

JIM THORPE BOROUGH COUNCIL REORGANIZATION MEETING  
JANUARY 2, 2024  
AGENDA

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Members & Officials**

**Announcements**

**Public Comments** - limited to 1 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

**Nominations**

Nomination and Election of Council President

Nomination and Election of Vice-President of Council.

**Monthly Meetings**

Advertise the monthly meetings:

Council Workshop meetings – 1<sup>st</sup> Thursday of the month at 6:30 pm at Memorial Hall

Regular Council meetings – 2<sup>nd</sup> Thursday of the month at 6:30 at Memorial Hall.

Jim Thorpe Planning Commission meeting – 3<sup>rd</sup> Tuesday of the month at 6:30 Memorial Hall

Jim Thorpe Zoning Hearing Board- 4<sup>th</sup> Thursday of the month at 6:00 at Memorial Hall (as needed)

**Bill List**

Motion Expenditures from all funds as presented.

**Appointments**

Name Mauch Chunk Trust Company, Jim Thorpe Neighborhood Bank and Pa Local Government Investment Trust, as depositories for Borough funds.

- Jim Thorpe Planning Commission member, 4-year term, term expires 12/31/2027
- Jim Thorpe Planning Commission member, 4-year term, term expires 12/31/2027
- Jim Thorpe Zoning Hearing Board member 5-year term, term expires 12/31/2028
- Alternate Jim Thorpe Zoning Hearing Board member, 3-year term, term expires 12/31/2024
- International Property Maintenance Board member, 5-year term, term expires 12/31/2027
- Civil Service Commission member, 6-year term, term expires 12/31/2029
- Shade Tree Commission member, 5-year term, term expires 12/31/2028
- Vacancy Board for a 1-year term
- Dimmick Memorial Library Board representative for the Borough, 1-year term
- Lehigh Canal Recreation Commission representative for the Borough, 1-year term
- Carbon County Communications Representative, 1-year term
- Carbon County Tax Collection Committee Delegate
- Alternate Delegate Carbon County Tax Collection Committee
- Assistant Secretary
- Open Records Officer
- Fire Department Officers:
  - Chief
  - Deputy Chief
- Sewage Enforcement officer and Well Enforcement officer, as per proposal
- Alternate Sewage Enforcement Officer and Well Enforcement officer, as per proposal

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- Solicitor James Nanovic as the Borough’s Solicitor, at retainer salary of \$15,657.90 plus rate as per proposal.
- Attorney Matthew Schnell as the Borough’s Zoning Hearing Board lawyer, as per proposal
- Entech, Inc. as the Borough’s Engineer for Water, Sewer, Streets, and other departments on an “AS NEEDED” basis, as per proposal.
- Zoning & Building Code Official, Property Maintenance/Nuisance Official, Plumbing Inspector per proposal Bureau Veritas
- Stormwater Management, Sidewalks, Recreation Official and Blight Engineer, per proposal Barry Isett & Associates
- Vehicle & Pedestrian Traffic Engineer per proposal Traffic Planning & Design
- Borough Manager, per contract
- Police Chief, per contract

Appoint the following personnel and wages:

- Borough Secretary
- Borough Treasurer
- Health Inspector, Part Time

Approve non-union wages:

- Police Clerk/Meter Attendant
- Police Clerk/Meter Attendant, Part Time
- Part Time Police Officers
- Utility Billing Secretary
- Administrative Assistant
- Water Department Supervisor
- Sewer Department Supervisor
- Streets Supervisor
- Buildings/Grounds Keeper, Part Time

**Executive Session**

Personnel  
Litigation

**Adjourn**

Agenda subject to change without notice

Revised:  
11.15.23 11.20.23 12.26.23