

JIM THORPE BOROUGH COUNCIL WORKSHOP  
FEBRUARY 7, 2019  
MINUTES

Meeting called to order at 6:30 pm in the Memorial Park Hall, 115 East Tenth Street, Jim Thorpe by President Strubinger with the pledge of allegiance and moment of silence for the men and women serving our country.

**Roll Call of Members & Officials**

Gregory Strubinger	Kyle Sheckler	Joanne Klitsch
Thomas Highland	John McGuire	Edith Lukasevich
Jay Miller	Manager Maureen Sterner	PSM Vince Yaich
Police Chief Schatz (a)	Officer John Pruitte	Matt Boggs, Entech
Mayor Michael Sofranko	Secy. McClafferty	

**Mayor's Report**

Mayor Sofranko said everyone received a copy of the Police report.

Mayor Sofranko said he spoke with Michael Rivkin from JTTA, they talked about the fireworks and the loss of other events in the borough.

Mayor Sofranko said everyone has been moving their cars during the few storms that we had, if they ticketed 15 cars, they are lucky. The all call has been a benefit.

**SALDO**

Carbon County Susquehanna Street Project LDP

President Strubinger said there is no one present tonight from the County. We have some comments from Entech on their plans. Some conditions/items have been satisfied and some additional items that are still outstanding.

Matt Boggs said they are working with the solicitor in preparing a memo in regards to some of the key items that need to be addressed prior to construction starting. They need to be included in the agreements if need be. We want to make sure these are taken care of before construction starts.

Borough Manager Sterner said these are items that can't be completed before that are related to the specialists that are needed for the rocks, and retaining wall. This will be a condition that this memo be included and these items be met prior to construction.

Mr. McGuire said there is a lack of communication between the borough and the commissioners. He thinks we should have a liaison.

President Strubinger said we have a manager, lets have her be the communication and be involved.

Borough Manager Sterner said the communication between us, the emails are always copied to everyone, they do get the information. Does Council want to discuss the meter offers?

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President Strubinger said we do have a memo. There has been some ongoing discussion on the lost meters and revenue loss. We had a couple offers from the County: 1 – a one-time payment in the amount of \$100,000.00, and 2 - the other option is a meter swap, the 11 meters on Route 209 across from Subway area and 3- the sidewalk extension. This option would be effective as soon as the borough is ready to take over the meters. Council has had discussions regarding the extension of the sidewalks, as to whether or not this will have an impact on those parking spaces, and that may have an impact on those spaces.

Mr. McGuire said swapping the meters, the property would still be owned by the County and the County would retain the responsibility for the extension of the sidewalks for the safety of the pedestrians.

President Strubinger said we have no way of knowing what those meters generate in money, this would be nice to know how much that generates. The solicitor has recommended that, being this project is going to create that loss of revenue, to be replaced and put in the agreement. He is in favor of the solicitor's recommendation. He favors the meter swap.

Mrs. Klitsch asked if they mentioned the meters in the corral?

Borough Manager Sterner said they are not interested in swapping those meters, because there are so many in that area and it would be hard to split them up.

Mayor Sofranko said the meters by the Post Office, there should be 2 parking spots there that should be designated for the Post Office.

Mr. Miller asked what kind of time do we have to either approve or deny the County's building permit.

Borough Manager Sterner said you are deemed to do this next Thursday 2/14/19, unless you want to hold a special meeting or unless the County grants you a waiver to the time extension, you have until Feb. 19, 2019.

Mr. Miller said we have no solid answers. Councilman McGuire and he met with Commissioner Nothstein and the chief clerk. When they left there, they were talking about a straight fee. Then things changed, our interpretation of fees and their interpretation of fees are two different things, by \$300 or \$400 dollars. Now they are willing to swap meters which they weren't when we met. His concern with swapping meters is the sidewalks. If we all of a sudden own that property, he knows what is going to happen. The existing sidewalks are very close to the railroad, he does not know who owns that the railroad or the county? It seems like we are getting crunched.

Mr. McGuire said for the parking, the Church depends on the parking lot and if they lose the ability to park in the lot, they could lose members.

Commissioner Nothstein response was they parked there for years for free in the lot, so what do they have to complain about.

Mr. McGuire said he would like to hear from our solicitor on how the Borough will be made whole from losing our meters. He said he does not know what is going to happen to the surrounding buildings when they start digging out the wall near the church.

