

JIM THORPE BOROUGH WORKSHOP

JUNE 7, 2018

MINUTES

Meeting called to order at 6:30 in the Memorial Park Hall, 103 East Tenth Street, Jim Thorpe by President Strubinger with the pledge of allegiance and moment of silence for the men and women serving our country.

Roll Call of Members & Officials

Gregory Strubinger

Thomas Highland

Jay Miller

Police Chief Joe Schatz

Mayor Michael Sofranko

Kyle Sheckler

John McGuire (v)

Manager Maureen Sterner

Matthew Boggs

Secy. Louise McClafferty

Joanne Klitsch

Edith Lukasevich

PSM Vince Yaich

Mayor's Report

Mayor Sofranko informed everyone there is a Facebook posting for Fall Foliage Festival, there is an online voting going on about closing Race Street for the event. He said closing and eliminating parking on Race Street would be a detriment to the Fire services. If there is an accident or a fire trying to get the equipment up there would be a problem. Council has no problem with vendors coming into Jim Thorpe. What we do like to see is the businesses that are here year-round be supported. The number one concern for this Borough is public safety for the entire borough. He spoke about additional parking on the East side of the Borough because of the parking complaints by the residents. We are trying to work with JTTA with getting a shuttle into different areas of the Borough. There is no way the Borough is going to close Hazard Square.

Police Chief Schatz said they received their kiosk training, they are looking at them going live June 18, that is pending Public Service doing the signage for the kiosks. The only problem they have is having a spare coin canister and bill stacker, cost for this is \$725.00. The Ambassadors will be coming in when we go live with them, they will walk around downtown and explain to the businesses and how they work.

Borough Manager Sterner said Council already approved the purchase of the spare canister.

Police Chief Schatz said he does not think so.

Borough Manager Sterner said she will double check.

President Strubinger said in regards to street closing we need to take the Fire and Police Departments recommendations on closing streets in the Borough.

Public Comment

President Strubinger said Jim Thorpe Boy Scout Troop #555 will be at the meeting next week for a presentation of certificates in appreciation for one of the projects they have taken on in the Borough. They have done many projects in the borough; the last one they took on was the Jim Thorpe Mausoleum signs restoration.

President Strubinger said there is a Police Pension Board Vacancy (1).

President Strubinger said PPL will be taking on replacing the meters in the Borough.

Borough Manager Sterner said we don't have a replacement date, this is just to let everyone know they have hired a contractor to come out and look at people's meters. This is legitimate and is not a scam.

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Bob Handwerk, Packer Hill, he is here in regards to the culvert by his Carriage House. He presented Council with a video that he had on his tablet, during a rain storm.

Council reviewed the video with Bob Handwerk.

Bob Handwerk said a catch basin should be installed on the other side of the street. He can't rebuild the Borough's culvert that doesn't work. He said all the dirt and debris comes down from the Heights down the hill and ends up at the bottom by the Annex Building. The wall is falling apart, this is the reason the water is not coming down the culvert.

Mr. Miller said there is a blockage there, we need to check this out.

Bob Handwerk said he does not think anybody else in town has to fix a storm drain issue.

President Strubinger said he does not think there are any questions that the storm drain got blocked during the storm. He thinks there maybe two issues here: the situation with the wall, he thinks there was an opinion that it wasn't the water that was deteriorating the wall.

Bob Handwerk said he does not know how you can throw this on to the property owner. if this is the case he will get a back hoe and take the wall out of there and see what happens.

President Strubinger said we have storm water issues all over the borough.

Bob Handwerk asked if people have received notices like he received and they are required to maintain a wall?

Borough Manager Sterner said yes. Your neighbor has received a notice and he is fixing the wall at this time.

President Strubinger said we should take another look at the report.

Matt Boggs said Earth Engineering looked at it and asked why is the wall cracking? They said it is the failure of the mortar materials being gone.

