

JIM THORPE BOROUGH COUNCIL WORK SESSION

July 6, 2023

AGENDA

Roll Call of Members & Officials

Mayor's Report

1. Trick or Treat 2023 – Saturday, October 28th 5 p.m.-7p.m. (Rain Date Sunday)

Announcements

2. Vacancies – International Property Maintenance Board, and Vacancy Board
3. 2022 Recycling Grant Submitted -- \$3,826.32
4. 2023 Spring/Summer Hotel Tax Awarded -- \$17,806.50
5. New Carbon Transit Bus Route to Mauch Chunk Lake starting July 1st

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Public Hearing

SALDO-Subdivision and Land Development Ordinance

Action

6. Council Meeting Minutes from June 1, 2023
7. Public Hearing Minutes from June 1, 2023
8. Council Meeting Minutes from June 8, 2023
9. Expenditures from all Funds as presented
10. Treasurer's Report
11. Resolution 2023-12 Fee Schedule
12. Resolution 2023-13 Municipal Fire Department Capital Grant Authorization
13. Resolution 2023-14 Housing Unit Numbering to Comply with County 911 Public Safety System
14. CRASE Seminar (Civilian Response to Active Shooter Events)
15. LSA Mansion Grants – Barry Isett Authorization for Services Roof Replacement Project
16. LSA Monroe Fire Grant – Onoko Roof Payment Application #2
17. Health Reimbursement Account (HRA) – closing HRA checking account
18. Purchases
 - a. WWTP – Headwork Screen repair
19. Facilities Projects
 - a. Public Works New Pole Building – Spillman Farmer Architects Professional Services Invoice
 - b. Memorial Hall Renovation – Spillman Farmer Architects Professional Services Invoice
 - c. Bidding Schedule
20. Public Service Streets Division Muncibid Bids Received
21. 2023 JTTA Fall Festival 10/7/23-10/29/23 (9/30/23 & 11/5/23 partial)
 - a. Event Approval
 - b. Quarry Street Road Closure
 - c. Barricades Request – Quarry St, Shozo Park, 28 W Broadway
 - d. Crossing Guard Locations
22. Return to Mauch Chunk Pow Wow 9/9/23 – 9/10/23
 - a. Event approval
 - b. Request to Waive Transient Merchant License fees for vendors
23. Lion's Club 28th Annual Halloween Parade 10/28/23
 - a. Event approval
 - b. PennDOT letter
 - c. Use of Memorial Park
24. Carbon County Heritage Festival 9/16/23
25. Account #2230 Payment Plan
26. Account #2225 Payment Plan

- 27. Account #8243 Sewer Credit Request
- 28. Account #2317 Waiver of Penalties Request
- 29. Utility Account Updates (1)

Exoneration Request

- 30. Monthly Report (1)

Committees

- 31. Lehigh Canal Commission Representative
- 32. Planning Commission Vacancy
- 33. Permit Parking
- 34. Draft Zoning Ordinance
- 35. Completed Grants
 - a. LSA Monroe – Field Equipment for JT Little League at McGarvey’s Field
 - b. 2022 Lehigh Valley Chamber Main Stret Grant – Lentz Trail Welcome Sign Beautification Project
 - c. LSA Monroe – Community Center Equipment Upgrades Project

Administration

- 36. Administrative Assistant Employment

Public Service (Sewer/Sanitation/Water/Streets)

- 37. Street Paving – Tentative 1st week in August
- 38. Garbage & Recycling Collection Contract
- 39. Sewer Department Staffing
- 40. JT Lions Hometown Hero Banners
- 41. Past Due Utilities Garbage
- 42. Tapping Fees Study Proposals
- 43. MTF Downtown Grant

Police

- 44. Street light on Fairview Street
- 45. Schaninger RFA – Install traffic light at Front & North St
- 46. Drury RFA – No Parking painted at entrance & exit of parking lot

Buildings/Parks

- 47. Kemmerer Park Pavilion Work
- 48. Mansion Drainage Work
- 49. Lion’s Club Yoga on the Terrace request

Emergency Services

Old Business

- 50. Readdressing Phase II
- 51. Blight Landbank
- 52. High Street Road Directional Signage
- 53. Contractor Licenses
- 54. West Broadway Lights
- 55. Front Street Stormwater Project
- 56. Well Ordinance
- 57. FEMA NIMS Certification

Executive Session

- 58. Personnel

Adjourn

Agenda Subject to Change Without Notice

6.8.23 6.13.23 6.14.23 6.15.23 6.16.23 6.19.23 6.20.23 6.21.23 6.23.23 6.26.23 6.27.23 6.28.23 7.3.23

Revised:
7.5.23