signs for speed are down, they were effective. He would like to know if there is a way to get the solar sign showing the speed limit.

Mayor Sofranko said in order to put them up on State Highway you have to go through permit applications and meet certain guidelines and go through a traffic study and provide that information to the State.

Jerry Strubinger said the borough should move into the future, the Mansion House hill, you need to sit with the Railroads, Andy Mueller and/or the County, whoever owns the railroads, all the railroad traffic on the west side of the river where the present railroad station is located, you need to get a bypass down into Packerton area.

Action

MOTION: Joanne Klitsch second Thomas Highland to approve the Work Session Meeting Minutes from September 7, 2017.

YES 7

NO 0

MOTION: Joanne Klitsch second Thomas Highland to approve the Council Meeting Minutes from September 14, 2017.

YES 7

NO 0

MOTION: Curtis Jackson second John McGuire to approve the Expenditures from all Funds as presented.

YES 7

NO 0

MOTION: Kyle Sheckler second Gregory Strubinger to approve the Treasurer Report as presented.

YES 7

NO 0

MOTION: Joanne Klitsch second Kyle Sheckler to approve Trick or Treat – October 25; 6:00 to 8:00 pm

COMMENTS:

Mr. Jackson is opposed, he thinks Halloween should be held on October 31.

YES 6

NO 1 Curtis Jackson

MOTION: Joanne Klitsch second Jay Miller to approve Carbon County Council of Governments Membership Ordinance.

YES 7

NO 0

MOTION: Joanne Klitsch second Jay Miller to approve the Carbon County Council of Governments Representatives Resolution.

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YES 7

NO 0

MOTION: John McGuire second Jay Miller to advertise the Auditor Appointment Ordinance.

YES 7

NO 0

MOTION: Curtis Jackson second John McGuire to advertise the Stormwater Management Ordinance Amendment.

YES 7

NO 0

MOTION: Joanne Klitsch second Thomas Highland to approve Solomon Pension Vesting - \$229.94/month.

YES 7

NO 0

MOTION: Joanne Klitsch second Thomas Highland to approve Schrantz Estimated Pension Vesting - \$1,372.12/month.

YES 7

NO 0

MOTION: Curtis Jackson second John McGuire to appoint Elijah Skrimcovsky to the Property Maintenance Board of Appeals term to expire first Monday 2022.

YES 7

NO 0

MOTION: Curtis Jackson second John McGuire to appoint Brian Decker to the Property Maintenance Board of Appeals term to expire first Monday 2021.

YES 7

NO 0

MOTION: Curtis Jackson second John McGuire to appoint James Dougher to the Property Maintenance Board of Appeals term to expire the first Monday 2019.

YES 7

NO 0

MOTION: Curtis Jackson second Gregory Strubinger to appoint Elijah Skrimcovsky to the UCC Appeals Board.

YES 7

NO 0

MOTION: Kyle Sheckler second John McGuire to approve the Municipal Fire Department Appointments: Jay Miller Zack Miller, Vince Yaich, Jr., Jarred Yeasted, and Kenny McArdle Jr.

YES 6

NO 0

ABSTAIN 1 Jay Miller

MOTION: Jay Miller second Joanne Klitsch to approve Hazleton Site \$18,992.00 to pave Alpine Lane.

YES 7

NO 0

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MOTION: Curtis Jackson second Joanne Klitsch to award WB Electric \$13,730.00 for the Municipal Building Generator.

YES 7

NO 0

MOTION: Joanne Klitsch second Gregory Strubinger to approve 204 Center Avenue Clean-up Quote from Pro Cleaner.

COMMENTS:

President Strubinger asked if they provided proof of insurance.

Borough Manager Sterner said not yet.

Mrs. Klitsch asked if the carpet will be taken out.

Borough Manager Sterner said we did not approve that, this is just emptying out the contents of the house.

Mr. Miller asked to be excused due to a fire call at the Glen Onoko.

Solicitor Nanovic said he would suggest you go with the low bidder, make sure they have insurance and dispose of the stuff properly.

President Strubinger said we should get a schedule of where they are going dispose the stuff and that they have insurance.

YES 5

NO 0

ABSENT 1 Jay Miller

ABSTAIN 1 Kyle Sheckler

MOTION: Joanne Klitsch second John McGuire to approve the WWTP NPDES Permit Renewal Work Order.

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: John McGuire second Thomas Highland to approve the Certificates of Deposits: PLIGET, Ladder Truck \$45,000.00, Sanitation Capital Reserve Account \$150,000.00

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Kyle Sheckler second John McGuire to distribute the \$23,498.78 Foreign Fireman Relief, a third to each fire department until it become one house.

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: John McGuire second Kyle Sheckler to post No Winter Maintenance for Trapp Alley & 3rd Street.

YES 6

NO 0

ABSENT 1 Jay Miller

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MOTION: Thomas Highland second John McGuire to paint two parking spots on the left side and one on the right-hand side and in the porch area paint a triangle to keep people from parking there on Quarry Street.

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: John McGuire second Thomas Highland to approve Jim Thorpe Girls Basketball Fundraiser to take place at the Memorial Hall on Nov. 4, 2017 at a rate of \$125.00 an hour capped at \$500.00

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Gregory Strubinger second Thomas Highland to contract with Transnational for the credit cards for the Kiosk \$1.25 an hour/minimum an hour and Tickets will increase \$5.00

QUESTION:

Mr. Highland asked if the machine can be set up if you use your credit card it would cost you \$1.25 and if you pay cash it's \$1.00?