Mr. Miller said the only thing he can see is we put another drain up above him, this will take some of the water away. There are no easy answers. This would be at Switchback and Center Ave. When we look at a culvert, where will we be sending the water.

PSM Yaich said in a normal rain it will handle the rain, with the quick storms it doesn't. He looked on Hill Road and the same thing was happening, it was a heavy rain storm. In April JL Hartman was in and they cleaned all of the storm drains out.

President Strubinger said we have two different issues here one is the water issue and second is the issue with the wall, that is a safety issue for the borough workers going into that basin and cleaning it out. He asked Bob Handwerk, if the borough addresses the issue with the water will you be addressing the issue with the wall.

Bob Handwerk said to the point we have to fix the culvert, it is collapsing on the street side.

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Keith McQuate, American Legion will be hosting the annual Stay at Home event on July 7, 2018 from 3:00 pm to 11:00 pm, there is no rain date.

President Strubinger asked who will be doing the fireworks?

Keith McQuate said Viksler Fire Technics, they are scheduled for 10:00 pm.

Borough Manager Sterner said they are looking for the same thing as last year, which consisted of: waiving the park rental fee of \$750.00, Penn Forest fire police the borough paid \$200.00 and there was no charge for Police Services.

President Strubinger asked who cleans up?

Keith McQuate said they clean up the next day.

Mayor Sofranko said Council makes a donation of \$200.00 to Penn Forest Fire Police.

Keith McQuate said Penn Forest Fire Police have been contacted. If anyone would like to see the information on this they can see it on the website jtfestival.com

John Martino said he requested pot holes to be filled on Chapman and Onoko Lane, job well done. He said he received a letter in the mail telling them his address is going to be changed. He attended the Planning Commission meeting. Their rationale for changing the address is because of the necessity of the National Guard and EMS. He sees no rationale for changing Onoko Lane, there is no other Onoko Lane in Carbon County. His deed from 12/31/1973 went from Coalport Road to Onoko Lane.

President Strubinger said Council has been getting some feed back on the meeting. Initially Council did ask the Planning Commission to look at the Glen Onoko Estates to bring that in compliance with 911. Now they went into the Leisure Land and area. Council is going to put a pause on this.

Mr. Miller stated he is not in favor of doing any more. He is concerned about the Glen Onoko Estates, they need signage. If they have to get up there with fire engines where are they going? Not all fires can be seen. He is not for going any further. He heard they want to change some addresses where he lives. There is only one property that needs to be changed, there are two properties that have the same address, that is a dangerous situation. He was in favor of doing the GOE development and not doing any more. This is for safety reasons.

Mike Paulus said the JT Planning Commission told them they want continuity. There is no other Onoko Lane in all of Carbon County. Second for all the tourist promotion people we are Onoko Lane and we go right to the Glen. Third continuity is if you change Onoko Lane then you change West Broadway to Broadway. You change that, you will have more people at the meeting.

Mr. Miller said what he does think is the number signs help the fire department out, safety is always an issue. He is not for changing anything, he said they should consider the signs.

Tom Kurak said they talked about addresses changing on Main Street, he has no problem with posting a sign.

Mr. Miller said that is just a suggestion that is not a requirement, that will help the resident out.

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Mark Behan, Onoko Lane, regards to the Emergency Management, google took 2 years to show the new bridge, this is a concern, people finding their places.

Bernie Krebs said this is not something that is settled.

Mr. Miller said he is telling him his opinion and if you know him he doesn't go back on what he says.

Bernie Krebs said he can see putting the green number signs up.

Mr. Miller said this is just a suggestion.

Jennifer Christman JTTA, she is the one that put the post on Facebook about closing streets, she will not pursue this.

Mayor Sofranko said Council did not decide on the closing of streets.

Police Chief Schatz said he would like to set up a meeting with her, Michael Rivkin and himself to go over everything for Fall Foliage festival to get feed back on some of the items that were brought up.

