

JIM THORPE BOROUGH COUNCIL WORK SESSION
July 13, 2023
AGENDA

Roll Call of Members & Officials

Mayor's Report

Announcements

1. Vacancies – International Property Maintenance Board, and Vacancy Board
2. 2022 Recycling Grant Submitted -- \$3,826.32
3. 2023 Spring/Summer Hotel Tax Awarded -- \$17,806.50
4. 2023 Main Street Grant Awarded -- \$1,000.00
5. Ordinance Committee Meeting moved from 7/24 to 7/31; 6:00 pm
6. New Carbon Transit Bus Route to Mauch Chunk Lake starting July 1st

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Public Hearing

SALDO-Subdivision and Land Development Ordinance

Action

7. Council Meeting Minutes from June 1, 2023
8. Public Hearing Minutes from June 1, 2023
9. Council Meeting Minutes from June 8, 2023
10. Expenditures from all Funds as presented
11. Treasurer's Report
12. Draft Zoning Ordinance
13. Permit Parking Ordinance Amendment
14. Resolution 2023-12 Fee Schedule
15. Resolution 2023-13 Municipal Fire Department Capital Grant Authorization
16. Resolution 2023-14 Housing Unit Numbering to Comply with County 911 Public Safety System
17. Resolution 2023-15 CFA Grant Application – Downtown Vehicular & Pedestrian Safety Project Phase I
18. Borough Employment
 - a. Administrative Assistant
 - b. Sewer Department Staffing
19. Lehigh Canal Commission Representative
20. Planning Commission Vacancy
21. CRASE Seminar (Civilian Response to Active Shooter Events)
22. Street Light on Fairview Street
23. MTF Downtown Grant
24. LSA Mansion Grants – Barry Isett Authorization for Services Roof Replacement Project
25. LSA Monroe Fire Grant – Onoko Roof Payment Application #2
26. Carbon County Double Home Rehabilitation Program
27. Garbage & Recycling Collection Contract
28. Health Reimbursement Account (HRA) – closing HRA checking account
29. Purchases
 - a. WWTP – Headwork Screen repair
 - b. Mansion Drainage Work
30. Facilities Projects
 - a. Public Works New Pole Building – Spillman Farmer Architects Professional Services Invoice \$851.85
 - b. Public Works New Pole Building – Spillman Farmer Architects Professional Services Invoice \$8,815.90
 - c. Memorial Hall Renovation – Spillman Farmer Architects Professional Services Invoice \$2,096.00
 - d. Memorial Hall Renovation – Spillman Farmer Architects Professional Services Invoice \$306.71
 - e. Memorial Hall Renovation – Spillman Farmer Architects Professional Services Invoice \$9,540.00

- f. Bidding Schedule
- 31. Public Service Streets Division Municibid Bids Received
- 32. Drury RFA – No Parking painted at entrance & exit of parking lot
- 33. 2023 JTTA Fall Festival 10/7/23-10/29/23 (9/30/23 & 11/5/23 partial)
 - a. Event Approval
 - b. Quarry Street Road Closure
 - c. Barricades Request – Quarry St, Shozo Park, 28 W Broadway
 - d. Crossing Guard Locations
- 34. Return to Mauch Chunk Pow Wow 9/9/23 – 9/10/23
 - a. Event approval
 - b. Request to Waive Transient Merchant License fees for vendors
- 35. Lion’s Club 28th Annual Halloween Parade 10/28/23
 - a. Event approval
 - b. PennDOT letter
 - c. Use of Memorial Park
- 36. Carbon County Heritage Festival 9/16/23
- 37. Trick or Treat 2023 – Saturday, October 28th 5 p.m.-7 p.m. (Rain Date Sunday)
- 38. Lion’s Club Yoga on the Terrace Request
- 39. Account #2230 Payment Plan
- 40. Account #2225 Payment Plan
- 41. Account #8243 Sewer Credit Request
- 42. Account #2317 Waiver of Penalties Request
- 43. Utility Account Updates (2)

Exoneration Request

- 44. Monthly Report (1)

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

- 45. Past Due Utilities Garbage
- 46. Tapping Fees Study Proposals

Police

- 47. Schaninger RFA – Install traffic light at Front & North St

Buildings/Parks

Emergency Services

Old Business

- 48. Readdressing Phase II
- 49. Blight Landbank
- 50. High Street Road Directional Signage
- 51. Contractor Licenses
- 52. West Broadway Lights
- 53. Front Street Stormwater Project
- 54. Well Ordinance
- 55. FEMA NIMS Certification
- 56. Kemmerer Park Pavilion Work

Executive Session

- 57. Personnel & Litigation

Adjourn