

Jim Thorpe Borough Workshop
November 3, 2016
MINUTES

Meeting called to order by President Gregory Strubinger at 6:30 p.m. in the Borough office conference room, 101 East Tenth St, with the Pledge of Allegiance and a moment of silence for the men and women serving our country.

ROLL CALL OF MEMBERS

Curtis Jackson	John McGuire	Thomas Highland (L)
Joanne Klitsch	Jay Miller	Kyle Sheckler (A)
Gregory Strubinger	Mayor Michael Sofranko	Police Chief Schatz
Manager Maureen Sterner	Vince Yaich, PS Manager	Boro. Secy. McClafferty

Public Comment

Nick Rizzotto from Equinox gave a presentation to council on benefits for the employees. Attached is the flyer that was presented and gone over with council.

President Strubinger asked if ETA Benefits & Equinox programs that were presented to council are comparable.

Borough Manager Sterner said she will have to check on this. She explained to council that they should make a decision as soon as possible.

Action Discussion

Work Session Meeting Minutes from October 6, 2016
Council Meeting Minutes from October 13, 2016
Budget Work Session Meeting Minutes from October 20, 2016
Budget Work Session Meeting Minutes from October 27, 2016
Expenditures from all Funds for October 2016, as presented
Treasurer Report as presented
Foreign Fire Insurance Disbursement

Every Body Walk! Micro Grant

Borough Manager Sterner informed council this is a grant and she is in the process of getting price quotes for hand railing for High Street Steps.

Accounting Policies

- a. Internal Control Functions
- b. Policy on Accounting Procedures
- c. Utility Billing Procedures

WWTP Upgrade Project

- a. Mr. Rehab Payment Application #3
- b. Clarification of Intent to Award & Intent to Award for Eastern Environmental
\$6,478,600.00
- c. Engineering Agreement Amendment for SCADA Integration & Programming

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Borough Manager Sterner said the SCADA was part of the WWTP updates amount of \$50,500.00. This was under the bid portion and has now been placed under professional services.

President Strubinger asked if the email issues have been corrected.

Borough Manager Sterner said there is a different thing going on, it's with the network, errors are coming up.

Utility Action Discussion

- A. Utility Accounts Lien Reports
 - a. Active Utility Accounts Garbage Only Lien Report
 - b. Active Utility Accounts Garbage & Other Lien Report
 - c. Active Utility Accounts Sewer/Garbage Lien Report
 - d. Active Utility Accounts Water/Garbage Lien Report
 - e. Active Utility Accounts Water/Sewer/Garbage Lien Report
 - f. Temporary Off Lien Report
- B. Utility Account #4323 Payment Plan
- C. Uncollectible Accounts Report

Mr. Jackson asked if we received any price quotes for the generator?

Borough Manager Sterner said we are waiting, we will need one quote for budget purposes.

Mr. Jackson asked about the bucket truck.

Borough Manager Sterner said the borough has put the flags/banners up for different events that are held in town. She has prepared a letter to the AOH to inform them that the backhoe is no longer in use. She asked council what they would like to do.

Mr. Miller thinks we should explain it more in the letter that this is a safety issue with the backhoe.

PSM Yaich informed council he has been talking to local electricians and getting quotes about changing the lights to LED bulbs in the downtown area up to Hill Road.

Mr. Miller suggested we contact Bethlehem or Hazelton Borough's to see where they purchased the old fashioned light poles like we have in the downtown area.

Council recommended that the committees that would like to have the flags/banners/decorations hung, that they pay for the bucket truck and the borough men will put the decorations up.

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Tax Exoneration Action Discussion

Committees

Administration

Proposed Zoning Ordinance Amendment – Public Hearing December 8, 2016
Multi-Municipal Zoning & SALDO Updates
Time Clocks

Public Service (Sewer/Sanitation/Water/Streets)
2014 Recycling Grant Approved for \$2,933.00
Bucket Truck Events
RBC Capital Markets

Police

Central Court Parking

Mayor Sofranko said the Judges have agreed to do a trial run by doing Central Court in Jim Thorpe. The County has requested to have 3 parking meters bagged close to the Courthouse for Nov. 9, 2016.