Michael Rivkin said at the Fall Foliage Festival, transportation worked very well last year. They spoke about possibly have parking and transportation to Memorial hall. They have had permission to use the Mauch Chunk Lake parking lot, they will follow the same route as last year. Vendors they have in the past and will continue to have no competition with our JTTA members. They have been working with the County Commissioner's with them having a person to help out with the people coming out of the parking lot.

Mayor Sofranko said you should get the school district involved and the classes could use that as a fund raiser using their lots.

Police Chief Schatz said they are trying to alleviate the traffic flow in the downtown section and shuttling them in, that is a better option than having everybody drive into the downtown section.

Chris Prokop, 23 Race Street, he wanted to hear about the parking closure on Race Street. He asked Council any time they are considering closing the street consider notifying the residents that live there.

Jeremiah Tibo, Onoko Lane, he would like to know if the borough is going to finish repairing Onoko Lane?

PSM Yaich said that will depend on the funds, they will get up there to patch.

Action

Discuss Council Workshop Meeting Minutes from May 3, 2018

Discuss Council Meeting Minutes from May 10, 2018

President Strubinger asked everyone to review the minutes and let Louise know if there are any corrections.

Discuss Expenditures from all Funds as presented

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Discuss Treasurer Report May, 2018 as presented

Discuss Ordinance 2018-2 Nuisance

Borough Manager Sterner said this was correctly advertised and is ready for adoption.

Discuss Resolution 2018-19 CDL D&A Policy Update

Borough Manager Sterner said this is a result from updates to the law. There were two changes one was to include opioid in the definition. The other was to update the address of the State Association of Township Supervisors, this is the organization that we use for the program. Everything was sent out to the State and Teamster's, we have received no comment on it.

Discuss Resolution 2018-20 Fee Schedule

Borough Manager Sterner said there are two changes. One has to do with the garbage service. We have different categories set up in the utility billing system. We have a charge per residential unit and charge per commercial unit. Then we have different combinations of them, we don't have all of the combinations. We have different buildings that are going to have combinations we don't currently have, we need to add them. We have worded it in the fee schedule resolution that this will allow us to do this in the office so we don't have to come to Council every time. The other thing is for SALDO we had no fees in for the informal sketch plan. We had an all/other which is what the County paid for their informal review, this is for the smaller plans. We still need to do this because the engineer has to review them.

Discuss Resolution 2018-21 LSA Municipal Complex Facilities Update Grant

Borough Manager Sterner said she is still working on this with DCED and Legislature. She would like to know if it would be beneficial for us to join with Lansford Borough who is also in the process of trying to build a garage or refurbish an existing building. They did get the LSA grant in 2016 and they bid the project twice they came in so high. There is a possibility if we work together this may be beneficial for both of us. The grant round goes through July and August.

Mr. Miller asked how would this be beneficial to us going with Lansford?

Borough Manager Sterner said not financially, it would help both of us where we could do one bid for all of our projects, this would save on the bidding. It could help us greatly on the bids that we receive. If they now have 2 public service garages we may get a better price. We may get more people bidding. Financially we keep our own stuff.

Discuss Utility Accounts Collection Agency Procedures.

Borough Manager Sterner said this is not a change, it is setting them, using the collection agency. This is approving when the account will go to the collection agency, this would be on a semi-annual basis. The balance must be 120 days past due, and a balance of at least \$300.00 before we send it to them.

Discuss Turn to Us

President Strubinger said they are looking to plant a fruit and vegetable garden in the 300 block of Center Street. They are requesting a waiver on fees.

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Borough Manager Sterner said they are requesting a waiver on fees for the zoning permit for a fence. They are raising the funds for a permanent fence. They want to put up a temporary fence, orange construction fence, to keep the critters out. That would be \$75.00, they would still apply and get the permit and once they raise the funds they will come back for the regular fence.

Mr. Mille asked if they are asking to have the \$75.00 fees waived once?