Police Chief Schatz said he will ask them. The ticket increase will cover the hand-held device.

Borough Manager Sterner asked Council what happens if you can't set the machine the way you requested.

Council said price will be \$1.25 per hour.

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Joanne Klitsch second John McGuire to approve the WWTP Upgrade Project Eastern Environmental Payment Application #10 - \$299,477.05

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Joanne Klitsch second Kyle Sheckler to approve Howard Company Payment Application #7 - \$47,405.00

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Joanne Klitsch second John McGuire to approve Requisition #13 - \$407,799.03.

YES 6

NO 0

ABSENT 1 Jay Miller

MOTION: Joanne Klitsch second Curtis Jackson to approve Eastern Environmental Change Order #5 – no dollars.

YES 6

NO 0

ABSENT 1 Jay Miller

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Utility Action

Utility Accounts Lien Reports

Active Utility Accounts Garbage & Others Lien Report (0)

MOTION: Joanne Klitsch second Thomas Highland to approve the Active Utility Account Garbage Only Lien Report (3)

YES 6

NO 0

ABSENT 1 Jay Miller

Active Utility Accounts Sewer/Garbage Lien Report (0)

Active Utility Accounts Water/Garbage Lien Report (0)

Active Utility Accounts Water/Sewer/Garbage Lien Report (0)

MOTION: Joanne Klitsch second Thomas Highland to approve the Temporary Off Lien Report (2)

YES 6

NO 0

ABSENT 1 Jay Miller

Uncollectible Accounts Report - none

Utility Accounts Proposed Updates (0)

MOTION: Kyle Sheckler second John McGuire to approve the Wo Account 2493 Payment Plan.

YES 6

NO 0

ABSENT 1 Jay Miller

Denesopolis/Gatti Request

Council did not take action on the request.

MOTION: Curtis Jackson second Gregory Strubinger to rescind the Porambo utility rate request.

YES 6

NO 0

ABSENT 1 Jay Miller

Tax Exoneration Action

MOTION: Gregory Strubinger second Thomas Highland to approve the following exoneration requests: Donna Cebrosky, 127 Lentz Trail and Jude Hill, 1763 Hemlock Drive, Lehigh, Pa.

YES 6

NO 0

ABSENT 1 Jay Miller

Committees

Administration

MOTION: Curtis Jackson second Joanne Klitsch to approve the Library Board to use the Memorial Hall on October 25, 2017.

YES 6

NO 0

ABSENT 1 Jay Miller

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Public Service (Sewer/Sanitation/Water/Streets)

Mr. McGuire said Bob Handwerk was at last week's meeting and spoke about the wall by the Harry Packer Mansion. He will be meeting with Matt Boggs to look at this.

Police

Mr. McGuire spoke about the speed limit on Packer Hill.

Police Chief Schatz said they can monitor the area.

Mr. McGuire spoke about the NEPA traffic study, he asked Council to consider putting \$5,000.00 into 2018 budget for the study.

Buildings/Parks

Borough Manager Sterner said that the Kemmerer Park insurance for the care taker house, playground equipment and pavilion. The care takers house is actually the Asa packer mansion's care takers house and the total premium is \$233.00 for a year.

Emergency Services

Mayor Sofranko said Mr. Miller contacted him and informed him there were two people rescued at the Glenn.

Old Business

- A. W. Front St & River St Dedication Ordinance
- B. Collection Agency for delinquent utility fees
- C. Police Contract
- D. Disorderly Conduct
- E. Parking Zones Ordinance
- F. Nuisance Ordinance
- G. Zoning Ordinance Amendment – Agritourism Ordinance (advertise)
- H. UCC Joint Board of Appeals Inter-Municipal Agreement Addendum
- I. Act 172 – Incentives for Emergency Services Volunteers
- J. Energy Audit

MOTION: Curtis Jackson second John McGuire to adjourn


YES 6

NO 0

ABSENT 1 Jay Miller

Adjourned at 7:58

Respectfully submitted


Louise McClafferty
Borough Secretary



101 East Tenth Street · Jim Thorpe, PA 18229
(570) 325-3025 • (570) 325-2181 • FAX (570) 325-8154

Conflict of Interest
Abstention Memorandum

To: Louise McClafferty, Borough Secretary
Jim Thorpe Borough, Carbon County, Pennsylvania

From: Jay T. Miller, council member

Date: 10/12/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" (65 PA CSA 1101 et seq), I hereby declare that I am required to abstain regarding the following issue/motion:

MUNICIPAL FIRE DEPARTMENT APPOINTMENTS

My conflict/reason for abstaining is as follows:

I'M ONE OF THE APPOINTMENTS

Jay T. Miller
Signature of Public Official

Note: Section 1103(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..."

(Please note the State Ethics Commission requires a public official to complete a form every time he has a conflict of interest).



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Conflict of Interest
Abstention Memorandum

To: Louise McClafferty, Borough Secretary
Jim Thorpe Borough, Carbon County, Pennsylvania

From: Kyle Shuckler, council member

Date: 10/12/17

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" (65 PA CSA 1101 et seq), I hereby declare that I am required to abstain regarding the following issue/motion:

204 Center Ave Cleanout

My conflict/reason for abstaining is as follows:

~~Due~~ My Company is one of The Bidders

Kyle Shuckler
Signature of Public Official

Note: Section 1103(J) requires the following procedure:

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