

JIM THORPE BOROUGH COUNCIL
January 12, 2023
AGENDA

Roll Call of Members & Officials

Mayor's Report

Announcements

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO-Subdivision and Land Development Ordinance

1. Garage LDP
 - a) JTB Garage SALDO Waivers Request
 - b) JTB Land Development Plan Approval

Action

1. Appointments
 - a) Jim Thorpe Zoning Hearing Board member 5-year term, term expires 12/31/2027
 - b) Jim Thorpe Zoning Hearing Board Alternate member 3-year term, term expires 12/31/2025
 - c) International Property Maintenance Board Member 5-year term, term expires 1/3/2028
 - d) Civil Service Commission member (chairman) 6-year term, term expires 1/1/2029
 - e) Vacancy Board, 1-year term
 - f) Carbon County Communications rep, 1-year term
 - g) Dimmick Memorial Library Board representative for the Borough, 1-year term
 - h) Alternate Delegate Carbon County Tax Collection Committee
 - i) Kemmerer Park Board, 3-year term
 - i. Seat 1
 - ii. Seat 2
 - iii. Seat 3
 - j) Open Records Officer (Right to Know)
 - k) Fire Department Officers
 - i. Chief
 - ii. Deputy Chief
 - iii. Special Fire Department Account Member
 - l) Health Official, at a rate of \$21.86/hr
 - m) Sewage Enforcement officer and Well Enforcement officer, as per proposal
 - n) Alternate Sewage Enforcement Officer and Well Enforcement officer, as per proposal
 - o) Solicitor at retainer salary of \$15,201.82 plus rate as per proposal.
 - p) Engineer
 - i. General
 - ii. Stormwater Management & Sidewalks
 - iii. Recreation & Blight
 - q) Building/Zoning/Property Maintenance/Other Codes Official, per proposal
2. Approve Non-Union Wages
 - a) Police Clerk/Meter Attendant
 - b) Part Time Police Officers
 - c) Utility Billing Secretary
 - d) Borough Secretary
 - e) Treasurer
 - f) Water Department Supervisor
 - g) Sewer Department Supervisor
 - h) Streets Supervisor
 - i) Buildings/Groundskeeper, Part Time

- j) Part-Time Grounds Maintenance
- k) Health Inspector, Part Time
- 3. Advertise Monthly Meetings
 - a) Council Workshop Meetings – 1st Thursday of the month at 6:30 pm in Memorial Hall
 - b) Regular Council Meetings -- 2nd Thursday of the month at 6:30 pm in Memorial Hall
 - c) JT Planning Commission Meetings – 3rd Tuesday of the month at 6:30 pm in Memorial Hall
 - d) JT Zoning Hearing Board – 4th Thursday of the month at 6:30 pm in Memorial Hall (as needed)
 - e) Ordinance Update Committee – 2nd & 4th Mondays at 6:00 p.m. in Memorial Hall
- 4. Council Meeting Minutes from December 1, 2022
- 5. Council Meeting Minutes from December 8, 2022
- 6. Expenditures from all Funds as presented
- 7. Treasurer's Report
- 8. Well Ordinance -- authorize solicitor to draft
- 9. On-Lot Sewage System Maintenance Program Ordinance – authorize Solicitor's to make changes
- 10. Resolution 2023-01 – Bituminous Price Adjustment
- 11. Bare Roots Grant Application
- 12. Teamster's Contract Addendum – New Hire Progression
- 13. McArdle Retirement
- 14. 2021 LSA grant -- Onoko Roof RFP's
- 15. PSM Office Heat/Air Unit
- 16. Memorial Hall Mold Remediation
- 17. New transformer needed for installation of light pole at 7th & Cypress -- \$715.00
- 18. JTTA Winterfest event approval
- 19. Facilities Project
 - a) Spillman Farmer- Professional Services November 1-30, 2022 -- Public Service \$1,419.75-ratify
 - b) Spillman Farmer-Professional Services November 1-30, 2022 – Memorial Hall \$2,620.00-ratify
 - c) Buckno Lisicky & Company -- \$7,000.00 for financial statements
- 20. Entech Engineering EWO's
 - a) 2022 AWWA Water Audit -- \$1,500.00
 - b) 2022 Chapter 94 Report -- \$3,200.00
 - c) School Street Paving & Improvements Project-Services During Construction -- \$4,077.50

Utility Action

- 1. Utility Accounts Lien Reports
 - Active Utility Accounts Garbage & Others Lien Report (0)
 - Active Utility Account Garbage Only Lien Report (0)
 - Active Utility Accounts Sewer/Garbage Lien Report (0)
 - Active Utility Accounts Water/Garbage Lien Report (0)
 - Active Utility Accounts Water/Sewer/Garbage Lien Report (0)
 - Temporary Off Lien Report (0)
 - Inactive (0)
- 2. Uncollectible Accounts Report (0)
- 3. Utility Accounts Proposed Updates (0)
- 4. Account #4390 – Payment Plan
- 5. 10 East 2nd Street -- sewer connection fee waive request

Exoneration Request

- 1. Monthly Report (0)

Committees

Administration

- Permit Parking

Public Service (Sewer/Sanitation/Water/Streets)

Police

Buildings/Parks

Emergency Services

Old Business

1. Readdressing Phase II
2. Blight Landbank
3. Movie Hill Parking Lot
4. W Broadway Lights
5. High Street Road Directional Signage
6. Zoning Ordinance Amendment – Special District Sewage
7. Contractor Licenses

Executive Session

1. Personnel
2. Litigation

Adjourn

Agenda Subject to Change Without Notice

1/6/23

1/9/23

1/10/23

Revised:
1/11/23