Borough Manager Sterner said they haven't said what they are going to do once they raise the money for the permanent fence.

President Strubinger said that was her other question, they are looking for a blanket waiver.

Borough Manager Sterner said they wanted us to provide to them in writing that the garden does not have to go to the zoning hearing board and that it would not have to go to the zoning hearing board. We can't make a blanket comment on the future.

Mr. Miller said if the church wanted to build a building are they going to pay the fee? Probably. If it was their property that could be a consideration, it is private property.

President Strubinger said he is not opposed to helping the group, they are a worthwhile group, but he agrees with the concerns.

Discuss Phoenix Funds Transfer

Mr. Miller said the Fire Chief has come up with a good suggestion on the funds. That we keep that money for the maintenance of the two existing fire stations. If there is a need the money is there. The floor at the Fairview may need attention. He would like to see the front side of the West Side station painted and the roof around that is good. Don't tie it up, some of it invest it with PLIGET.

Borough Manager Sterner said Council would still have to approve what is done. She would like authorization that it go into the fire equipment reserve account so it's not with the General Fund account. We do have Spillman's recommendations that we can review for items before we do anything.

Discuss Approval Officer Schwarz 2018 Longevity Pay 7/1/18

Borough Manager Sterner said just one officer is due July 1, 2018 amount of \$380.00

Discuss WTP Filter Repair

Mr. Miller said we had a filter that had to have some of the media replaced, cost of \$19,250.00. They are looking to replace some of the actuator and valves at the plant, the cost about \$20,000.00 and another \$2,000.00 or \$3,000.00 to replace the valves, these are maintenance items.

Borough Manager Sterner said the 3 actuators and the 3 valves are going to run about \$25,000.00 and \$30,000.00. They went over the budget today and we won't have to touch the capital reserve account.

Mr. Miller said the million-gallon tank on Broadway needs to be repainted.

Discuss Liquid Sewage Sludge Bids due June 7 at 2:00 pm

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Borough Manager Sterner said we received three bids. Biros Septic, Environmental Service Corp and Russell Reid, the low bidder is Biros Septic at \$0.0796 per gallon for 2018-2019 and 2019-2020 year. All required bid items were submitted. We estimated it at 500,000 gallons a year. She would recommend the two-year contract.

Discuss D & L Trail

Wilson Consulting Invoice #11 - \$3,712.00

Entech Engineering Invoice #0059432 - \$145.00

Nanovic Law Office Grant invoice dated 5/23/18-\$850.00

D&L Trail Project bid Specs

DCNR Grant Amendment

Mr. Miller said he expressed his concern with the Borough Manager about putting a motion out there when we don't even know where most of it is coming from, we don't know how they are going to fund it.

Borough Manager Sterner said the intent is to go back to DCNR to request an amendment, DCNR is aware of that. She does have some figures, DCNR is allowing us to use as a match with our project, the bridge project. She told them she needed some figures so we understand what we are talking about. She wants to make sure we have the 50% match that is required by the grant, we can't come up with half million dollars for the grant. If you add the bridge project, we will have that 50% match. What she wants is documentation from DCNR that they have amended our grant, to allow the bridge project as part of it. All we have right now is an email from DCNR saying the amendment has been posted and put through. She did tell them, that her recommendation to Council is to table the bid. We can table them for at least 60 days, we believe 120 days with the way of the wording in the bid documentation, because it did include a provision for extra time if we were waiting for permits or grant funding.

Borough Manager Sterner said the first part of this is to pay invoices for Wilson Consulting, one for Entech and one for Nanovic Law offices. These are all items that came from the William Penn Grant portion, these can be approved we have the grant money.

Borough Manager Sterner said the bids ranged from \$1,079,267.00 to \$1,983,000.00. The project has grown from the original thought.

President Strubinger asked why are they proceeding with the bridge opening?