Mike Shorten said that is about 30 feet from a stained-glass window in St. Mark's church.

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Mr. Miller said what we should do is, have them assure St. Mark's Church that they'll have equipment there to monitor. We have to find out to what extent do they have monitoring equipment there and to what extent are they going to close the job down if they do see certain parameters that are exceeded. Will they shut this down and what assurance do we have on that? As a member of our community, the church, should get as much information on this monitoring. That would be his concern if he lived right next door.

Mr. Miller wants assurances that everything will be protected.

Mike Shorten, 924 Old Piney Road, with regards to the monitor with the vibrations. They are concerned that the contractor that gets the contract, is going to be concerned about getting the contract done on time.

Mr. Miller stated who is going to shut the job down, the contractor is not, who will shut it down? The County should put stern items in place and have an independent monitoring and testing company in place. They should instead of going after the mountain leave that alone, they should cantilever that building. There were little buildings there years ago. What needs to happen is they need to assure the church and anyone else adjoining that, that steps will be taken to monitor that and have the authority to shut the job down. The County will need to pay for that.

Mike Shorten said the other concern is they need an appraisal done. They have stained glass windows that were made in England, these are priceless artifacts. We need to make sure they have enough insurance to cover them. These windows are insured now, they are insured for replacement value. These are Tiffany windows and hard to replace, he is no longer alive. They have a lot of visitors to the church each year. They meet with the Commissioners and expressed their concerns about a year ago. The church has a rock mountain foundation, the mountain is its foundation.

Louis Hall recommended they contact the national Historical Society.

Mike Shorten said they did, the biggest thing is if they take federal tax dollars for this project this will open a whole line of defenses for the church as a national historical landmark. If they don't take any federal money then they lose a lot of leverage with that.

Mr. Miller stated he is not against the county project but he is against them not monitoring it properly and being able to shut the job down if your property or any one else's is sacrificed. He is worried about the church and the other properties. He said the Borough should get together with our solicitor and send a very strong letter to the county making that issue a concern.

Mrs. Lukasevich said the main reason for this is the County is trying to keep all of the offices and agencies in one area.

Mike Shorten said St. Mark's church has walked through the structure and has everything documented to protect themselves.

Michael Rivkin said what you are saying councilman Miller is you will ask the solicitor about drafting a strong letter recommending it be monitored. Can you make it a condition on permit, not just monitoring, do preconstruction study, he asked that this be included in the letter to the commissioners?

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Borough Manager Sterner said part of that is contained in the memo that the engineer is working with the solicitor on, for those items that can be done now for the final conditional approval but need to be done prior to construction.

Mike Shorten asked that St. Mark's be copied on the memo to the County.

Borough Manager Sterner said we shouldn't think of it as the land changing hands, because no land is changing hands. We are just taking over the meter spaces, just as we have spaces all along Broadway. We don't own the land all we have are the parking meters. She would suggest that any type of agreement you would have with the County, you clearly state out you will not accept ownership or maintenance responsibilities for the sidewalks or the fence to protect ourselves.

Blain from Spillman Farmers was present to go over the upgrades in the Memorial Hall. The Building Committee did meet to go over the floor plans for the Administration and Police Department. They would like to have the final floor plans together by mid-March. They put together a preliminary schedule for the project. They are looking to put this out to bid in August, with construction in fall. These are interior projects, you have contractors that are working on their exterior projects during the summer months. They are looking for inside work during the winter months. He spoke to the Civil Engineer, the only thing they are working on is the E & S permit for the Public Works building, this will be about 2 months.

Mr. Miller asked what the time frame will be for the construction of the Public Service building?

Blain said great question. He would assume if it goes out to bid it would be the entire structure, they will have things finished on the outside before the winter, so they will have to do the finishing the mechanical and electrical over the winter months.

Mr. Miller said as far as the site preparation, if there is anything that Borough can do for site preparation let Mr. Yaich know.

Blain said they will get the bid documents together so Council can review and put it out to bid. He handed out different plans that council received prior to tonight's meeting.

Borough Manager Sterner said we will have on the agenda for next week for Council to consider waiving the land development plan process for the Public Works garage. We will still follow all the rules and regulations but you will not have to pay yourself for the land development process.

Blain said the downstairs; the Police department has requested an impound area. What is also included is a community room. There will be more extensive parking that will meet the entrance. He will be talking to BIA so that we have all permits issues worked out early enough that they don't have a problem with what we are doing. The only thing for the Administration room, they are trying to make sure they don't have to go and interfere with the existing toilets in the lobby, that will be separated. The Administration office will be separated so there are no issues.

