

**JIM THORPE BOROUGH COUNCIL**  
**March 14, 2024**  
**AGENDA**

**Pledge of Allegiance**

**Roll Call of Members & Officials**

**Mayor's Report**

**Announcement**

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. Planning Commission Vacancy- four (4) year term expires 12/31/2027
4. D&L Trail Tender Event – March 23<sup>rd</sup> from 9-12
5. Pick Up the Poconos Spring Event 4/20/24 from 9:00 a.m-12:30 p.m.
6. Spring 2024 Tire & Electronics Recycling Event 5/18/24 from 7:00 a.m.- 11:30 a.m.
7. Fire Company & Emergency Medical Services Grants Awarded
8. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

**Public Comment** – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

**Public Hearing**

**SALDO-Subdivision and Land Development Ordinance**

**Action**

9. Council Meeting Minutes from February 1, 2024
10. Council Meeting Minutes from February 8, 2024
11. Expenditures from all Funds as presented
12. Treasurer's Report
13. Resolution 2024-07 DCNR Grant Phase III
14. Resolution 2024-08 Records Disposition
15. Resolution 2024-09 Fee Schedule
16. Resolution 2024-10 Authorization of the Buildings & Grounds Committee to Approve Emergency Change Orders for the Public Works Building
17. Resolution 2024-11 Authorization of the Buildings & Grounds Committee to Approve Emergency Change Orders for the Memorial Hall Renovation
18. On-Lot Septic Management Program – authorize Solicitor to draft Ordinance amendment for Pumping Intervals
19. Parking Kiosk Pricing – authorize Solicitor to draft amendment to Vehicle & Traffic Ordinance
20. Road Paving Bids Received
21. Roof Replacement at Asa Packer Mansion Quotes Received
22. Streets Truck Quotes Received
23. Facilities Projects
  - a. Public Works Building
    - i. Contractor's Application for Payment #1 – Larry McCullion & Son Electrical \$16,200.00
    - ii. Contractor's Application for Payment #1 – Bracey Construction \$158,329.80
    - iii. Spillman Farmer Invoice 8121.22.13 – Professional Services \$3,232.00
    - iv. Requisition #2 – partial payment request for work from 10/17/23-2/29/24
    - v. KMZurawa Inc. Proposal #32824 – Project Manager
    - vi. Special Testing Proposals – Soils, Concrete, Steel
  - b. Memorial Hall
    - i. Contractor's Application for Payment #1 – Bognet, Inc. \$186,030.00
    - ii. Contractor's Application for Payment #1 – GR Noto Electric \$22,781.25
    - iii. Spillman Farmer Invoice 8122.22.14 – Professional Services \$2,991.20
    - iv. Requisition #2 – partial payment request for work from 10/17/23-2/29/24
    - v. KMZurawa Inc. Proposal #33124 – Project Manager
    - vi. Special Testing Proposals – Soils, Concrete, Steel

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24. GIS Utility Mapping Proposal
25. LCF Construction Proposal: Two 8" EZ Line Stop Complete on CI/DI Pipe \$12,570.00
26. Utility Services Group Proposal – Sewer Line Maintenance & Repair Work
27. General Code Invoice-Codification of Ordinance 2023-07 Zoning -- \$8,895.00
28. Memorial Park Phases I&II Construction – Authorizations to Bid/Order from COSTARS conditioned upon DCNR approval
29. Water Division 2024 GMC Pick-Up Financing
30. Bank of America Credit Card Account – Name Change on Account
31. PSAB Conference Attendance
32. New Employee Licensing Classes
33. Employment
  - a. Part Time Parking Enforcement – authorize to advertise
  - b. Officers Probationary Period
    - i. Officer Long
    - ii. Officer Conarty
34. International Property Maintenance Board – letter of interest
35. Carbon County Council of Governments representative – letter of interest
36. JTTA RFA – 2024 Jim Thorpe Birthday Celebration
37. Anatasia Susko Memorial Scholarship request – 2024 Jim Thorpe B.A.R. 9/14
38. Marzen RFA – Waiver of Garbage charges
39. Martinez RFA – 10 Minute Parking Spot in Front of Business & Parking Permit for Business Owners
40. Mauch Chunk Historical Society RFA – PA Small Water & Sewer Grant Application request
41. Account #6174 Sewer Credit Request – Burst Pipe
42. Utility Account Rate Changes (1)

#### **Exoneration Request**

43. Monthly Report (1)

#### **Committees**

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Police

Buildings/Parks

Emergency Services

#### **Old Business**

44. Readdressing Phase II
45. Blight Landbank
46. High Street Road Directional Signage
47. Contractor Licenses
48. West Broadway Lights
49. Front Street Stormwater Project
50. Well Ordinance
51. Past Due Utilities Garbage
52. 2024 Road Projects – Stormwater Management Budgeted Projects
53. 2024 Chemical Bids
54. Filming Requirements within the Borough
55. Memorial Hall New Phone System
56. Memorial Bench Program

#### **Executive Session**

57. Personnel
58. Real Estate
59. Litigation

#### **Adjourn**

Agenda Subject to Change Without Notice

Revised: 3.8.24 3.11.24 3.12.24 3.13.24

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