

Hosting an Event in Jim Thorpe?

Jim Thorpe Borough Council requires any person or organization that is planning to hold an event in the Borough (such as Church Events, Bible School, Races, Runs, Marathons, Festivals, etc.) contact the borough with information.

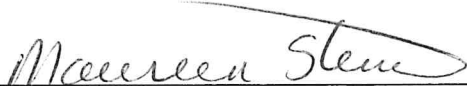
We require the following information 2 months prior to an event

- Organization Contact Person Name
- Address of the Applicant/Coordinator
- Contact Person Phone Number
- Event Name
- Location of the Event
- Date(s) of the Event
- Time the Event will start and end
- Full and Complete Description of Event
- Estimated number of people
- Transient Retail Application will be required for all vendors
- Request for Action Form must be completed if you are requesting: barricades, road closure, etc.
- Comprehensive Liability Insurance for the event, naming the Jim Thorpe Borough as an additional insured, will be required
- Whenever the use of any Borough street or other Borough property the applicant shall agree to indemnify, defend and hold the Borough harmless from any and all claims for bodily injury or property damage

The Borough will review the request and will determine if a Police and/or Public Service Contract will be needed for the event.

7/2/19

The above policy was adopted by Jim Thorpe Borough Council at a duly advertised public meeting held on July 11, 2019.



Maureen Sterner
Borough Manager