Mr. Miller asked if all the reception areas for the public, he asked if this will have the safety character?

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Blain said both the Administration and Police department have asked for a secured area. There will be a meeting room outside that area so that we will not be bringing them back into the office area. They will be removing the stage area and closets. The Council desk will be at the rear of the administration office, because there is an executive session meeting room that is included. The Borough Manager has desired to make sure the Zoning/Building office have a separate entrance, separate window for his office and separate for the Administration office.

President Strubinger said they also talked about the entrance downstairs be eliminated. One benefit from this project is it will get this structure updated.

President Strubinger said there will be new windows, new HV/AC system. He said the telephone pole out front will be moved.

Mayor Sofranko said option #2 is what they are in favor of. The reason for that is the plumbing and sinks are all located at the far end, utilize it since its there, it will be cleaned up.

President Strubinger asked council to review the plans, if there are any comments please get them to the Manager and the committee.

Mr. Miller requested that there be an office for the Fire Chief.

Blain said this was requested and is on the plans.

Michael Rivkin, JTTA said Winterfest will be held Feb. 16 & 17, 2019, this is not a huge event it does not require any services from the Borough. Irish Festival is a new festival. This will be replacing the parade, this will be the second 2 weekends in March. The whole purpose of this is to draw people in during the winter months. They will be selling a passport called "Pot of Gold" that will take folks from shop to shop. There are 2 tie ins, 1 is a discount and 2 is a raffle. They don't see this as an event that requires additional police protection at this time. It is in line with the Winterfest, Old Time Christmas events. This will be a fundraiser to help sponsor the fireworks exhibit. They have communication with the Borough Manager about assistance with hanging the Irish banners. We were quoted a fee for services to hang them. Can they appeal this to have this discounted or taken care of entirely?

Borough Manager Sterner said \$1,477.40, Council has a copy of this.

Mike Rivkin said they would appreciate any consideration, since this will be the first year for them for the fireworks and they would like to put that back into the community.

Mayor Sofranko said the JTTA is trying to get some seed money towards the fireworks.

Betty Lou McBride said the zoning ordinance needs to be brought up to date. She asked who does this? Does the zoning officer say you're missing this, you should have this in your zoning ordinance or does council say we need this? The thing that needs clarification is the broker rentals. There are a lot of issues that have been created, the permit zoning is needed because of the extra cars that come. She thinks the amendment to the zoning needs to be done first before the parking permits.

President Strubinger said the Planning Commission is working on the Air B&B/VRBO's.

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Borough Manager Sterner said the zoning officer, staff, council, zoning hearing board, residents they can all make recommendations. The way it's done, Council charges the Planning Commission for making the updates/changes to the zoning ordinance, they are working on this right now.

Borough Manager Sterner said this is in the process, this is not an easy thing. This issue, there are many court issues, there is a lot of investigation and writing and back and forth with the solicitor.

Betty Loui McBride said the current talk for the permit parking, has that been set aside until the zoning is up to date? She thinks we should start with the definition of what an Air B&B is and then the parking permit.

Louis Hall said they are in the process of looking at this. They have to keep up with the dates and their changes. He spoke to the Commissioners about a \$15.00 property transfer so we have some money for demolition of dilapidated houses. He got a lot of push back, he will go back again next week to discuss this with them. When they would go to file a property transfer, you would pay an extra \$15.00 that would go towards this fund, there is no County money involved. Their argument was it's another fee for law abiding citizens in order to have to make up for people that don't take care of their properties. We belong to the International Maintenance, we have the Nuisance Ordinance, we have done our due diligence.

**Public Comment**

**Action**

Discuss Council Workshop Meeting Minutes from January 3, 2019

Discuss Council Meeting Minutes from January 10, 2019

President Strubinger said the Recycling Grant we received \$4,097.00

Discuss Expenditures from all Funds as presented

Borough Manager Sterner said the only thing is the interim bills, the Karanik fire escrow account, he received the CO that was issued, and we were able to refund his fire escrow money to him.

Discuss Treasurer Report January, 2019 as presented

Discuss Ordinance 2019-01 No Parking Section of School Street

Borough Manager Sterner said this is ready for adoption, it has been advertised.

Discuss Ordinance 2019-02 Nuisance

President Strubinger said this is an amendment to the Nuisance ordinance that adds a section for Burning.