Borough Manager Sterner said the bridge is done. We will need to watch the time on the bids, because we will have to award them. The intent is to get this stuff into DCNR as soon as possible. We need the amendment first, she does not think Council would want her requesting an amendment for more money if we are not guaranteed or sure of having that grant match.

Mr. Miller said he thinks we have to send the letter. He is not comfortable with putting things out to bid when there is no dollar amount to back it up.

Borough Manager Sterner said that was done as instructed by DCNR, they did not want to amend the grant for more money until the bids were received.

Discuss High Street Wall Project

Axis Payment Application #4 – \$24,480.75

High Street Wall Requisition #5 - \$40,069.35

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Matt Boggs said Axis did do the final paving, it came out really nice. What we do now is hold some retainage for the close out costs, they will provide a one-year warranty, and a handful of items that they still will hold.

Borough Manager Sterner said requisition #5 is drawing down from the bank, which would cover payment application #4, and 2 Entech invoices.

Discuss 10th Street Stormwater Project
Kobalt - Payment #1 - \$31,950.00

Mr. Miller said that is justified, he took a look at the project prior to the meeting.

President Strubinger said working on a slope like that is a challenge.

Matt Boggs said they will not work in the rain.

Discuss WWTP Upgrade Project
Eastern Environmental payment application #18 - \$180,711.68
Howard Company payment application #15 - \$10,141.25
Requisition #21 – \$198,220.30
Entech Engineering Change order #4 - \$134,800.00

Mr. Miller said we received a Sewer Project budget update, in the middle of that report, the Railroad \$499,650.00, is that what was spent so far?

Borough Manager Sterner said no, that is estimated to the end of the project.

Matt Boggs went over the WWTP project, he wanted to go over the budget. Most importantly, there are no change orders this month from Eastern Environmental or Howard Company. There is an amendment #4 for Entech Engineering which extends the services during construction and observation services to match the construction time extension to the contractors. Everything is moving along; the electrical work continues. The contractor is focusing on electrical conduit and power for the control panels. They have been paid for 80% of construction.

Matt Boggs said the existing Clarigester #1, has had the interior equipment demolished. Digester equipment has been installed and testing is scheduled for June 11, 2018. The headworks equipment has been installed. The headworks will be activated over the next month. The IFAS system construction is to follow the Digester testing. IFAS equipment has been delivered and construction is under way.

Matt Boggs said they have been communicating with DEP including schedule revisions and tanks/processes being taken off-line. The current tank that is off-line is one of the two Clarigester. The next tank to be bypassed is the Sludge Holding tank and Re-Aeration tank.

Matt Boggs said during the week of March 28, 2018, Mr. Rehab was on-site to clean and televise the sewers along the High Street to Broadway sewers behind Three Towers, as well as repair manholes including the manhole upstream of the Lehigh River on the west side of the Borough.

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Matt Boggs said the construction at the Jim Thorpe Market, the relocated sewer is substantially completed. Other work has included the construction of the retaining wall. There are a few sanitary sewer punch list items which the contractor is going to repair.

Matt Boggs said he is working on the CDBG funding surface repaving for 7th Street.

Mrs. Klitsch asked about the Landfill.

Matt Boggs said he needs to find the document for it that says it is closed, he needs proof of this being closed.

Utility Action

- A. Utility Accounts Lien Reports
 - a. Active Utility Accounts Garbage & Others Lien Report (0)
 - b. Active Utility Account Garbage Only Lien Report (8)
 - c. Active Utility Accounts Sewer/Garbage Lien Report (0)
 - d. Active Utility Accounts Water/Garbage Lien Report (0)
 - e. Active Utility Accounts Water/Sewer/Garbage Lien Report (1)
 - f. Temporary Off Lien Report (1)
 - g. Inactive (0)
- B. Uncollectible Accounts Report – (15)
- C. Utility Accounts Proposed Updates (4)

Borough Manager Sterner said the uncollectible accounts tie in to the Collection Agency. The collection agency can only go back 7 years, they cannot go further than that to collect. These are pre-2013 accounts that will be written off for our accounting purposes. They all have liens on them, with the exception of one, it would cost us more to put the lien on it than what is owed to us. The lien will remain we just can't actively collect them. We will keep track of them and charge them that when the property is sold we would get the liens paid.