General consent of council is to allow this for one day. If it becomes a monthly event, the County will need to supply the parking for this. The other thing Council requested is that the building be monitored inside & outside.

Police Chief Schatz informed council that a letter was sent to the Carbon County Commissioners telling them that there is a problem with the traffic flow at the entrance to the county lot and also asking them to bag the meters in the "Coral Section" located next to the train station for all major events.

Borough Manager Sterner spoke about the RB Capital report that was presented to council, this is with bundling the borough debt.

Mr. Miller said he would like to hear the presentation from the gentleman on the borough's debt.

Borough Manager Sterner said on December 8, 2016 at the council meeting there will be public hearing for residents to comment on the changes to the C-2 Zoning District for the borough.

Borough Manager Sterner informed council that Lehighton, Mahoning and a few other municipalities are looking at updating their Zoning/SALDO ordinances. She explained the definitions to the ordinance for the municipalities would be the same but parts of the ordinance would be different for each of the towns.

Borough Manager Sterner talked to council about purchasing time clocks for the departments.

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General consent of council is to purchase the time clocks for the departments.

Borough Manager Sterner said she spoke to Penn Dot about the sidewalks on the old bridge.

Mayor Sofranko would like council to sit with the Shade Tree Commission to discuss the way the committee works.

Mr. Miller said council approved the Shade Tree Commission to submit a grant for trimming trees, but not the grant for planting trees.

Police Chief Schatz informed council they changed the speed limit on Race St to 15 MPH. They are looking at the "Slow" that has been painted on the street on West 13th St.

Mr. McGuire would like PSM Yaich to talk to Phil Redline about fixing the storm drain that is in front of the home at 1321 Center St.

Buildings/Parks

Emergency Services

Old Business

- A. Property Maintenance Board of Appeals Three (3) Vacancies
- B. Shade Tree Commission one (1) Vacancy
- C. Planning Commission – Nuisance Ordinance
- D. Planning Commission – Park Planning
- E. Packer Hill Road proposed one way Ordinance
- F. Collection Agency for delinquent utility fees
- G. Cuoco
- H. Petition to Vacate Portion of 2nd Street
- I. Municipal Fire Department
- J. Civil Service Commission

Executive Session

Council went into executive session to discuss Personnel

MOTION: Thomas Highland second Gregory Strubinger to adjourn.

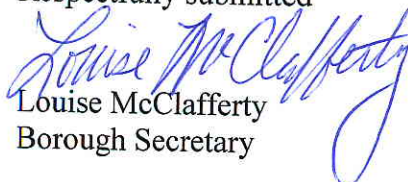
YES 6

NO 0

ABSENT 1 Kyle Sheckler

Adjourned at 8:10 pm

Respectfully submitted


Louise McClafferty
Borough Secretary

HR, BENEFITS & PAYROLL

- SIMPLIFIED



A NEW GENERATION OF IDEAS FOR HR, BENEFITS & MORE.