Borough Manager Sterner said this is ready for adoption.

Discuss Resolution 2019-02 Fee Schedule



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Borough Manager Sterner said we have just a few items; included an hourly rate for the Zoning Officer and the Building Code Officials and Inspector. This is in case they are requested to come out to the property site for an inspection but they do not have a permit on file. We had a person request them to come out to the property site for the purposes of declaring the house condemned, there is no permit involved in that. We need some type of fee to recoup our costs, \$65.00 an hour

Borough Manager Sterner said another item we added was the cost for a recycling can. Some people have requested a second can, we give the first one is free, but there will be a fee for the second can, \$9.00. We added more clarification for garbage that residential and commercial units shall include occupied and unoccupied units. This is not a change, she asked the Solicitor for some language that would assist us.

Mayor Sofranko asked in reference to the \$65.00 an hour, is this just if they have to go out, or if someone wants to speak with the zoning officer?

Borough Manager Sterner said if someone comes into the office to speak with them, we don't normally charge them. If someone is going to monopolize their time which we have had the zoning officer spend 2 to 3 hours with a person that he has spoke to several times before then this is something we need to consider. Generally, if you come in and ask the zoning officer questions, or you want to meet with him we don't charge.

Mayor Sofranko said his concern is someone that is doing a project, example Flagstaff, this will require a lot of questions, but is getting a permit.

Borough Manager Sterner said that is correct. At this point the Flagstaff does not have the permit, but they have deposited a security, because they have met with both Engineering and Zoning and Building codes, they are being billed for this item. This is a large item that is going to take a lot of time. If we have someone that we are working with to bring their property into compliance, we are not going to charge them. People that have had Notices of Violation (NOV), we have been to the District Justice and made an agreement that they would pay restitution but not more fines and we are working with them to bring the property into compliance. Our goal is to get the property into compliance, it's not to charge the people. We will work with the people the best we can. We have one case that a gentleman came in once a week for a month, and spent an hour or more asking the same thing. He did not pay for that, we all paid for that. There should be a point where you can say we answered your questions, now you either need to apply for a permit or make an appointment and pay the hourly rate. The average person that comes in and has questions about the permit and wants to fill the permit out we never charge them. This does not happen that often, it's more if people want them to come out to the house, and people fighting the utilities saying they don't have as many units in the house as we have on record, we have the Zoning Officer do an inspection, they should be paying for that. Because he has to take the time out to do an inspection, in order to have a reduced utility bill.

Borough Manager Sterner said the firm that was collecting the delinquent per capita and occupation assessment has closed. These are resolutions authorizing council to enter agreements with Berkheimer for each type of tax, appointing a tax hearing officer, appointing liaison, and cost of collections.

Discuss Resolution 2019-03 Authorizing Council to Execute an Agreement for Delinquent Per Capita Tax Collector

Discuss Delinquent Per Capita Tax Collector Agreement

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Discuss Resolution 2019-04 Appointing Tax Hearing Officer for Delinquent Per Capita Tax Collections

Discuss Resolution 2019-05 Appointing Liaison for Delinquent Per Capita Tax Collector

Discuss Resolution 2019-06 Authorizing Council to Execute an Agreement for Delinquent Occupation Assessment Tax

Discuss Delinquent Occupation Assessment Tax Collector Agreement

Discuss Resolution 2019-07 Appointing Tax Hearing Officer for Delinquent Occupation Assessment Tax Collector

Discuss Resolution 2019-08 Appointing Liaison for Delinquent Occupation Assessment Tax Collector

Discuss Resolution 2019-09 Approving costs of Collection as submitted

Discuss PLGIT Term Investments Renewals

Borough Manager Sterner said the rates change all the time, there will be updated rates next week. They range from 2.5% for 90 days, 2.62% for 180 days. You have 3 different accounts, with the amounts. We are looking to roll over into the PLGIT and the account balance which would be cash available.

Mr. Miller asked under Water, if there is any more that we can squeeze into these funds?

Borough Manager Sterner said there probably isn't, we only have \$80,700.00 cash available. If we would have an emergency, where we would need cash.

Mr. Miller said those rates are fantastic. He told council we should take advantage of the rates. He talked to the Manager about putting more funds into the ladder truck reserve. Whenever we can we should be aggressive as possible with short term investments.