Borough Manager Sterner said the Utility Accounts updates, there is one property that was not being billed and there is a home on the property and 3 of them being charged single residential but they have a business on the first floor, they are being changed to one residential and one business.

Tax Exoneration Action

Yvonne Clewell

Susan Bernhard

Patricia Eder

Committees

Administration

Tax Claim Bureau Delinquent Real Estate Taxes

Borough Manager Sterner said this is one of the properties that Penn Dot purchased for the bridge. There are delinquent taxes for 2011, 2012 and 2013, the Borough's portion is \$427.41. The Tax Claim Bureau has been unsuccessful at collecting the taxes, they are asking the Borough to consider forgiving these taxes associated with the property.

President Strubinger asked if this is owed by the State?

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Borough Manager Sterner said it is, and it is tax exempt now.

President Strubinger asked will they be paying this.

Borough Manager Sterner said as far as she knows, yes.

Mr. Miller said we should take that off of the cost for the two lots that the Borough is buying from the State.

SALDO & Zoning Ordinance Updates

Borough Manager Sterner said you did receive an email on this and you did receive a letter from Natural Lands Trust. This is an opportunity to get some grant funding to do some updates to our Zoning and Subdivision ordinances.

President Strubinger asked if this is being required?

Borough Manager Sterner said nothing is requiring us to do this. The Natural Lands Trust has a Will Penn Foundation they can offer up to \$15,000.00 for two municipalities working together. The idea would be to work with Summit Hill Borough. Kira Steber is presenting this to Summit Hill Borough Council to see if they are interested. We could get up to \$15,000.00 through the Natural Lands Foundation through the William Penn funds, they would apply to DCED for matching funds and there could still be an amount that the Boroughs would have to put in also. This could be up to \$8,000.00, this could be budgeted next year. If we are interested we would have to give Natural Lands Trust a letter giving them permission to review our ordinances, to ensure they are eligible for the grant funding. If they find we are a good candidate for the funding, they will hold the grant funding for us until next year, so we can put it in the 2019 budget.

President Strubinger asked if we have had any issues with the ordinances?

Borough Manager Sterner said there are a couple of things with the SALDO that she has made notes with and Solicitor Nanovic knows about them. She hasn't had enough experience with the SALDO, the Zoning there are a lot of issues. It is not the best ordinance, there are conflicting parts in it that makes it difficult to follow and enforce.

President Strubinger asked if there is a fee to have them look at the ordinances?

Borough Manager Sterner said they will do an evaluation of the ordinances and there is no fee. Once they are granted permission to do that, they can come up with a proposal of what they think its going to cost to do the updates to the ordinances.

House Resolution 291 EIT Collection Study

Mr. Miller said this is basically that it is going to be collected under one agency instead of all local.

Borough Manager Sterner said they are doing a study to do a feasibility. She does not know how the Borough handled it when the State forced us to do the Tax Collecting Committees. She knows in other areas they tried to convince the State to do it at that time, instead of creating all this work and all the committees.

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Borough Manager Sterner said now that we have everything in place, and it's working fine, they have a problem with it. We go it all set up, now they just come in and take the commission and make money off of us. It will cost us to convert everything, plus the time and the money we are going to have to spend to explain this to the residents. There is nothing that we have to do, she has a call into Representative Heffley.