Jim Thorpe		NEPA		NEPA Direct									
		Current		NEPA Renewal		2017 1st Quarter Rates							
Plan Name						PPO Platinum 13	PPO Platinum 2	PPO Platinum 12	PPO Platinum 11	AffordBlue Platinum1	AffordBlue Gold Option 1		
Medal Level						Platinum	Platinum	Platinum	Bronze	Bronze	Bronze		
In-Network						In-Network	In-Network	In-Network	In-Network	In-Network	In-Network		
Deductible		\$250/\$500		\$250/\$500		\$250/\$500	\$500/\$1000	\$2000/\$4000	\$1500/\$3000	\$1000/\$2000	\$3000/\$6000		
PCP Office Visit		\$10		\$10		\$20	\$15	100% after DD	100% after DD	100% after DD	100% after DD		
Specialist Visit		\$20		\$20		\$40	\$30	100% after DD	100% after DD	100% after DD	100% after DD		
Urgent Care						\$40	\$30	100% after DD	100% after DD	100% after DD	100% after DD		
Emergency Room		\$35		\$35		\$100	\$75	100%	100%	100% after DD	100% after DD		
Coinsurance		100%		100%		100%	100%	100%	100%	100%	100%		
OOP Max In-Network		\$6350/\$12700		\$6350/\$12700		\$4000/\$8000	\$1250/\$2500	\$2000/\$4000	\$1500/\$3000	\$1000/\$2000	\$3000/\$6000		
Hospital-Inpatient		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Hospital-Outpatient		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Independent Lab		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Facility Lab		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Diagnostic X-Rays		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Complex Imaging		100% after DD		100% after DD		100% after DD	100% after DD	100% after DD	100% after DD	100% after DD	100% after DD		
Lifetime Max		Unlimited		Unlimited		Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited		
OOON		OOON		OOON		OOON	OOON	OOON	OOON	OOON	OOON		
Deductible		NA		NA		\$2000/\$4000	\$1000/\$2000	\$2000/\$4000	\$3000/\$6000	\$4000/\$8000	\$5000/\$10000		
Coinsurance		NA		NA		80%	80%	80%	80%	60%	60%		
OOP Max- OON		NA		NA		\$8000/\$16000	\$5000/\$10000	\$4000/\$8000	\$5000/\$10000	\$120000/\$24000	\$12000/\$24000		
RX		RX		RX		RX	RX	RX	RX	RX	RX		
Plan Name													
Deductible		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0		
Retail		\$10/\$20/\$35		\$10/\$20/\$35		\$3/10/35/60	\$3/10/35/60	\$3/10/35/60	\$3/8/15/45	\$3/10/35/60	\$3/25/50/75		
Mail Order		\$20/\$40/\$105		\$20/\$40/\$105		\$6/20/70/120	\$6/20/70/120	\$6/20/70/120	\$6/16/30/90	\$6/20/70/120	\$6/50/100/150		
Specialty RX						\$0	\$0	\$0	\$0	\$0	\$0		
Generic Substitution						\$0	\$0	\$0	\$0	\$0	\$0		
Ancillary		Ancillary		Ancillary		Ancillary	Ancillary	Ancillary	Ancillary	Ancillary	Ancillary		
Pediatric Vision		NA		NA		Included	Included	Included	Included	Included	Included		
Pediatric Dental		NA		NA		Included	Included	Included	Included	Included	Included		
Employee	6	\$946.65		\$1,060.25		\$709.18	\$704.83	\$704.41	\$696.75	\$544.61	\$466.47		
Employee Child	0	\$2,118.72		\$2,372.97		\$1,489.28	\$1,480.15	\$1,479.26	\$1,463.18	\$1,143.67	\$979.58		
Employee Children	0	\$2,118.72		\$2,372.97		\$1,489.28	\$1,480.15	\$1,479.26	\$1,463.18	\$1,143.67	\$979.58		
Employee Spouse	4	\$2,118.72		\$2,372.97		\$1,567.29	\$1,557.68	\$1,556.74	\$1,539.82	\$1,203.58	\$1,030.89		
Family	11	\$2,118.72		\$2,372.97		\$2,065.14	\$2,052.47	\$2,051.24	\$2,028.94	\$1,585.89	\$1,358.35		
Monthly Group Premium		\$37,460.70		\$41,955.98		\$33,240.78	\$33,036.87	\$33,017.06	\$32,658.12	\$25,526.77	\$21,864.23		
Annual HRA/GAP Costs		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Annual Group Premium		\$449,528.40		\$503,471.81		\$398,889.36	\$396,442.44	\$396,204.72	\$391,897.44	\$306,321.24	\$262,370.76		
Change vs Current		NA		\$53,943.41		-\$50,639.04	-\$53,085.96	-\$53,323.68	-\$57,630.96	-\$143,207.16	-\$187,157.64		
Change vs Renewal		NA		NA		-\$104,582.45	-\$107,029.37	-\$107,267.09	-\$111,574.37	-\$197,150.57	-\$241,101.05		
% Change vs Current		NA		12.00%		-11.26%	-11.81%	-11.86%	-12.82%	-31.86%	-41.63%		
% Change vs Renewal		NA		NA		-20.77%	-21.26%	-21.31%	-22.18%	-30.18%	-47.80%		

[illegible]