Discuss Earth Day Festival 4/27/19 (rain 4/28/19)

Borough Manager Sterner said there are no service agreements needed for this. They are in the process of renewing their insurance, they will forward to us as soon as they have their certificate.

Discuss JTTA Irish Festival Public Service Contract

Borough Manager Sterner said for the Public Service Department to hang the Irish flags.

Discuss JT Market Expansion Maintenance Security

Borough Manager Sterner said we have received a letter of credit in the amount of \$10,033.65. Council needs to accept this letter of credit, once that is done then council may release the letter of credit that was placed for the construction security. We do have the letter from the engineer verifying that all items were completed as required. The Maintenance Security you want to accept, the Construction Security you can release.

Discuss JT Market Expansion Construction Security

Discuss D & L Trail - Bower Time Extension Request



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Borough Manager Sterner said the reason for the delay are the precast panels and the weather.

President Strubinger said the time extension is from Feb. 5 to June 30, 2019.

Discuss WWTP Upgrade Project

Eastern Environmental payment application #26 - \$244,966.50  
Howard Company payment application #21 - \$29,165.08  
Requisition #30 – \$405,699.92

Matt Boggs said Howard is substantially complete, we have a walk through on Feb. 18, 2019 for the General Contractor, Eastern. Once the substantial completion notices are issued, they have 30 days to complete the job. The punch list is generated that day of the walk through.

Matt Boggs said they are about a week out from getting the Penn Dot HOP permit for Center Ave and Cedar Ave work. We will schedule that with the sub from Mr. Rehab.

**Utility Action**

Utility Accounts Lien Reports

- Active Utility Accounts Garbage & Others Lien Report (0)
- Active Utility Account Garbage Only Lien Report (13)
- Active Utility Accounts Sewer/Garbage Lien Report (2)
- Active Utility Accounts Water/Garbage Lien Report (0)
- Active Utility Accounts Water/Sewer/Garbage Lien Report (2)
- Temporary Off Lien Report (1)
- Inactive (0)
- Uncollectible Accounts Report – (0)
- Utility Accounts Proposed Updates (1)
- Account #0770 Payment Plan
- Account #2610 Broken Pipe Request

President Strubinger said the resident is requesting that the sewer portion of the bill be waived because they had a pipe burst.

Borough Manager Sterner said he is also asking for the water. Generally, the water is expended, we have spent the money to treat it with the chemicals. Council has not granted a water credit in the past.

- Account #1240 Rate Request

President Strubinger asked what do we do for the church properties?

Borough Manager Sterner said are charged commercial use.

Mike Shorten said they received a bill for 36,000 gallons, and they use an average of 3,000 gallons a month. They had a burst pipe which is outside, they would like the sewer to be refunded to them because the water ran outside. They have one water meter that services the church and the Tollman House, they use the church for a couple hours for services on Sundays. They are being charged for 2 sewers.

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Borough Manager Sterner said that is 2 units, that is why, it's a shared meter.

Mike Shorten said it is their request to change this to residential usage.

President Strubinger said if we would do that, we would have to look at all the churches.

**Tax Exoneration Action**

Elizabeth Juracka

**Committees**

**Administration**

**Discuss Community Map**

Borough Manager Sterner said Community maps, one side has information about the municipality and the other side is a road map of the municipality. There are advertisers around the map, that is what pays for the map. There are 2 companies that do this. Once company relies on the borough or the borough finding a volunteer, to sell the ads, she is not interested in this. The second company does have sales people that would come in and sell the ads, and work with us on the information that we want, we could ask Jason at the County to do a map for us. Is council interested in this?

President Strubinger said it is something to look into.

Borough Manager Sterner said she will get more samples from the companies that sells the advertising.

Michael Rivkin said the JTTA just entered into the 2019/2020 visitors guide. They are printing their visitor's guide about 70% or 75% of the 150,000 that they print are distributed out of the area. The majority of the walking maps are ripped out of the booklets, they are printing a walking map as well, this is just the historic district. He asked if this is for the whole borough?

Borough Manager Sterner said yes.

Michael Rivkin said he wonders if they would entertain printing a double map of the borough, one for the borough and walking map of the downtown?

Borough Manager Sterner said they would probably consider it because it is their business. The name of the company is Print. She will get information.

Michael Rivkin said we could consider this partnership, they would pay for the walking map through sponsorship.

**Discuss Staff Meeting 2/8/19**

Borough Manager Sterner said the Staff Meeting on 2/8/19, this is in order to review the new workers comp, and to sign required paperwork that is needed for their files.