Scout Troop 555

Borough Manager Sterner said Scout Troop 555 is working with the Borough again. They will take on the fire hydrant painting project, this will be a troop project. The stairs at the Liberty's, that originally was an Eagle Scout project, they need to be replaced or repaired. Alex Doug who will be doing this project as his Eagle Scout project. She contacted the Scout leader and he said they are going to leave raising funds as part of Eagle project. If they run short they will come to the Borough for some help. Do we want to make a donation to the Troop? She understands they need to purchase some tents for their camping outings, they have no tents now. They are looking for about 10 tents, the total is about \$990.00. She has some categories in the budget that we could use the funds for the donation.

Council recommended a donation of \$1,000.00 be placed on the agenda for next week's meeting.

JTASD Sidewalks

President Strubinger said they have spent time looking back at the minutes and see what was going on when the JTASD had the LB Morris school renovations. There were issues, the engineer at the time was Cowan Associates, had issues with the construction of the existing sidewalks by the 10th Street bridge up to Oak Street.

Borough Manager Sterner said there is nothing on the plans that address sidewalks from Oak Street to North Street.

Mr. Miller said he does not think the Borough should get involved with this.

Borough Manager Sterner asked Council if they want to be the applicant for the sidewalks or do you want to require the property owners to install the sidewalks? These are the questions the School Board has.

Mr. Miller said he does not think the Borough should get involved.

Mr. Sheckler said this is the School Districts issue.

Public Service (Sewer/Sanitation/Water/Streets)

Betty Lou Pickett request

President Strubinger said this is a request to have a street light placed there. He asked if there is an existing pole there?

Borough Manager Sterner said she said there is a pole there but there is not a street light on it. She does not know what the Borough's policy is for adding street lights.

President Strubinger said this is probably a good idea because a lot of people walk in this area. He will have to take a look at this to see where the pole is located.

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Recycling Grant

Borough Manager Sterner said the 2017 grant estimate is \$4,875.70, this has steadily been increasing since 2015.

President Strubinger asked what do we allocate these funds for?

Borough Manager Sterner said it could be the recycling cans or it could be the electronic clean up.

Handwerk Wall was discussed earlier.

Police

2018 JTТА Fall Festival was discussed earlier.

Buildings/Parks

Dolon – Jones-Martino Legion Post #0304 - 4th of July celebration discussed earlier.

President Strubinger said he does not know what Council's thoughts are on the fees for the 4th of July event. What kind of cost does this incur?

Borough Manager Sterner said it would be the electrical cost, the preparation or clean up buildings for the grounds keeper, the Police costs and the donation to the fire police.

Police Chief Schatz said that is about \$1,200.00 for Police.

LCPC Representative

Borough Manager Sterner said the Lehigh Canal Park Commission, we are a member of this with 7 other municipalities. We are to appoint a member annually.

Borough Secretary McClafferty said the last member was Michael Nonnenmacher who passed away.

Borough Manager Sterner said that seat is open and Alex Walbert is interested in filling that seat.

Shade Tree Committee

- Connor Foundation Funding Request
- Main Street Lehigh Valley (Chamber) Beautification Grant
- D&L Corridor Funding Request

Borough Manager Sterner said the Shade Tree committee Dee Ford is working really hard. She has applied for the 2018 Vitalize Grant amount of \$10,000.00, the Robert B Connor Fund amount of \$2,700.00, Tree Vitalize grant amount of \$5,000.00, utilizing the tree trimming funds, we have budgeted \$2,300.00. She has the 102 North Street beautification project. This portion of that is going to be landscaping, \$4,000.00 grant. We have applied to the Lehigh Valley Main Street beatification \$2,000.00, D & L National Corridor funding request amount of \$1,000.00, she was awarded, and Jim Thorpe Borough amount of \$1,000.00 from the excess Benecon fund.

Emergency Services

Old Business

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A. Permit Parking

Executive Session

Personnel

MOTION: Kyle Sheckler second Jay Miller to adjourn and go into executive session.

YES 6

NO 0

ABSENT 1 John McGuire

Adjourned at 9:06 pm

Respectfully submitted

Louise McClafferty
Borough Secretary