**Public Service (Sewer/Sanitation/Water/Streets)**

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Discuss Tree Trimming

Borough Manager Sterner said the tree trimming has been placed on the agenda as requested.

President Strubinger said they spoke about notification.

Borough Manager Sterner said we don't send formal notification, with the exception for the letters that we did for the Shade Tree people on Broadway, and North Street asking them to raise up some of those branches. If Council wants to set a procedure then we should talk about what you want and how you want to do it and get it done in writing.

President Strubinger said he thinks this is something that we should do. This is not something that we do on a regular basis, this is on an as needed basis if they see an issue.

PSM Yaich said it is as needed. It is for the winter time when the guys are plowing, curb to curb if they see a tree that is hitting the truck and stuff like that, we mark them down, then in the fall of the year they go out and trim them back so they are not busting mirrors off. There is a section in the ordinance as far as tree trimming, tells you how high up, 10 ft up on the street side and stuff, that the property owner should do according to the ordinance. The permit has to come from the Shade Tree Commission for the property owner to trim the tree.

President Strubinger asked if it's any tree?

PSM Yaich said any tree in the right-of-way.

President Strubinger said if there is an issue with a tree interfering with our equipment, if they desire they can obtain a permit from the Borough Shade Tree Commission to trim the tree and give them a certain period of time.

Borough Manager Sterner said we have a grant to trim the trees this year. She talked to the Shade Tree Commission and they are going to work on getting her the addresses. She needs to get some quotes to do this.

PSM Yaich said when Penn Dot or PPL come through and do tree trimming, they don't notify you when they are coming to trim over the right-of-way.

Discuss Flagstaff Tire Clean up

Mr. McGuire said the PSU equipment will be used in spring to clean the tires up over the bank. He will have JCP Rodgers help work with him and PSM Yaich to get this going.

Discuss Penn Dot 2019-2020 Multi-Modal Grant

Borough Manager Sterner said she has re-submitted the Multi-Modal grant application for the High Street Wall project and we were not awarded for the 2019/2020 round.

Borough Manager Sterner said Tamaqua Transfer has a new 800 phone number that the residents can call directly to them to report if anything is left. If anything is left, they are now required to mark the item with either a tag or sticker informing the resident why it was not picked up and taken. With the new contract if they miss it on Thursday they are to come back on Friday.

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Police

Discuss Old Meter Posts

Borough Manager Sterner said Council was given a picture of a bicycle rack. There were vehicles that were not parked in a proper way when there was snow on the ground. The posts are used when they post no parking, so we can remove the snow. If we remove the posts, we won't have anything to post on. Contractors who pay for the meter bags, to use the spaces for their vehicles. We have looked into converting them into bicycle racks. They are working on getting a price for this. This could be a project for the Eagle Scouts to paint them black to match the street lights that are downtown.

Buildings/Parks

Discuss Spotted Lantern Fly

Borough Manager Sterner said there is an agreement that they would like the borough to sign.

President Strubinger said there are some trees that may be removed for the D & L project.

Borough Manager Sterner asked if she should put it on the action agenda?

General consent of Council yes.

Discuss Public Service Garage LDP Waiver

Discuss Borough Facilities Projects Floor Plans

Emergency Services

Discuss Fire Department Preventive Maintenance Program

Mr. Sheckler said this is a program run by a company called 10-8 Emergency Vehicle Service. What they do is come to the fire house and service them in house. The one they will get done right away is the newer truck, the snow chains were put on improperly by the manufacturer. There will be a maintenance plan for when each vehicle will be scheduled. They do: changing of oil and oil filters, fuel filters, transmission filters, hydraulic filters, add treatment to the fuel, check the valves, suspension, inspect rear axle fluid level, inspect fuel system, etc. They pretty much do everything. This is something new, we ask Kovatch's for a price and they never gave us a quote. We will stagger this program, we will do some vehicles this year and some next year, so it's not all done in one year.

PSM Yaich said the only one that would be yearly would be the pump maintenance contract.

Old Business

Permit Parking

Readdressing Phase II

Executive Session

Personnel

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Borough Manager Sterner said we will be going into executive session for personnel.

**MOTION**: Gregory Strubinger second Jay Miller to adjourn.

YES 7

NO 0

Adjourned at 9:15 pm

Respectfully submitted

Louise McClafferty  
Borough Secretary